Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3

Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

June 9, 2020

ADDENDUM #1
RFP# 2020-0184-PW/KE
ENGINEERING SERVICES FOR
HYDE PARK SUBDIVISION UPGRADES

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

ATTACHMENT 1: PRE-PROPOSAL SIGN IN SHEET
2: Santa Fe County Evaluation Report
3: Hyde Park System Drawing
4: Hyde Park Estates Meters

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1. In the Evaluation Factors portion of Section V. of the RFP, factors 2 and 3 list duplicate items to address in our response (Bullet point 1: Information regarding project team's past capability to meet schedules, meet budgets and meet project administration requirements). Can you please clarify in which section we are to include that information?

   ANSWER: Please provide that information under 3. Past Record of Performance. It will be removed from the evaluation factor under 2. Capacity and Capability.

2. Can you clarify if there are any County water system standards that need to be considered in addition to the City of Sana Fe's? Are there any other relevant requirements by the City of Santa Fe per their water system connection agreement?

   ANSWER: Santa Fe County is expecting the awarded firm as part of the design to coordinate with the County and the City to verify all requirements and to investigate and provide any and all additional requirement that may be unknown at this time.

3. When Santa Fe County acquired the Hyde Park Estates water system, was an evaluation done? If so, can that be provided to all Offerors?

   ANSWER: Yes, an evaluation was completed when the County acquired the water system. Yes, the evaluation is attached.

4. LIDAR is included in the scope of work for topographic survey. This is a densely forested area and we question the effectiveness of the LIDAR for this area. Is the County willing to negotiate this item in the scope of work to consider other survey means?

   ANSWER: Some survey work to establish controls and verification of critical assumptions is understandable.

5. Will the selected consultant be required to develop and submit, on behalf of Santa Fe County, a project package to the NMED's Drinking Water Bureau as a part of this effort?

   ANSWER: Yes a project package will be required for the NMED Drinking Water Bureau as well as any other required notifications or submissions from all other agencies.

6. Is a MACC established for this project? If so, was the MACC based on the original system evaluation, and will the MACC be modified based on the deficiencies identified in the new system evaluation? If not, is a MACC anticipated to be established at any point during this project development?

   ANSWER: No a MACC is not established for this project at this time. Yes. a MACC and an estimate of probable construction cost is anticipated to be established as part of the design effort.

7. The indemnification clause as presented is overly broad and shifts undue risk onto the consultant, it is likely uninsurable to many of the potential Offerors and will result in a higher contract fee. Would the County consider language which follows closer to industry standard, such as that presented below or similar language as developed by the EJCDC (Engineers Joint Contract Documents Committee). This would also include the addition of a clause defining the Standard of Care. Example language is shown below.
   - ***19 Indemnification*** *A. Engineer shall indemnify the County and its Elected Officials, agents, and employees for all losses, damages, claims, actions, or demands resulting from the Engineer's negligent actions or inactions as a result of this Agreement to the proportionate extent that such damages are caused by Engineer's negligence or willful misconduct.*
   - ***Standard of Care*** *Services performed by the Engineer under this Agreement will be conducted in a manner consistent with and limited to that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.*

ANSWER: This would be an item for negotiation and discussion during the contract process.

8. Can the County provide a map delineating the limits of Hyde Park Estates?

   ANSWER: Yes a map delineating the limits of the Hyde Park Estates Project area will be provided.

9. Can the County provide record drawings of the water system?

   ANSWER: Yes, the County can provide what is available in our records but it needs to be verified as part of the design process and should not be relied upon for design purposes.

10. Do you have physical/mechanical data of the system (material, sizing, routing, controls), operating procedures (tankage, manual level control, flow rates), and history/description of problems (leaks, corrosion, failures of water deliver, complaint logs)?

    ANSWER: There are no maintenance records. System drawings are available. All information SFCU received will be distributed. Any problems with the system can be looked up on the NMED Drinking Water Bureau Water Watch NM3544926 (HYDE PARK ESTATES WATER USERS ASSOCIATION).

11. Do you perform any periodic treating/chlorination, cleaning, or disinfecting of the tanks?

    ANSWER: Since acquiring the system in December of 2019 SFCU has replaced the booster pump, repaired a section of distribution line, and monitored and refilled tank levels daily, monthly meter reading. Doing any major maintenance impacts the system dramatically SFCU is anticipating this project will identify deficiencies and recommend features to allow maintenance to occur.

12. will the selected firm be making recommendations on further monitoring of water purity for input or warning to the City of Santa Fe's water treating system?

    ANSWER: Yes, recommendations will be expected for maintaining water quality in system. All monitoring, alarm notification for water quality and system equipment will be linked to Santa Fe County SCADA Network central location Santa Fe County Water Reclamation Facility (SCFWRF).

13. By aerial plot(s) of the area, it looks like there exists both a north and south area of what the county terms "Hyde Park Estates". The two areas are separated by a drainage valley/ravine. By size and perhaps the number of lots and residences, it appears that the scope of work concerns only the south area, is this correct? can you confirm by providing an illustration on a map?

ANSWER: No this is not correct. The scope includes all infrastructure from the service connection from the city to each and every individual service connection to customers. There is potential for unknowns regarding what infrastructure exists and all of the infrastructure needs to be verified as part of the design process.

14. Please confirm water tankage. Is each tank 30,000 gallons, or is the total tankage 30,000 gallons?

    ANSWER: There are two 30,000 gallon steel water tanks. See report page 7.

15. By ground elevations at the water tanks and residences at the top of the area, it appears that there may be minimal head pressure for usage at the residences. Can you provide the design bases for water usage and fire protection throughout the area? Is all water flow strictly by head pressure?

    ANSWER: The design basis for water usage and fire protection is the regulatory minimum requirements. There is one resident with a booster pump that the County knows of, it is located within the storage tanks fenced area. Everything else is "head pressure".

Please add this Addendum #1 to the original bid documents and refer to bid documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Bidders are reminded that any questions or need for clarification must be addressed to Karen K. Emery, Senior Procurement Specialist at kkemery@santafecountynm.gov.