

**Henry P. Roybal**  
*Commissioner, District 1*

**Anna Hansen**  
*Commissioner, District 2*

**Rudy N. Garcia**  
*Commissioner, District 3*



**Anna T. Hamilton**  
*Commissioner, District 4*

**Ed Moreno**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

February 28, 2020

**SANTA FE COUNTY**  
**# 2020-0128-CSD/MAM**  
**YOUTH BEHAVIORAL HEALTH**  
**SUPPORT SERVICES**  
**ADDENDUM #1**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

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***ATTACHED AGENDA AND SIGN IN SHEET***

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- Question# 1: How would you like to see the cost proposal (budget?)
- Answer# 1: **Please submit an itemized budget with line item justification.**
- Question#2: Can you explain more what Unite Us is? Will this cost us anything?
- Answer# 2: **Unite Us is an IT system that is used by Navigators who use Santa Fe County Connect program. All of our vendors are required to use this system for Navigation services. There is a small amount of funding necessary for licenses.**

Please add this Addendum #1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Michelle A. Marmion, Senior Procurement Specialist at [mmarmion@santafecountynm.gov](mailto:mmarmion@santafecountynm.gov)

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX:  
505-995-2740 [www.santafecountynm.gov](http://www.santafecountynm.gov)

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**PRE PROPOSAL CONFERENCE  
RFP NO. 2020-0128-CSD/MAM  
YOUTH BEHAVIORAL HEALTH  
SUPPORT SERVICES  
FEBRUARY 20, 2020  
2:00 PM**

**Contracting Agency: Santa Fe County**

- Michelle A. Marmion Procurement Specialist Senior Purchasing Division
- Rachel O'Connor Director Community Services
- Chanelle Delgado Teen Court Manager Community Services

Santa Fe County is requesting proposals from qualified licensed behavioral health providers to administer behavioral health support services for youth participants in Santa Fe County's Teen Court program, as well as youth and families in Santa Fe County.

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**Proposal Information**

Carefully read the Request for Proposal for requirements, terms & conditions including the Appendix D Sample Agreement (page 33).

- Proposal Organization - Proposal should be organized as outlined in the RFP (page 20).
- Selection of finalist(s) – the most qualified proposal received based on the evaluation criteria outlined in the RFP (pages 22-23) will be scored by a three to four-member evaluation committee.

- Preferences -

1) N.M. In-State Business Preference Certificate 5% of total weight of all evaluation factors added to score.

**OR**

2) N.M. Resident Veterans Preference Certificate, 10% total weight of all evaluation factors added to score. For more information on State Preference visit [www.tax.newmexico.gov](http://www.tax.newmexico.gov)

**AND**

3) Santa Fe County Preference, 5% of total weight of all evaluation factors added to score. For more information on County Preference visit [www.santafecountynm.gov/departments/purchasing](http://www.santafecountynm.gov/departments/purchasing)

- Please submit all questions via email to Michelle A. Marmion at [mmarmion@santafecountynm.gov](mailto:mmarmion@santafecountynm.gov). The last day for questions will be **Wednesday, February 26, 2020**. (Any contact during the procurement until an award has been made with any elected official or other county staff member other than the Procurement Manager named in this solicitation may be grounds for disqualification.)
- Addendum will be issued on **Friday, February 28, 2020**. (Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.)
- **Proposal Submittal - Due Date: Wednesday, March 11, 2020**  
Time: 2:00 PM  
Location: 142 W. Palace Avenue 2<sup>nd</sup> Floor, Santa Fe, NM  
(Bokum Building)

talked about health action fund.  
medicinal  
blend funding source appropriate  
Profile youth -  
What is Pattern -  
- Outreach  
Vision  
80% overlap  
term count



**SANTA FE COUNTY**

RFP # 2020-0128-CSD/MAM  
 YOUTH BEHAVIORAL HEALTH  
 SUPPORT SERVICES  
 FEBRUARY 20, 2020  
 2:00PM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Tony Dixon	THE Mountain Center	505-990-3599	Tony@themountaincenter.org
Michelle Mammie	SFC	912-6753	—
Chanelle Delgado	SFC	995-9555	—
Shen Vega	Team Builders	505-235-4002	shen@teambuilders.org
Rachel O'Connor	CSD / SFC	912-9847	—

