

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

August 23, 2018

SANTA FE COUNTY
IFB# 2018-0271-CORR/MAM
DOOR REPLACEMENT AND
INSTALLATION AT THE ADF

ADDENDUM #1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the IFB as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre Bid Agenda and Sign in Sheet

CLARIFICATION NO. 1:

As reference in the IFB in INSTRUCTION FOR BIDDERS paragraph 5, MANDATORY COMPLETION DATE reads the number of days for the completion of work is sixty (60) days. The sixty (60) days is in error the correct number of days for the project completion is one hundred and fifty calendar days (150). The number of days for the completion of work is weather working calendar days, where "calendar days" are defined as consecutive days.

Question# 1: For this type of specialty hardware, Doors and Frames there will be a long lead time. Will the Notice to Proceed start when the material is on-site, since this is only 60 days?

Answer# 1: Please refer to clarification No. 1 attached hereto, the 150 days includes the lead time for ordering specialty doors, doors, hardware and frames.

Please add this Addendum #1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents

and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Michelle A. Marmion, Senior Procurement Specialist at mmarmion@santafecountynm.gov

**DOOR REPLACEMENT AND
INSTALLATION AT THE ADF
IFB #2018-0271-CORR/MAM**

**PRE-BID CONFERENCE & SITE VISIT
THURSDAY, AUGUST 16, 2018
10:00 AM (MDT)**

INTRODUCTIONS

Contracting Agency: Santa Fe County Corrections

- | | | |
|-----------------------|----------------------------------|---------------------|
| • Michelle A. Marmion | Procurement Specialist Sr. | Purchasing Division |
| • Bill Taylor | Procurement Manager, CPO | Purchasing Division |
| • Serlo Vigil | Detention Officer Sergeant | Corrections |
| • Patrick Romero | Maintenance Supervisor | ADF |
| • Vincent Ojinaga | Investigator | ADF |
| • Pablo Sedillo | Pubic Safety Department Director | Public Safety |
| • Derek Williams | Warden | ADF |

Project Description

- Santa Fe County is requesting bids for the purpose of procuring a licensed contractor to remove, and replace seven (7) existing doors and frames. They will be installed at the Santa Fe County Adult Detention Facility (SFCADF) located at 28 Camino Justicia, Santa Fe, NM 87508.
- This project must be completed in Sixty (60) days, commencing on the date of the Notice to Proceed by Santa Fe County.
- The Adult Detention Facility is a production facility so minimizing downtime is essential.
- WORK REQUIREMENTS AND CONDITIONS (Security clearance page 18).
- Liquidated Damages: \$2,500 per each working day that expires after the date of substantial completion until substantial completion is achieved and a certificate of Substantial Completion is issued by the County.

Bid Documents

- The bid documents including specifications and plans are available by visiting our website at http://www.santafecountynm.gov/asd/current_bid_solicitations or contacting Michelle A. Marmion by telephone (505) 992-6753, or by e-mail at mmarmion@santafecountynm.gov
- Carefully read all bid documents for requirements, terms & conditions, including the sample Contract.
- All bid forms must be completed, signed and included in the bid submittal as well as acknowledge all addendums on all of your bid submissions.
- *If any of these requirements have not been met, the bid may be disqualified and deemed non-responsive.*

- General Contractors and Subcontractors require the appropriate CID licensure for work Performed.
- All Contractors and Subcontractors must be registered with the NM Department of Workforce Solutions for all work over \$60,000. (All contractors and subcontractors must be registered as “Active” on day of bid).
- Last Day for Questions – Monday, August 20, 2018, email questions to Michelle A. Marmion at mmarmion@santafecountynm.gov (**Please do not email any other County staff**).
- All Subcontractors must be listed on the subcontractors listing form.
- Addendum Issued – Thursday, August 23, 2018 by close of business (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect*).
- Basis of Award – The lowest, responsive base bid amount (page 25).
- Bid Schedule:
 - Bid Opening: Thursday, August 30, 2018**
 - Location: Santa Fe County Purchasing Division, (Bokum Building, Second Floor),**
 - 142 W. Palace Avenue, Santa Fe, N.M. 87501**
 - Time: 2:00 PM (MDT)**
- Late bids will not be accepted.
- This is a Mandatory pre-bid conference, only those contractors in attendance can bid on this project.

Questions



PRE BID CONFERENCE
IFB #2018-0271-CORR/MAM
DOOR REPLACEMENT SERVICES
THURSDAY, AUGUST 16, 2018
10:00AM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Michelle Morrison	SFC	992-9753	morrison@sanrafe.com
SAM ROMERO	Langhorn Const	858-1360	lesinc@comcast.net
Patricia Romero	SFC	505-7455141	Romero.Patricia
SERVO VIGIL	SANTA FE COUNTY	428-3068	servo@sanrafecountynm.gov
Mary Ann	SFC	438-3221	maryann@sanrafecountynm.gov
Michael Williams	Santa Fe County	428-3117	Williams.Michael@sanrafecountynm.gov
Kenneth Williams	SFC	992-6745	Kenneth@sanrafecountynm.gov
Derek Williams	Corrections		derek.williams@sanrafecountynm.gov

