

Justin S. Greene
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

March 20, 2023

SANTA FE COUNTY
RFP No. 2023-0133-CSD/BT
COMMUNITY SERVICES DEPARTMENT
ASSERTIVE COMMUNITY TREATMENT PROGRAM

ADDENDUM NO. 1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre-Proposal Agenda & Sign-In Sheet

Question No. 1: How many clients are you looking to serve?

Answer No. 1: The County is looking to start off with serving no more than eight (8) clients at first. The initial number of clients will be negotiated with the selected Offeror.

Question No. 2: What is your allocation amount?

Answer No. 2: \$175,000.00

Question No. 3: Will the evaluation committee members have familiarity with Medicaid?

Answer No. 3: The members of the evaluation committee will include Community Services Department who are most familiar with Medicaid, as well as other County Staff who will be made familiar with the ACT model and Medicaid. However, the proposal should demonstrate the Offeror's knowledge and familiarity of ACT, Medicaid, as well as other medical reimbursement programs that the evaluation committee will be evaluating.

Please add this Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Bill Taylor, Procurement Manager at wtaylor@santafecountynm.gov.



PRE PROPOSAL CONFERENCE
RFP No. 2023-0133-CSD/BT
COMMUNITY SERVICES DEPARTMENT ASSERTIVE COMMUNITY TREATMENT
MARCH 9, 2023 AT 1:30pm

Contracting Agency: Santa Fe County

- | | | |
|----------------------------|-------------------------|-------------------------------|
| • Bill Taylor | Procurement Manager | Purchasing Division |
| • Rachel O’Conner | Department Director | Community Services Department |
| • Alex Dominquez | BH Program Manager | Community Services Department |
| • Amanda Patterson-Sanchez | Procurement Planner | Purchasing Division |
| • Adriana Vigil | Procurement Q/C Analyst | Purchasing Division |

Project Information

Santa Fe County Community Services Department is requesting proposals from qualified community-based Providers to develop an Assertive Community Treatment (ACT) program in Santa Fe County.

Proposal Information

- Carefully read the Request for Proposal (RFP) for requirements, terms & conditions including the sample contract.
- Sequence of Events are located on page 9 of the RFP.
- Proposal Format and Organization - Proposal should be organized as outlined in the RFP on page 19 - 22.
- Selection of finalist(s) – evaluation and scoring is outlined in Section VI, located on Pages 23 & 24 of the RFP. Points will be assessed by the County’s Evaluation Committee based on the responses received to each evaluation factor.
- Preferences -
 - 1) N.M. In-State Business Preference Certificate 50 points total of all evaluation factors added to score.

OR

 - 2) N.M. Resident Veterans Preference Certificate, 100 points total of all evaluation factors added to score. For more information on State Preference visit www.tax.newmexico.gov

AND

 - 3) Santa Fe County Preference, 50 points total of all evaluation factors added to score. For more information on County Preference visit https://www.santafecountynm.gov/asd/purchasing_division
- Please submit all questions via email to Bill Taylor at wtaylor@santafecountynm.gov. The last day for questions will be **Thursday, March 16, 2023**. (*Any contact with any other County staff member or persons other than the Procurement Manager may be grounds for disqualification.*)
- Addendum will be issued on **Monday, March 20, 2023**. (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.*)

- Proposal Submittal –

Due Date: Thursday, March 30, 2023

Time: 2:00 PM

Location: 102 Grant Avenue 1st Floor, Santa Fe, NM

Electronic submission also available via Dropbox utilizing Dropbox link:
<https://www.dropbox.com/request/B66P3Ar0nXsDWazeQeZ4>

Questions:

Adjournment



SANTA FE COUNTY

PRE-PROPOSAL CONFERENCE

RFP No. 2023-0133-CSD/BT

ASSERTIVE COMMUNITY TREATMENT PROGRAM

MARCH 9, 2023 AT 1:30PM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Bill Taylor	SFC-Purchasing	(505) 986-6373	wtaylor@santafecountynm.gov
Amanda Patterson-Sanchez	SFC-Purchasing	(505) 992-6753	apatterson-sanchez@santafecountynm.gov
Adriana Vigil	SFC-Purchasing		
Alex Dominguez	SFC-CSD		
Paul Miller	Santa Fe Recovery Center		pkingmiller@sfrecovery.org
Breeann Rocha	New Mexico Solutions		rocha-breeann@rvbh.com
Kate Field	New Mexico Solutions		field-katherine@rvbh.com
Kourtney Munoz	Santa Fe Recovery		kmunoz@sfrecovery.org