

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

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Commissioner, District 5

Gregory S. Shaffer
County Manager

September 15, 2026

SANTA FE COUNTY
RFP No. 2027-0003-CSD/TJ
INDEPENDENT EVALUATOR FOR BEHAVIORAL HEALTH REGION ONE

ADDENDUM NO. 1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre-Proposal Agenda and Sign-In Sheet

Question No. 1: The RFP states that applicable preference points are awarded when the “Offeror” submits a valid New Mexico Resident/Native American Resident Business Certificate, Resident Veteran/Native American Veteran Business Certificate, and/or Santa Fe County Business Certificate. If a non-resident Prime Contractor partners with or subcontracts a portion of the Scope of Work to a firm holding a valid applicable certification, would the Prime’s proposal be eligible to receive the corresponding preference points? If so, please clarify any minimum subcontracting percentage, level of participation, or other requirements that must be satisfied for the preference to apply.

Answer No. 1: No. Preference points apply only if the preference is issued in the Prime Offeror’s business name.

Question No. 2: What data systems, databases, reports, dashboards, and other data sources will be made available to the Independent Evaluator? Will the County provide direct access to the CONNECT platform and other applicable data systems, or will data be provided through reports/files by the County or participating providers?

Answer No. 2: Reports with metrics will be provided by each partner. CONNECT data can be provided in aggregate as appropriate.

- Question No. 3: To what extent will the Independent Evaluator be responsible for obtaining data directly from funded providers and regional partners versus relying on the Accountable Entity/County to obtain and provide the required data?
- Answer No. 3: Santa Fe County will properly introduce and fully involve the Evaluator with the applicable partners in order to relationship-build. The expectation is that the Evaluator will collect data directly from the applicable partners, but always with a courtesy copy to the Accountable Entity.
- Question No. 4: Is there an estimated or maximum budget available for this procurement for FY27, FY28, and FY29 that the County can disclose to Offerors?
- Answer No. 4: The total contract for the three-year term will not exceed \$300,000.00, exclusive of NM GRT.
- Question No. 5: Will the County permit annual adjustments to hourly rates or other costs for FY28 and FY29, or should Offerors submit fixed rates for the entire three-year contract term?
- Answer No. 5: Offerors should submit fixed rates for the entire three-year contract term.
- Question No. 6: Does Santa Fe County / Region One anticipate the need for translation or interpretation of research materials or reports into languages other than English, and should that be included in the evaluation budget?
- Answer No. 6: Yes, cultural sensitivity and appropriateness is required within Region One.
- Question No. 7: To what extent will Santa Fe County / Region One facilitate Contractor access to the data sources referenced in the Scope of Work (CONNECT platform, provider reports, state/county indicator data)? Are centralized data systems already in place?
- Answer No. 7: Reports with metrics will be provided by each partner. CONNECT data can be provided in aggregate as appropriate.
- Question No. 8: Are incentives for qualitative data collection allowed, and if so, is there a cap on the allowable amount per participant?
- Answer No. 8: No.
- Question No. 9: May a newly established prime offeror demonstrate technical competence, specialized experience, capacity, and past performance through comparable work previously performed by its owners, key personnel, or named subcontractors in prior employment, consulting, independent-contractor, or business-owner roles? If so, how should this experience be attributed and documented, and may clients from those projects satisfy the three-referenced requirement?
- Answer No. 9: Yes. Give a brief explanation of Past Performances and yes, clients from those projects satisfies the three (3) reference requirement.

- Question No. 10: May an organization that received legitimate comparable services serve as a client reference when it has shared ownership, management, or another affiliation with the offeror or proposed personnel, provided the relationship and the individual responsible for the work are fully disclosed?
- Answer No. 10: Yes.
- Question No. 11: How does the County define a 'major subcontractor'? Which proposed independent contractors must be names, and what supporting information must be submitted for them, such as resumes, qualifications, references, commitment letter, licenses, insurance, and conflict disclosures? May personnel be added or replaced after award with the County's prior written approval?
- Answer No. 11: A 'major subcontractor' will perform a substantial or critical portion of the Scope of Work, provide specialized expertise essential to contract performance, or have primary responsibility for a key project component or deliverable. Evaluation Criteria #1 requests staff information. Personnel issues may be discussed with the successful offeror.
- Question No. 12: What current or previous relationship would constitute an actual or perceived conflict for the evaluator, its owners, personnel, or subcontractors, including work with Region One governments, funded providers, CONNECT, the State, or other participating entities? Is there a required disclosure lookback period?
- Answer No. 12: There is no established required disclosure lookback period.
- Question No. 13: Please confirm that the evaluator will evaluate Behavioral Health Region One and its 14 participating governments, rather than all 13 statewide regions. Will statewide coordination or comparison be required, and approximately how many funded providers, programs, participants, partner organizations, data systems, and reporting entities should offerors use when estimating the annual workload?
- Answer No. 13: Evaluator will evaluate Behavioral Health Region One and those participating governments only, in addition to the applicable service contracts. Coordination with the state is limited to following their reporting requirements.
- Question No. 14: What plans, logic models, performance measures, baseline and historical data, data dictionaries, reporting templates, prior reports, and statewide guidance will be provided? Will the County facilitate introductions, data requests, and cooperation from participating governments, providers, CONNECT, and other partners?
- Answer No. 14: As listed in the RFP, logic models and reporting requirements have been provided and shall be utilized throughout the reporting period. The County will properly introduce and fully involve the Evaluator with the applicable partners in order to relationship-build. The expectation is that the Evaluator will collect data directly from the applicable partners, but always with a courtesy copy to the Accountable entity.

- Question No. 15: Will the evaluator or its subcontractors receive personally identifiable, protected-health, or participant-level information? If so, what security standards, training, background checks, business-associate agreements, data-use agreements, Tribal approvals, or separate data-governance procedures will apply, and will the County assist with securing the required agreements?
- Answer No. 15: No.
- Question No. 16: Does the County require specific evaluation methodologies, statistical methods, Results-Base Accountability measures, equity analyses, or state-established performance indicators? Are there minimum education, certification, licensure, location, or experience requirements for evaluators, statisticians, data analysts, dashboard developers, or other personnel?
- Answer No. 16: The Evaluator must follow the State's Evaluation Guidelines Section B.2. page 24 regarding experience requirements using the following link: https://www.santafecountynm.gov/uploads/documents/Appendix_C_Evaluation_Guidelines_UPDATED_2.2026.pdf.
- Question No. 17: Will the County provide an existing dashboard platform, or should the offeror budget for development, licensing, hosting, security, and maintenance? Does the County expect one consolidated regional dashboard or separate views by program, provider, government, priority area, population, or funding phase, and who will maintain the system after the contract ends?
- Answer No. 17: The County would expect one consolidated regional dashboard that can be built out in its Power BI or other appropriate platform. However, the submitting offeror is invited to share their suggestions.
- Question No. 18: Can the County provide anticipated due dates for quarterly dashboards and reports, annual reports, the Early Access evaluation, and the final report? How many meetings should offerors budget to attend in-person per year, where will they ordinarily occur, and may routine meetings and technical-subcontractor participation occur virtually?
- Answer No. 18: Routine meetings may occur remotely. In person meetings may occur as needed or otherwise appropriate, likely not more than four per year. Quarterly reports should be submitted approximately ten (10) days after the close of each quarter, annual and final reports the same (i.e., ten days after the close of the year and ten days after the close of the term).
- Question No. 19: The RFP describes a three-year project, while the sample agreement contains an initial one-term year with extensions by amendment. Should offerors submit estimated hours, line-item costs, and personnel rather separately for Years 1, 2, and 3? Is there an anticipated annual or total not-to-exceed budget, and may offerors propose a fixed annual rate escalation for Years 2 and 3?
- Answer No. 19: Please refer to the answers to questions 4 and 5.

- Question No. 20: Should the cost proposal organize estimated hours and expenses by position, task, deliverable, and contract year? Please clarify whether New Mexico gross receipts tax, travel, subcontractors, software, dashboard licensing, cybersecurity, and data-management tools should be included in hourly rates or listed separately, as well as whether payment will be based on monthly time-and-materials invoices, completed deliverables, or another structure.
- Answer No. 20: Yes. New Mexico Gross Receipt Taxes must be included for all line-items. Please refer to the answers to questions 4 and 5.
- Question No. 21: Based on your approved plan, you have \$150,000 identified for the solicitation of an independent evaluator. Although the RFP did not specify an amount, are you looking for a budget within the \$150,000 and if so, is that per year or for the totality of the 3 years?
- Answer No. 21: \$50,000 per year was originally anticipated by the Region, later adjusted to align with answers to questions 4 and 5.
- Question No. 22: Are there existing data sharing agreements in place with each of the sovereign nations to support this work or will agreements need to be established and executed with each nation and the awarded vendor?
- Answer No. 22: Yes, for those participating.
- Question No. 23: In regard to the intended outcomes identified for each of the 5 priority areas, is this data already being collected? If so, what format is this information collected how will that be made available to the awarded vendor? If this data is not already collected in CONNECT or otherwise, are you looking to the awarded vendor to design that data collection process as Priority 4 to expand CONNECT is underway?
- Answer No. 23: Data collection for the Regional Plan cannot commence until the GSA with the State is fully executed and Evaluator is in place. The awarded vendor is expected to design the data collection process.
- Question No. 24: Regarding the requirement to coordinate with all funded providers and partners to ensure consistent data submission, is there already a Technical Assistance Data Management (TADM) model in place, or is this something the contracted Evaluator is expected to develop and implement?
- Answer No. 24: The successful offeror is expected to develop and implement the TADM model.
- Question No. 25: Regarding the requirement to integrate reports from multiple data sources, is there an estimated number of data systems that will need to be integrated?
- Answer No. 25: No, and if so, not more than 10 will need integration.
- Question No. 26: Under the Insurance Requirements section, item 2 – Is the offeror required to have Santa Fe County named as additional insured on the policy at the time of RFP submission?
- Answer No. 26: No.

Question No. 27: Regarding New Mexico In-State Resident Contractor Preference, the New Mexico Tax and Revenue contact does not respond to email or phone. I have been off and on trying for the past year to obtain in-state resident contractor preference. Is there an alternative option to obtain this certificate?

Answer No. 27: There are two ways to apply through Tax Revenue Department: electronically through the Taxpayer Access Point (TAP), or by submitting Form TRD-31120, Application for New Mexico Business Preference Certification.

Question No. 28: Prior to the issuance of RFP, was there a previous contract with the County for an organization to provide Evaluation services for Behavioral Health Region One?

Answer No. 28: Yes, for the Early Acces grant and high-level Region One Plan application. Specifically, provide independent professional evaluation services for Region One's resubmission of the Early Access Funding Application: Develop one unified single logic model and evaluation for the region reflected in our application/award; within forty (40) days of award. Development and drafting of an Evaluation Plan, Logic Model, and Success Measurements as required by the Health Care Authority for the Region One Plan submission.

Please add this Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Tammy Jim, Procurement Specialist Senior at tjim@santafecountynm.gov.



PRE-PROPOSAL CONFERENCE
RFP No. 2027-0003-CSD/TJ
INDEPENDENT EVALUATOR FOR BEHAVIORAL HEALTH REGION ONE
SEPTEMBER 3, 2026 AT 10:30 AM

Contracting Agency: Santa Fe County

- | | | |
|----------------------|-------------------------------|-------------------------|
| • Tammy Jim | Procurement Specialist Senior | Purchasing Division |
| • Anne Ryan | Community Services Director | Community Services Dept |
| • Jennifer N. Romero | Deputy Director | Community Services Dept |
| • LeAnne Rodriguez | Operations Manager | Community Services Dept |

Project Information

Santa Fe County Community Services Department is seeking a qualified Independent Evaluator for Behavioral Health Region One.

Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample contract.
- Sequence of Events are listed on page 11.
- Proposal Organization – Proposal should be organized as outlined in the RFP on pages 22-23.
- Selection of Finalist(s) – A three-to-four-member Evaluation Committee will score the proposals based on the evaluation factors outlined on pages 24-25 of the RFP to identify the most qualified finalist(s).
- Preferences -
 - 1) N.M. In-State Resident/In-State Native American Preference Certificate 80 points total of all evaluation factors added to score.

OR

- 2) N.M. Resident/Native American Veterans Preference Certificate, 100 points total of all evaluation factors added to score. For more information on State Preferences visit:
<https://www.tax.newmexico.gov/businesses/business-preference-certification>

AND

- 3) Santa Fe County Preference, 50 points total of all evaluation factors added to score. For more information on County Preference visit:
<https://www.santafecountynm.gov/finance/purchasing-division>

- Please submit all questions via email to Tammy Jim at tjim@santafecountynm.gov. The last day for questions will be **Wednesday, September 9, 2026**.

(Any contact with any other County staff member or persons other than the Procurement Specialist Senior may be grounds for disqualification.)

- Addendum No. 1 will be issued on **Tuesday, September 15, 2026**.

(Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.)

- Proposal Submittal:

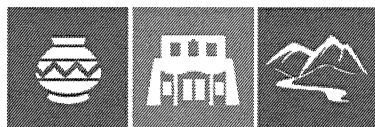
Due Date: Wednesday, September 30, 2026

Time: 2:00 PM

Location: 102 Grant Avenue 1st Floor, Santa Fe, NM

Electronic submissions available via the Dropbox link provided below:

<https://www.dropbox.com/request/n9i4bhaqqeycv6tn0qeh>.



SANTA FE COUNTY

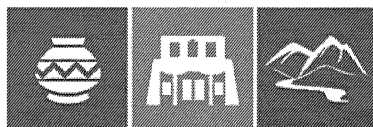
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RFP No. 2027-0003-CSD /TJ

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SEPTEMBER 3, 2026 AT 10:30 AM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Tammy Jim <i>Tjim</i>	SFC Purchasing Dept	505-986-6370	tjim@santafecountynm.gov
Amanda Patterson Sanchez	SFC - Purchasing	505-982-6753	apatterson-sanchez@santafecountynm.gov
Anne Ryan	SFC CSD <i>Tjim</i>		asryan@santafecountynm.gov
Martha Mulugeta	Public Consulting Group <i>Group</i>		mmulugeta@pcgus.com
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Sylvia Bavela	Via Positiva		sylvia.bavela@viatva.com
Tina Ruiz	Juntos Consulting		truitnam@gmail.com
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Anrit Shukla	Syra Health Corp		rfp@syrahealth.com
Liz Lillioff - Gonzalez	PIRE-SW	505-765-2330	lilliot@pire.org



SANTA FE COUNTY

PRE-PROPOSAL CONFERENCE

RFP No. 2027-0003-CSD/TJ

INDEPENDENT EVALUATOR FOR BEHAVIORAL HEALTH REGION ONE

SEPTEMBER 3, 2026 AT 10:30 AM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
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