

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

October 10, 2017

SANTA FE COUNTY
RFP# 2018-0078-CSD/MAM
DWI PREVENTION
SAFE RIDE HOME PROGRAM

ADDENDUM #1

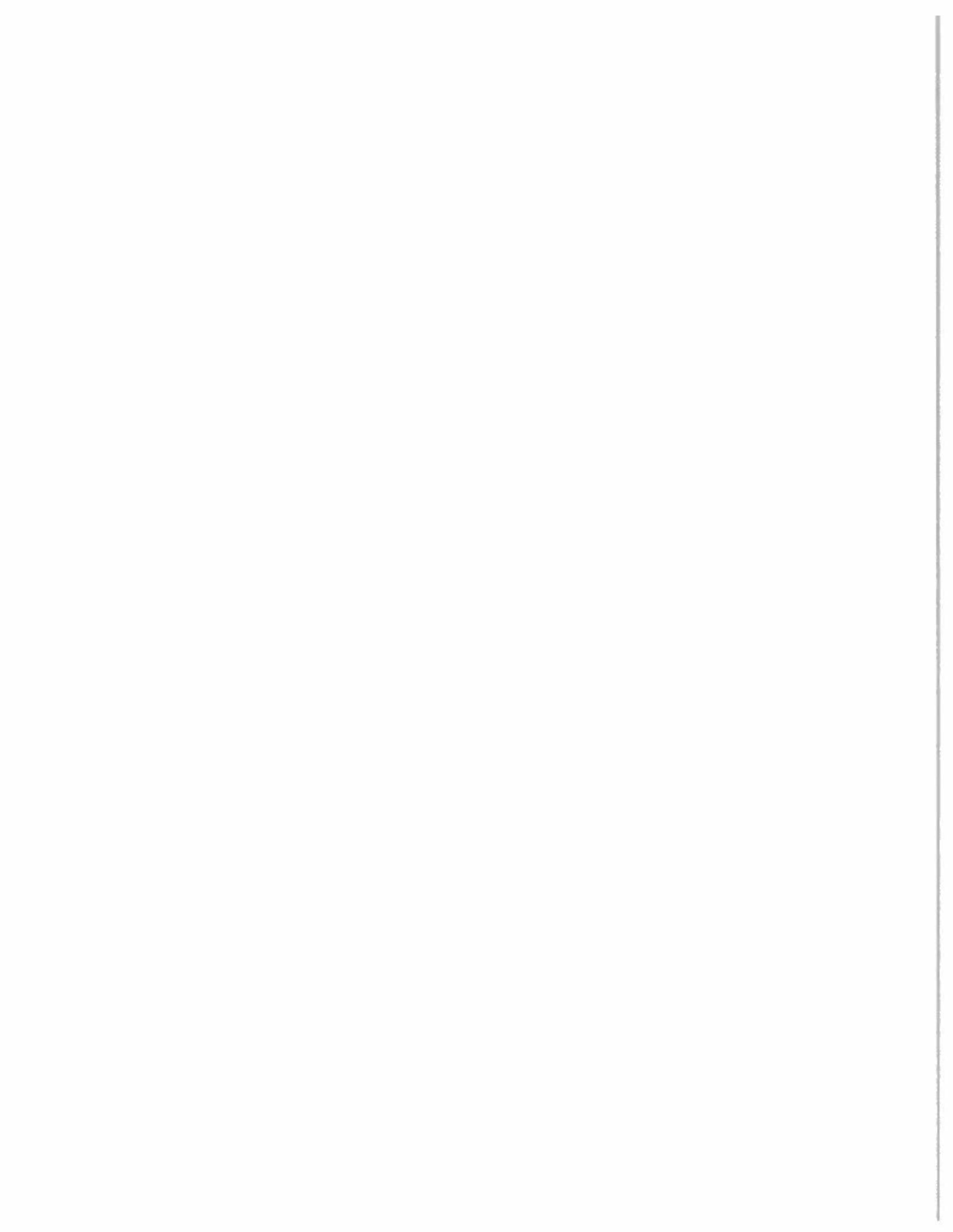
Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre Proposal Agenda and Sign in Sheet

No contractors attended the Pre-proposal Conference on October 11, 2017

Please add this Addendum #1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Michelle A. Marmion, Senior Procurement Specialist at mmarmion@santafecountynm.gov





**PRE PROPOSAL CONFERENCE
RFP# 2018-0078-CSD/MAM
DWI PREVENTION SAFE RIDE HOME PROGRAM
OCTOBER 11, 2017**

Contracting Agency: Santa Fe County

- Michelle A. Marmion Procurement Specialist Senior Purchasing Division
- Lupe Sanchez DWI Program Community Services Department
- Gina Capaner Administrative Manager Community Services Department
- Peter Olson Administrative Manager Community Services Department

Santa Fe County is requesting proposals from licensed and qualified Offerors to provide transportation for adults who need the services of a safe ride home from a drinking location or a liquor establishment on a Friday or Saturday night.

Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample contract.
- Proposal Organization - Proposal should be organized as outlined in the RFP on page 20.
- Selection of finalist(s) – the most qualified proposal received based on the evaluation factors outlined in the RFP (pages 24) will be scored by a three to five member evaluation committee.

- Preferences -

1) N.M. In-State Business Preference Certificate 5% of total weight of all evaluation factors added to score.

OR

2) N.M. Resident Veterans Preference Certificate, 10% total weight of all evaluation factors added to score. For more information on State Preference visit www.tax.newmexico.gov

AND

3) Santa Fe County Preference, 5% of total weight of all evaluation factors added to score. For more information on County Preference visit www.santafecountynm.gov/departments/purchasing

- Please submit all questions via email to Michelle A. Marmion at mmarmion@santafecountynm.gov. The last day for questions will be **Tuesday, October 17, 2017**. (Please do not contact any other County staff.)
- Addendum will be issued on **Friday, October 20, 2017**. (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.*)

- Proposal Submittal –

Due Date: Friday, November 3, 2017

Time: 2:00 PM (MST)

**Location: 142 W. Palace Avenue 2nd Floor, Santa Fe, NM
(Bokum Building)**

