

**Justin S. Greene**  
*Commissioner, District 1*

**Lisa Cacari Stone**  
*Commissioner, District 2*

**Camilla Bustamante**  
*Commissioner, District 3*



**Adam Fultun Johnson**  
*Commissioner, District 4*

**Hank Hughes**  
*Commissioner, District 5*

**Gregory S. Shaffer**  
*County Manager*

April 24, 2026

**SANTA FE COUNTY**  
**IFB No. 2026-0293-CLK/BM**  
**MOBILE VOTING UNIT FOR**  
**SANTA FE COUNTY CLERK'S OFFICE**

**ADDENDUM NO. 1**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the IFB as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

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***Attachment A: Pre-Bid Agenda and Sign-In Sheet***

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Question No. 1: Would the agency consider a mobile voting unit as a trailer that can be pulled by an agency vehicle to whatever location desired?

Answer No. 1: Yes, this would be considered by the department since a turnkey mobile voting unit is preferred but not required.

Question No. 2: Is the bid bond required in this bid?

Answer No. 2: Yes, the bid bond is a part of the requirements.

Please add this Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Brandon Martinez, Procurement Specialist Senior at [bimartinez@santafecountynm.gov](mailto:bimartinez@santafecountynm.gov).

# Attachment A



**SANTA FE COUNTY**

**PRE-BID CONFERENCE  
MOBILE VOTING UNIT  
IFB No. 2026-0293-CLK/BM  
APRIL 20, 2026  
10:00 AM**

## INTRODUCTIONS

**Contracting Agency: Santa Fe County Clerk's Office**

- Celeste Garcia Operations Manager Santa Fe County Clerk's
- Brandon Martinez Procurement Specialist Senior Purchasing Division

## **Bid Documents**

- **Complete Bid Documents are available on the Santa Fe County website at <https://www.santafecountynm.gov/finance/purchasing-division/current-bid-solicitations>**
- **Carefully read all bid documents for requirements, including the sample agreement for all terms and conditions.**
- **All bid forms must be completed, signed and included in the bid submittal as outlined on page 17 "Bid Forms" in the IFB. *Failure to include any of the listed documents in the bid submittal may be considered grounds for disqualification of the bidder and rejection of its bid.***

## **Project Information**

- Santa Fe County is soliciting sealed bids from qualified vendors to provide a turnkey, fully operational mobile voting unit capable of functioning as a temporary or supplemental polling location when a fixed-site precinct is unavailable meeting ADA compliance and election regulations.

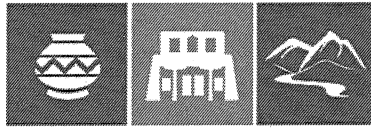
## **Addendum**

- **Last Day for Questions:** Wednesday, April 22, 2026 via e-mail to Brandon Martinez at [bimartinez@santafecountynm.gov](mailto:bimartinez@santafecountynm.gov)
- **Addendum Issued:** Friday, May 24, 2026 will be posted to the Santa Fe County website and sent to all who have returned the Acknowledgement of Receipt form to be placed on the distribution list.
- **Bid Schedule:**
  - Bid Opening:** Friday, May 4, 2026
  - Location:** Santa Fe County Purchasing Division,  
102 Grant Avenue 1<sup>st</sup> Floor, Lamy Conference Room

Santa Fe, N.M. 87501

**Time:** 2:00 PM

## **Questions**



**SANTA FE COUNTY**  
**PRE-BID CONFERENCE**  
**IFB No. 2026-0293-CLK**  
**MOBILE VOTING UNIT**  
**APRIL 20, 2026 AT 10:00AM**

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Brandon Martinez	SFC Purchasing	505-995-9551	<a href="mailto:bimartinez@santafecountynm.gov">bimartinez@santafecountynm.gov</a>
Tammy Jim	SFC Purchasing	505-986-6370	<a href="mailto:Tjim@santafecountynm.gov">Tjim@santafecountynm.gov</a>
Jennifer Wilson	SFC County Clerk's Ofc.		
Bill Taylor	SFC Purchasing		
Amanda Patterson Sanchez	SFC Purchasing		