

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

October 2, 2019

RFP# 2020-0052-CORR/CW
PHARMACEUTICAL SERVICES FOR ADF AND YDP

ADDENDUM #2

*****RESPONSES TO SUBMITTED QUESTIONS *****

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 2. This documentation shall become permanent and made part of the departmental files.

Attachment A: COST PROPOSAL

Clarification: In reference to V. Evaluation Criteria and Specifications Letter C. Cost Proposal the language will be deleted in its entirety and be replaced with the following:

The Offeror must submit one original Cost Proposal (Attachment A) in a separate, sealed envelope with the original Proposal response only.

Is the corrections department looking to hire on-site pharmacists(s) or are they looking for an off-site pharmacy operation?

This procurement is for off-site pharmaceutical services and supplies.

a. Would they entertain working with a staffing agency that only provides pharmacists (workers)? If so, how many pharmacists?

No. The procurement is for off-site pharmaceutical services and supplies.

b. Will you accept a bid that is not acquisition based pricing?

c. Are you willing to pay more for improved services?

There is a set budget for the County; the provider selected will have offered the best value and quality of services and supplies for the County.

d. Will you provide a utilization file for analysis?

The selected provider will have access to this information.

e. Do the references, as it pertains to 4. Past Performance, need to be state specific to NM or will you accept references from other parts of the US?

- Past performance should highlight the most relevant information.
- f. Are there service issues with your current services that you are hoping to resolve with a new provider?
The procurement regulations require soliciting for the services and tangible goods.
- g. Regarding B. scope of Work Section 11. Medication Administration Records
- Can you please provide the full name of the electronic health record the county has chosen?
 - Can you provide a contact for the electronic health record company?
The selected provider will have access to this information.
- h. How are items provided to the U.S. Marshals Service currently billed?
We choose the billing code, and if we select the USMS it is set up by the current Vendor to bill them directly.
- i. Are the items provided to the U.S. Marshals Service billed at the same contract rate?
To the best of our knowledge it is the same rate.
- j. What is the estimated daily script volume?
Approximately 64 per day
- k. Will there be an opportunity for a second round of questions if any answers in the first round of questions needs clarification?
No.
- l. Will Santa Fe County consider extending the due date for Submission of Response to accommodate thoughtful consideration of answers to all questions submitted and a potential second round of questions in order to provide the most cost effective proposal possible?
No.
- m. Who is the current vendor providing Healthcare Services to the Santa Fe County Corrections Department?
Healthcare Services are provided through a contract with Accountable Healthcare and Cross Country Staffing
- n. Who is the current vendor providing Pharmaceutical Services to the Santa Fe County Corrections Department?
Diamond Drugs, Inc. dba Diamond Pharmacy Services
- o. What are the current contracted pharmacy rates? In most, if not all public procurements, cost is not considered proprietary and would be readily available.
The yearly budget is approximately \$150,000 to \$160,000.
- p. What is your current cutoff time for next-day delivery orders to be submitted to the pharmacy? Do you intend to keep this the same?
Please refer to the B. Scope of Work ,1. in the RFP.
- q. What is the average number of prescriptions filled per month for your facilities?
Approx. 2,000
- r. Actual utilization data would be helpful for potential bidders to study medication mix and prescriber ordering trends in order to prepare a responsible and competitive bid rate.
- Can you please provide the past 3 months pharmacy invoices for review?
The selected provider will have access to this information.
 - What is the average pharmacy dollar amount spent monthly over the past 12 months?
The yearly budget is approximately \$150,000 to \$160,000.

- s. What is the percentage of stock medications vs. patient specific medications?
- t. Do you receive stock medications in 30 count blister cards or is all stock in manufacturer's bulk bottles?
Please refer to the B. Scope of Work, 4 and 5 in the RFP.
- u. What type of medication packaging do you currently use in your facility? (Ex: Blister Cards, Vials, multi-dose strips, etc.)
Please refer to the B. Scope of Work, 4 and 5 in the RFP.
- v. How many days' worth of medication is typically dispensed for routine medication orders? (Ex: 7, 14, 30 days.)
- w. May we have a copy of your current formulary?
Please refer to page 23 in the RFP, Cost Proposal.
- x. In order to ensure a fair and equitable evaluation of pricing where the County can ensure they are comparing prices from all bidders on the exact same medications, would the County consider updating the cost proposal to include 50 specific formulary and non-formulary medications and a quantity for each?
Yes. Attached is a revised cost proposal.
- y. In order to ensure a fair and equitable evaluation of pricing where the County can ensure they are comparing prices from all bidders on the exact same date, would the County consider updating the Cost Proposal to include a recent date from which pricing should be provided for evaluation?
No.
- z. How does the County send prescription new orders and refills to the pharmacy vendor? For example: eMAR/EHR interface, Email, Fax, Remote Provider Order entry.
 - If multiple methods are used, approximately what percentage of each type of transmittal apply?
We send all non-controlled new orders via eMAR/EHR. Paperwork for controlled substances ONLY is faxed.
- aa. What is the current preferred method for delivery?
Fedex
- bb. Please describe the frequency for medication deliveries to your facility by current vendor.
Please refer to the Scope of Work in the RFP.
- cc. Are medical supplies (needles, syringes, diabetic test strips, etc.) for your location ordered from the current contracted pharmacy? If not, would Santa Fe County be interested in this value-added service? Offerors are encouraged to provide their services in their proposals.
- dd. Does the County currently have an eMAR or EHR in place? Yes
 - If so, what is the name of the program currently in place?
Sapphire eMAR Securus EHR
 - If so, is an interface required to connect with the system?
Yes, we use Sapphire eMAR which is owned by Diamond Pharmacy. In the near future we will turn off Sapphire and use Securus EHR for our eMAR. Yes the interface is required to connect with Securus or any other EHR of the county's choice.

ee. What is the name and email address of the main contact person for your facilities at Securus eMAR?

This information will be available to the selected provider.

ff. Who is the current after-hours back-up pharmacy (if utilized)? This information will be provided to the selected provider.

gg. How are the prescription returns from your facility currently handled?

Please refer to the Scope of Work in the RFP.

hh. Are release medications supplied to inmates upon parole or discharge?

- If so, how many days' supply is provided?
- What is the current process for notifying pharmacy of inmates' release dates?
- Will it be required to ship inmate discharge/transfer medications to private residences or are they shipped to each correctional facility only for discharge/transfer patients?

Medications initiated in the facility are called into Walgreens for a 7 day release supply of medication. If they have insurance then we can call in a 30 day supply to Walgreens. Currently we have a clinic license which does not allow us to dispense medications directly from our facility. Only the USMS inmate population are supplied with any current meds upon discharge or transfer. This is because the USMS pay for their medications so they are the only inmates who have a personal medication supply. Because of our high inmate turn over rate, the others receive meds from stock supply. Those transferred to DOC or other facilities are sent with their MAR only. The pharmacy will not be required to ship medications to any place of residence or facility other than Santa Fe County.

ii. Is your correctional facility accredited by the National Commission on Correctional Health Care (NCCHC) or American Correctional Association (ACA)?

Please refer to the Scope of Work in the RFP.

- Please provide all current Accreditation for all facilities. Not required information to submit a response to the evaluation factors in the RFP.

jj. Do the correctional facilities currently maintain a Keep-On-Person (KOP) Program?

- If so, please provide a list of KOP medications approved by facility. Not required information to submit a response to the evaluation factors in the RFP.

kk. How are non-formulary requests approved?

For county inmates we do not have an approval process. If we need the non formulary medication we simply use the same ordering procedures as formulary. It may be more costly, but in special circumstances it may be medically necessary. For USMS, a prior authorization form is required for billing. Once it is has been approved by the USMS they will notify the pharmacy so that they can fill the prescription timely.

ll. Please describe the current destruction policy for all outdated/expired drugs. Not required information to submit a response to the evaluation factors in the RFP.

mm. Please provide the following pharmacy information by year for the last three years: number of patients on HIV medication, number of patients on psychotropic medications,

number of patients on Hepatitis C medications, number of patients receiving medications associated with hemophilia, HIV medication dollars, psychotropic medication dollars, hepatitis C medication dollars, and hemophilia related medications dollars.

This information will be available to the selected services provider.

mn. Of inmates receiving Hepatitis C treatment, what is the nature of the treatment? Please list medications used to treat over the past three years.

This information will be available to the selected services providers.

oo. Are there any state or federal drug programs being accessed for inmate medications?

- If so, what are they?

Yes, for HIV medications. It is the 340b program.

pp. Does your facility currently use a barcode electronic order reconciliation and medication return management system?

Yes

qq. Please outline the medical personnel shifts that will require start up in-service training?

RNs and LPNs work 6am to 6pm for day shift and 6pm to 6am for night shift. There are currently different nursing staff Sunday, Monday, Tuesday and every other Wednesday AND every other Wednesday, Thursday, Friday and Saturday. Training will be needed for these staff

rr. Does the current pharmacy vendor use a FDA-registered repackager to ensure compliance with federal regulations for Correctional Health stock medications?

We do not repackage medications

ss. Will you mandate that the pharmacy vendor use a FDA-registered repackager for Correctional Health stock medications to ensure compliance with Federal regulations?

No

tt. Will you require bidders to provide, as part of the proposal, evidence (the repacker's license and labeler code) that they use a FDA-registered repackager, as this is the only means to ensure compliance? Offerors are required to provide adequate responses to the evaluation factors in the RFP.

uu. Will failure to provide proof of compliance with Federal regulations deem a bidder non-responsive and therefore ineligible for an award? Please provide your response to the evaluation factors.

vv. Does your Detention Center maintain an Emergency Drug Box? If so, please provide a list of medications to be contained in the Emergency Drug Boxes. This information is not required to provide a response to the RFP.

ww. Please provide a list of your current Stock Medications.

Please refer to page 23 of the RFP, Cost Proposal.

xx. Who administers medications to inmates? For example: nursing staff or correctional officers?

Nursing staff only

yy. Where does medication administration take place, that is, do medication carts go to the housing units or do inmates come to the medical units for medication administration?

It takes place in the housing units

zz. What reports are currently being utilized by Santa Fe County?

Active controlled orders, active orders, active roster, compliance active, compliance inactive, consecutive refusals, declined orders, do not add to medpass orders, drug utilization, duplicate administrations, facility order count, formulary, inventory verification, inventory, KOP active, KOP administered, KOP last issue date, MAR, MAR notes, MAR vitals, OTC, Prescriber, PRN active, PRN inactive, PRN last administered date, Profile only overrides, refill too soon overrides, refills, refusals, renewals, returns, stock inventory, system usage, TAR pass results, therapeutic class, transfers. There could be more.

- What additional reports will be required?
- Can Santa Fe County provide examples of current monthly reports provided by current pharmaceutical services vendor?

They send us reports?

aaa. Are there any current committee meetings that would require a pharmacist or other vendor representative to attend?

No

- If so, what is the frequency of those meetings?
- Are the meetings required to be attended in person or will video/teleconferencing be permitted?

Please add this Addendum #2 to the original bid documents and refer to bid documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Bidders are reminded that any questions or need for clarification must be addressed to Coralie Whitmore, Senior Procurement Specialist at cgwhitmore@santafecountynm.gov

ATTACHMENT A
COST PROPOSAL
RFP NO. 2020-0052-CORR/CW
PHARMACEUTICAL SERVICES FOR ADF AND YDP

Medication	Price	Package size	Monthly Average
Acetaminophen extra strength 500mg		100 Tablet Bottle	12 bottles
Amox/Clav 875mg/125mg		20 Tablet Bottle	10 bottles
Amoxicillin 500mg		100 Capsule Bottle	5 bottles
Aripiprazole 10mg		30 Tablet Blister	2 cards
Aripiprazole 2mg		30 Tablet Blister	4 cards
Aripiprazole 5mg		30 Tablet Blister	2 cards
Aspirin 81mg Chew tab		30 Tablet Blister	3 cards
Azithromycin 500mg		30 Tablet Blister	4 crads
Bactrim DS		100 Tablet Bottle	5 bottles
Cephalexin 500mg		100 Capsule Bottle	15 bottles
Citalopram 20mg		100 Tablet Bottle	4 cards
Clindamycin 300mg		100 Capsule Bottle	8 bottles
Dicyclomine 20mg		100 Tablet Bottle	11 bottles
Diltiazem CD 120mg		30 Capsule Blister	5 cards
Diphenhydramine 12.5mg/5ml		118 ML Bottle	62 bottles
Docusate Sod 100mg		100 Capsule Bottle	5 bottles
Doxycycline Monohydrate 100mg		50 Capusle Bottle	6 bottles
Duloxetine 30mg		30 Capsule Blister	10 cards
Duloxetine 60mg		30 Capsule Blister	2 cards
Escitalopram 10mg		30 Tablet Blister	2 cards
Escitalopram 20mg		30 Tablet Blister	2 cards
Fluoxetine 20mg		100 Capsule Bottle	3 bottles
Geri Lanta		355 ML Bottle	6 bottles
HCTZ 25mg		30 Tablet Blister	6 cards
Hydroxyzine Pam 50mg		100 Capsule Bottle	12 bottles
Ibuprofen 800mg		500 Tablet Bottle	4 bottles
Lantus		10ML Vial	6 vials
Levothyroxine 25mcg		30 Tablet Blister	3 cards
Levothyroxine 100mcg		30 Tablet Blister	3 cards
Librium 25mg		30 Capsule Blister	30 cards
Lisinopril 10mg		100 Tablet Bottle	2 bottles
Lisinopril 20mg		100 Tablet Bottle	3 bottles
Loperamide 2mg		100 Capsule Bottle	3 bottles
Loratadine 10mg		30 Tablet Blister	8 cards
Melatonin 10mg		90 Tablet Bottle	9 bottles
Meloxicam 7.5mg		30 Tablet Blister	6 cards
Methocarbamol 750mg		100 Tablet Bottle	10 bottles
Metoprolol 50mg		30 Tablet Blister	6 cards
Mi-Acid Gas 80mg Chew tab		30 Tablet Blister	4 cards
Naproxen 500mg		100 Tablet Bottle	14 bottles
Olanzapine 10mg		30 Tablet Blister	11 cards
Olanzapine 5mg		30 Tablet Blister	11 cards
Omeprazole 20mg		100 Capsule Bottle	6 bottles
Oxcarbazepine 300mg		100 Tablet Bottle	14 bottles
Promethazine 25mg		100 Tablet Bottle	10 bottles
Risperidone 1mg		30 Tablet Blister	6 cards
Sertraline 100mg		30 Tablet Blister	8 cards
Sertraline 50mg		30 Tablet Blister	8 cards
Triam/HCTZ 37.5/25		30 Tablet Blister	4 cards
Xopenex HFA 45mcg Inhaler		1 Inhaler	4 inhalers