

**Henry P. Roybal**  
*Commissioner, District 1*

**Anna Hansen**  
*Commissioner, District 2*

**Rudy N. Garcia**  
*Commissioner, District 3*



**Anna T. Hamilton**  
*Commissioner, District 4*

**Ed Moreno**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

January 22, 2020

**SANTA FE COUNTY**  
**# 2020-0086-CSD/MAM**  
**CONSULTANT SERVICES FOR**  
**SANTA FE COUNTY CONNECT**  
**ADDENDUM #1**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

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***ATTACHED AGENDA AND SIGN IN SHEET***

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**Question# 1:** Jennifer Romero, Healthcare Systems Program Manager, state that the program was “at capacity” and I requested a clarification of the term “at capacity” at the pre proposal conference, January 14, 2020. My question is, what is the number of community partners currently participating in Santa Fe County Connect?

**Answer# 1:** **We currently have 39 partners and would like to continue to grow that that number.**

**Question#2:** The RFP specifically states that the proposals be submitted in a sealed container. Is a sealed box acceptable?

**Answer# 2:** **Yes.**

**Question# 3:** Is there an evaluation preference regarding the inclusion of subcontractors in a Proposal versus submitting a joint proposal?

**Answer# 3:** **No.**

Please add this Addendum #1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Michelle A. Marmion, Senior Procurement Specialist at [mmarmion@santafecountynm.gov](mailto:mmarmion@santafecountynm.gov)

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**PRE PROPOSAL CONFERENCE  
RFP NO. 2020-0086-CSD/MAM  
CONSULTANT SERVICES FOR  
SANTA FE COUNTY CONNECT  
JANUARY 14, 2020  
1:30 PM**

**Contracting Agency: Santa Fe County**

- Michelle A. Marmion Procurement Specialist Senior Purchasing Division
- Jennifer Romero Healthcare Systems Program Community Services
- Patricia Boies Health & Human Services Director Community Services

Santa Fe County is requesting proposals from Professional Consultants with strong fund development experience and strategic planning to develop a sustainability plan and identify and acquire funding for the Accountable Health Community (ACH) called Santa Fe County Connect.

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**Proposal Information**

Carefully read the Request for Proposal for requirements, terms & conditions including the Appendix D Sample Agreement (page 32).

- Proposal Organization - Proposal should be organized as outlined in the RFP (page 20).
- Selection of finalist(s) – the most qualified proposal received based on the evaluation criteria outlined in the RFP (pages 22-23) will be scored by a three to four-member evaluation committee.

- Preferences -

1) N.M. In-State Business Preference Certificate 5% of total weight of all evaluation factors added to score.

**OR**

2) N.M. Resident Veterans Preference Certificate, 10% total weight of all evaluation factors added to score. For more information on State Preference visit [www.tax.newmexico.gov](http://www.tax.newmexico.gov)

**AND**

3) Santa Fe County Preference, 5% of total weight of all evaluation factors added to score. For more information on County Preference visit [www.santafecountynm.gov/departments/purchasing](http://www.santafecountynm.gov/departments/purchasing)

- Please submit all questions via email to Michelle A. Marmion at [mmarmion@santafecountynm.gov](mailto:mmarmion@santafecountynm.gov). The last day for questions will be **Friday, January 17, 2020**. *(Any contact during the procurement until an award has been made with any elected official or other county staff member other than the Procurement Manager named in this solicitation may be grounds for disqualification.)*
- Addendum will be issued on **Wednesday, January 22, 2020**. *(Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.)*
- Proposal Submittal - **Due Date: Wednesday, February 5, 2020**  
**Time: 2:00 PM**  
**Location: 142 W. Palace Avenue 2<sup>nd</sup> Floor, Santa Fe, NM**  
**(Bokum Building)**



**SANTA FE COUNTY**

**RFP # 2020-0086-CSD/MAM  
 CONSULTANT SERVICES FOR  
 THE SFC CONNECT  
 JANUARY 14, 2020  
 1:30PM**

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Caitlin McAnally	The Grants Collective	505-226-0171	Caitlin@thegrantcollective.org
Rory Vale	BAKER TILLY	312-729-8191	rory.vale@bakertilly.com
Anjjenette Torres	Metricc	505-610-5369	metriccnm@gmail.com
Michelle Venturini	SFC	—	—
Patricia Boies	SFC CSD	.	
Jennifer Romero	SFC CSD		
Chanelle Delgado	SFC CSD		

