April 14, 2022

RFP No. 2022-0185-FIN/CW
Financial and Compliance Audit Services

ADDENDUM No. 1
***DATE CHANGE***
***Questions and Responses ***

Dear Proponents,
This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

***DATE CHANGE***
The proposal submission date (due date) is changed to April 22nd at 2:00pm (MDT). The submission may be made at Santa Fe County Purchasing, 102 Grant Avenue, Santa Fe, New Mexico 87501 or via DropBox https://www.dropbox.com/request/Xo7CR5OF6p3gictBl6p

Please note that the Santa Fe County Finance Division has provided additional information relating to the Request for Proposals No. 2022-0185-FIN/CW.

1. What software is used by the County for financial statement preparation?
   Response:  Santa Fe County does not use software for the preparation. Microsoft Word and Excel is the platform used for financial statement preparation.

2. What date does the County anticipate providing a draft of the financial statements to the IPA?
   Response: October 1, 2022

3. Will you please provide the prior year audit contract fee breakout?
   Response: (next page)
4. Does the County anticipate a significant change in federal programs?
   Response: Santa Fe County received ARPA funding in FY2021 which additional relief funding is not anticipated.

5. What actions have the County taken in order to prepare for the implementation of GASB 87 in fiscal year 2022?
   Response: Santa Fe County purchased software to assist in the implementation of GASB 87.

6. Section II, Introduction, County Information, states that “County staff prepares the entire Annual Comprehensive Financial Report (ACFR) including the financial statements and note…” Can you please clarify the purpose of having two Cost Sheets within Appendix D, asking the IPA to provide a cost breakdown with financial statement preparation and without financial statement preparation?
   Response: The request for two cost sheets is a precaution in case the County faces staffing issues and is unable to prepare the financial statement in house.

   Please note that the timeframe for the submission of questions has ended.

Please add this Addendum No. 1 to the original Proposal documents and refer to Proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued; reference the receipt of the Addendum in the transmittal letter. All other unaffected sections will have their original interpretation and remain in full force and effect. Offerors are reminded that any questions or need for clarification must be addressed to Coralie Whitmore, Senior Procurement Specialist at cgwhitmore@santafecountynm.gov.