

Henry Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Katherine Miller
County Manager

February 23, 2021

SANTA FE COUNTY
RFP No. 2021-0112-GM/APS
ARCHITECTURAL AND ENGINEERING SERVICES FOR MIXED-INCOME
AFFORDABLE HOUSING DEVELOPMENT AT CAMINO DE JACOBO

ADDENDUM NO. 1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre-Proposal Agenda and Sign-In Sheet

Question No. 1: Can the firm (Autotroph) who put the Pre-Design together also BID on this RFP job?

Answer No. 1: Yes, Autotroph is able to submit a proposal for this RFP

Question No. 2: We are an architectural firm that is licensed to do architecture in New Mexico, but we do not have a separate in-state resident New Mexico business license. We are located in Denver, Colorado. Would we still qualify for the New Mexico business license preference with the New Mexico *architectural license*?

Answer No. 2: The Architectural Firm that is selected, must be licensed to perform design services in the State of New Mexico; however, a license to perform design services does not grant the 5% preference in the RFP. The firm would need to contact State Purchasing Division and the State Tax and Revenue Department to apply and obtain the in-state resident business certificate.

Question No. 3: We are teaming with subconsultants that are located in Albuquerque and do have licenses in the state-would their license be sufficient to obtain the license preference for the evaluation scoring?

Answer No. 3: No – see response to question No. 2.

Modifications to the RFP Documents:

Section II. INTRODUCTION, A. PURPOSE OF THIS REQUEST FOR PROPOSAL, the following paragraph is added:

Offerors and their Team that have experience in designing projects that are funded through the federal low-income housing tax credit program which is administered through the New Mexico Mortgage Finance Authority, are preferred.

It is also preferred that the Offeror and their Team have previous experience and is knowledgeable in developing within the City of Santa Fe.

Section IV C.1 **Proposal Organization** is deleted in its entirety and replaced with:

- a) Letter of Transmittal
- b) Response to County Terms and Conditions
- c) Table of Contents
- d) Response to Specifications – Evaluation Factors
- e) Copy of insurance certificate
- f) Campaign Contribution Disclosure Statement

Please add this Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Amanda Patterson-Sanchez, Procurement Specialist Senior at apatterson-sanchez@santafecountynm.gov.



**PRE-PROPOSAL CONFERENCE
ARCHITECTURAL AND ENGINEERING SERVICES FOR MIXED-INCOME
AFFORDABLE HOUSING DEVELOPMENT AT CAMINO DE JACOBO
RFP NO. 2021-0112-GM/APS
FEBRUARY 16, 2021
10:30AM**

INTRODUCTIONS

Contracting Agency: Santa Fe County

- Amanda Patterson-Sanchez Procurement Specialist Senior Purchasing Division
- Bill Taylor Procurement Manager Purchasing Division
- Joseph Montoya Project Manager Community Development

Project Information

- Santa Fe County is requesting qualified vendors or firms to provide architectural and engineering services for a new 93-120 unit mixed-income affordable housing development located at Camino de Jacobo in Santa Fe, New Mexico.
- **Request for Proposals (RFP) Documents:** The RFP documents are available by contacting Amanda Patterson-Sanchez at apatterson-sanchez@santafecountynm.gov or Santa Fe County's website.

RFP Information

- **Basis of Award** The most *responsive* proposal. The County reserves the right to cancel the award if there are not sufficient appropriations available.
- **Last Day for Questions** Friday, February 19, 2021, 2:00pm via email to Amanda Patterson-Sanchez at apatterson-sanchez@santafecountynm.gov
- **Addendum Issued** Monday, February 23, 2021, 5:00pm; the addendum will also be posted to the Santa Fe County website.
- **Proposal Due Date** **Monday, March 8, 2021**

Information for Potential Offerors

- RFP No 2021-0112-GM-APS
 - Highlights
 - Content Overview
 - Appendices
- Information from Housing

- Work Summary
- Work Condition Requirements
- Client Descriptions



PRE-PROPOSAL CONFERENCE

**RFP No. 2021-0112-GM/APS ARCHITECTURAL AND ENGINEERING SERVICES FOR MIXED-
INCOME AFFORDABLE HOUSING DEVELOPMENT AT CAMINO DE JACOBO**

FEBRUARY 16, 2021 AT 10:30AM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
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Joseph Barela	Santa Fe County		jjbarela@santafecountynm.gov
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Cheryl Simpson-Smith	RNN Architects		cheryl@RNNARCHITECTS.COM
Brett Linker	Autotroph Architects		
Wayne Lloyd	Lloyd & Associates Architects		wlloyd@lloyd-architects.com
Garron Yepa	Atkin Olshin Schade Architects		
Kellie Dunaway	Integrated Design & Architecture		
Chaitanya Korra	Integrated Design & Architecture		
Jeffrey Seres	Seres Architecture, LLC		jeffreyseres@gmail.com