

Henry P. Roybal
Commissioner, District 1

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Commissioner, District 4

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Commissioner, District 5

Katherine Miller
County Manager

November 4, 2016

SANTA FE COUNTY
RFP# 2017-0093-CSD/MM
Insurance Outreach and Enrollment

ADDENDUM #1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Question #1: In reference to # 4 of Past Record of Performance under the Evaluation Criteria it states to list external references from clients, but my clients are required to remain anonymous. Can I list representatives from partner organizations who have witnessed the impact of our services to their clients?

Answer #1: **Yes, you may also include letters of recommendations as part of the appendices.**

Question #2: Do Offeror's need to submit a budget to perform the services?

Answer #2: **The Request for Proposal (RFP) is qualification based, costs for these services will not be a determining factor any costs will be negotiated with the selected firm(s).**

Question #3: The RFP does not indicate a specific number of individuals to be served. Is there a specific number of individuals proposed to be served?

Answer #3: **Please provide an estimate of need and target populations based on the specific intervention proposed and relate this to a population level**

goal of decreasing the percentage of county residents who are uninsured by 5%.

Please add this Addendum #1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Maricela Martinez, Senior Procurement Specialist at mcmartinez@santafecountnm.gov.