

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

January 17, 2025

SANTA FE COUNTY
RFP No. RFP No. 2025-0148-GM/NF –
Integrated Water Planning and Preliminary Engineering Report for La Cienega, La
Cieneguilla and El Canon Community Springs Restoration

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre-proposal Agenda and Sign-In Sheet

Attachment B: Volume of Work Previously Done

Section IV –B (page 27) in the RFP is deleted and replaced with the following:

B. NUMBER OF COPIES

Offerors shall deliver one (1) original and five (5) identical copies of their proposal to the location specified in Section II, Paragraph E on or before the closing date and time for receipt of proposals. If submitting responses electronically via Dropbox, please submit one (1) file for the proposal response.

Question No.1: How is this project being funded and how much is available?

Response:

- **\$150,000 grant.**
- **\$100,000 from other County project funds**

Question No.2: The RFP Specifications ask that the Volume of Work Previously Done be documented on a “Project Listing Form” provided in Appendix D. Appendix D is the Sample Agreement. We do not find Project Listing Form in the RFP. Please advise.

Response: **Appendix D “Volume of Work Previously Done” is provided by this Addendum No. 1. See Attachment B:**

Please add this Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Respondents are reminded that any questions or need for clarification must be addressed to Nina M. Fresquez, Procurement Specialist Senior at nfresquez@santafecountynm.gov.



Pre-Proposal Conference

RFP No. 2025-0148-GM/NF

Integrated Water Planning and Preliminary Engineering Report for La Cienega, La Cieneguilla and El Canon Community Springs Restoration

Monday, January 6, 2025-2:00 PM

Contracting Agency: Santa Fe County

- | | | |
|--------------------|-----------------------------|-------------------|
| • Nina Fresquez | Procurement Specialist Sr. | Purchasing |
| • Bill Taylor | Procurement Manager | Purchasing |
| • Amanda Patterson | Procurement Planner Analyst | Purchasing |
| • Andrew Harnden | Senior Planner | Growth Management |

Project Information

Santa Fe County requests proposals from qualified vendors or firms from qualified Planning and Engineering Consultants to prepare a Preliminary Engineering Report to protect the traditional water resources of the La Cienega and La Cieneguilla communities.

Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample agreement (Sample agreement starts on page 38)
- Sequence of Events are listed on page 16
- Proposal Organization - Proposal should be organized as outlined in the RFP on page 26 and 30
- Selection of finalist(s) – the most qualified proposal received based on the evaluation factors outlined in the RFP (Page 22) will be scored by a three to five-member evaluation committee
- Preferences (Page 31 & 32):

1) N.M. In-State Business/Native American Preference Certificate 80 points total of all evaluation factors added to score.

OR

2) N.M. Resident Veterans Preference Certificate/Native American Veterans, 100 points total of all evaluation factors added to score. For more information on State Preference visit

www.tax.newmexico.gov

AND

3) Santa Fe County Preference, 50 points total of all evaluation factors added to score. For more information on County Preference visit:

<https://www.santafecountynm.gov/finance/purchasing-division>

- Please submit all questions via email to Nina Fresquez- nfresquez@santafecountynm.gov. The last day for questions will be Friday, January 10, 2025. *(Any other contact with any other county staff member or persons other than the Procurement Specialist Senior may be grounds for disqualification.)*
- Addendum will be issued on Friday January 17, 2025 *(Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.)*

Proposal Submittal- Due Date: Tuesday, January 28, 2025, Time: 2:00 PM

Location: 102 Grant Avenue 1st floor, Santa Fe, NM 87501

Electronic submissions also available utilizing Dropbox Link:

<https://www.dropbox.com/scl/fo/h5zmi9hzv8qaad38jylha/AFhSRwbxxadN3AyZhCdI53w?rlkey=nqflnufe60515be2fmqwou2ld&st=d6as7eux&dl=0>

Background:

The preliminary report will be prepared with a holistic view of the local watersheds to inform community considerations related to water supply and demand, traditional agriculture and ranching, wastewater treatment, natural water systems (e.g., springs, wetlands, vernal pools, aquifers, etc.), landscape ecology, climate change and adaptation strategies, and resilience to include traditional ecological knowledge (e.g., flood, drought, fire, invasives, etc.).



SANTA FE COUNTY

Pre-Proposal Conference (Non- Mandatory)

RFP#2025-0148-GM/NF

Integrated Water Planning and Preliminary Engineering Report for La Cienega, La Cieneguilla and El Canon Community Springs Restoration

Monday, January 6, 2025

2:00 PM (MDT)

NAME	ORGANIZATION	PHONE #	EMAIL
Nina Fresquez	Santa Fe County-Procurement	505-992-9864	nfresquez@santafecountynm.gov
Bill Taylor	Santa Fe County-Procurement	505-986-6373	wtaylor@santafecountynm.gov
Amanda Patterson-Sanchez	Santa Fe County-Procurement	505-992-6753	apatterson-sanchez@santafecounty.gov
Andrew Harnden	Santa Fe County-Growth Management	505-995-9516	aharnden@santafecountynm.gov
Jerry Paz	Molzen Corbin	505-242-5700	jpaz@molzencorbin.com
Teran Villa	High Water Mark	505-301-9062	teranvilla@high-watermark.com
Nicole Shaw	High Water Mark	505-206-6151	nicolshaw@high-watermark.com
James Way	Biohabitats		proposals@biohabtats.com
Ondrea Hummel	Tetra Tech	505-404-3131	ondrea.hummel@tetrattech.com

Dan Haddock	Intera	317-696-6980	dhaddock@intera.com
Lisa Huey	Daniel B. Stephens & Associates, Inc.	505-822-9400	lhuey@geo-logic.com
Amy Ewing	Hazen and Sawyer	505-217-7152	aewing@hazenandsawyer.com
Chris Rodriguez	HDR Engineering	505-830-5416	chris.rodriguez@hdrinc.com
Joseph Tracy	INTERA Incorporated	505-246-1600	jtracy@intera.com
Simone Goncalves	HDR Engineering	505-830-5416	Simone.Goncalves@hdrinc.com
Shayla Woodhouse, PE	Biohabitats	505-395-2348	swoodhouse@biohabitats.com

ATTACHMENT B

APPENDIX D

**VOLUME OF WORK
PREVIOUSLY DONE FOR SANTA FE COUNTY
PROJECT LISTING FORM**

FIRM: _____ **DATE:** _____

PROJECT DIRECTLY AWARDED TO FIRM	AWARD DATE	CONTRACT DATE	AMOUNT	% COMPLETE
1.				
2.				
3.				
4.				
5.				

Volume of Work Previously Done

- Information on the status of past project awards shall be included in the “Project Listing Form” as a requirement of the RFP provided in Appendix D. The following formula on fees for projects awarded that are less than 75% complete shall be utilized in assessing scores:

\$ 25,000 to \$ 35,000	10 points deducted
\$ 35,001 to \$ 50,000	20 points deducted
\$ 50,001 to \$100,000	30 points deducted
\$100,001 to \$150,000	40 points deducted
\$150,001 and over	50 points deducted