

Henry P. Roybal
Commissioner, District 1



Anna T. Hamilton
Commissioner, District 4

Anna Hansen
Commissioner, District 2

Ed Moreno
Commissioner, District 5

Robert A. Anaya
Commissioner, District 3

Katherine Miller
County Manager

March 24, 2017

SANTA FE COUNTY
IFB#2017-0241-HA/MM
“REBID” Sewer Line Replacement/Extension at Camino de Jacobo
Housing Site

ADDENDUM #1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested bidders to adhere to any changes or revisions to the IFB as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

ATTACHMENT A: PRE-BID SIGN IN SHEET, AGENDA & INSTRUCTION TO BIDDERS
ATTACHMENT B: DIVISION 1 – GENERAL REQUIREMENTS
SECTION 01200-PRICE AND PAYMENT PROCEDURES
ATTACHMENT C: NON-COLLUSION AFFIDAVIT OF PRIME BIDDER
ATTACHMENT D: CERTIFICATION OF NON-SEGREGATED FACILITIES
ATTACHMENT E: CERTIFICATION OF BIDDER REGARDING EQUAL
EMPLOYMENT OPPORTUNITY BIDDER

Listed below are clarifications of the IFB and questions received via email concerning the above referenced IFB.

CLARIFICATIONS:

Clarification No. 1

BID FORM REQUIREMENTS (PAGE 17 OF IFB):

This Bid Proposal shall contain the following:

- A. Bid Proposal
- B. Bid Form
- C. Bid Sheet
- D. Bid Bond
- E. Subcontractors Listing (as included in this packet)
- F. Campaign Contribution Disclosure Form

- G. Completed HUD-5369- A Representations, Certifications & Other Statement of Bidders
- H. Completed HUD-2530 Previous Participation Certification, if applicable
- I. Certification of Non-segregated Facilities
- J. Certification of Bidder/Subcontractor Regarding Equal Employment Opportunity
- K. Non-Collusion Affidavit for Prime Bidder/Subcontractor
- L. Preference Certificate(s), if applicable

Failure to include any of the above listed documents in the bid submittal may be considered sufficient grounds for disqualification of the bidder and rejection of its bid.

Clarification No. 2

Contingency Allowance of \$15,000.00 is a reserved amount to deal with unforeseen circumstances that are not included in project documents. Funds must be requested by contractor and must be approved by Owner. Any funds not used by the end of the project will be returned to the Owner by Change Order. See Project Manual Division 1 Section 01200 for additional information.

QUESTIONS

Question #1: What type of material is under the asphalt on 4th street?

Answer #1: **New sewer line at 4th street shall be installed in high side of existing dirt ditch. Disturbance to asphalt shall be min. Repairs shall be to edge of asphalt as needed.**

Question #2: Is there a soil analysis?

Answer #2: **No.**

Question #3: Is exporting/importing soil required for this project?

Answer #3: **Not for bidding purposes.**

Question #4: Is it Owner or Contractor responsibility for staking part of the bid?

Answer #4: **Contractor shall include in their bid.**

Question #5: In reference to HUD-5369 Question 7 Part (a), how do we determine what a small business is?

Answer #5: **Please refer to the Code of Federal Regulations website at:**
http://www.ecfr.gov/cgi-bin/text-idx?SID=50ff66d5d1cc9357d5f4ce114fcc5c79&mc=true&node=pt13.1.121&rgn=div5#se13.1.121_1105

Question #6: In reference to HUD-2530, please define “principal”.

Answer#6: Please refer to the Instructions for Completing the Previous Participation Certificate, form HUD-2530 (page 74 of the IFB).

Please add this Addendum #1 to the original bid documents and refer to bid documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Maricela Martinez, Senior Procurement Specialist at mcmartinez@santafecountnm.gov.



****REBID** PRE BID CONFERENCE**

IFB #2017-0241-HA/MM

SEWER LINE REPLACEMENT/EXTENSION AT CAMINO DE JACOBO HOUSING SITE

MARCH 15, 2017

2:00PM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Eloy C Garcia	MAXTEK Concre, Desert Utility	505-888-5703 505-235-1278 (505) 344-1096	maxtekinc@aol.com Estimating@desert-utility.com
Adonis Miramontes	Century Club construction	(505) 344-1096	Estimating@centuryclubconstruction.com
HENRY AVILA	Conron & Woods Arch.	505 983-6948	henry@conronandwoods.com
Diego Gonzalez	Sf County	(505) 992-9890	U Gonzalez@santafecounty.com
Maricela Martinez	SPC Purchasing	992-9804	mmartinez@santafecountynm.gov
Patrick Herrera	Allied 360 Const.	505 852-0783	patrickherrera@gmail.com
Jeff Sanchez	File Construction LLC	505 554-1780	jsanchez@const.com
Shane Meihaus	Ferguson WLL	505-201-9270	Shane.Meihaus@Ferguson.com
Jan Chavez	Tomar Construction Svc. Inc.	505-800-7156	jchavez@TCSI-US
Bruce Duran	PlumbTech Inc	(505) 989-3395	plumbtechie@yahoo.com

****REBID** SEWER LINE REPLACEMENT/EXTENSION
AT CAMINO DE JACOBO HOUSING SITE
PRE-BID CONFERENCE & SITE VISIT
WEDNESDAY, MARCH 15, 2017
2:00 PM**

INTRODUCTIONS

Contracting Agency: Santa Fe County

- | | | |
|---------------------|----------------------------|---------------------------------|
| • Maricela Martinez | Procurement Specialist Sr. | Purchasing Division |
| • Victor Gonzales | Project Manager | Housing Authority |
| • Henry Avila | Project Manager | Conron and Woods Architects |
| • Paul McGinnis | Engineer | P.E. McGinnis & Associates, LLC |

Project Description

- Santa Fe County is requesting bids for the purpose of procuring a licensed construction company to repair and replace an existing sewer line at the Camino de Jacobo Housing Site located in Santa Fe County.
- Project Duration: 120 Calendar Days

Bid Documents

- The bid documents are available by contacting Maricela Martinez, Procurement Specialist at (505) 992-9864 or by e-mail at mcmartinez@santafecountynm.gov or by visiting our website at http://www.santafecountynm.gov/asd/current_bid_solicitations
 - We ask that all contractors review the plans prior to March 27, 2017 to ensure a proper bid will be submitted by the April 5, 2017 deadline.
- This procurement is governed by regulations of the U.S. Department of Housing and Urban Development (HUD). The HUD forms-5369 and 5369-A governs this procurement, bid preparation and submission.

Bid Information

- Basis of Award – The lowest responsive total lump sum bid.
- Liquidated damages are \$100/day
- **Last Day for Questions – Tuesday, March 21, 2017 (Please do not contact any other County Staff or the project Engineer/Architect email all questions to mcmartinez@santafecountynm.gov)**
- Addendum Issued– **Monday, March 27, 2017**
- Bid Schedule:

**Bid Opening: Wednesday, April 5, 2017
Location: Santa Fe County Purchasing Division, (Bokum Building, Second Floor),
142 W. Palace Avenue, Santa Fe, N.M. 87501
Time: 2:00PM**

- Carefully read all bid documents for HUD instructions and requirements, County terms & conditions, and the sample contract. HUD Forms 5369-A (Appendix D) and HUD 2530 (Appendix F) must be completed and signed for bid to be accepted.
- All contractors and subcontractors must be registered with the N.M. Department of Workforce Solutions for all work over \$60,000 on day of bid. (**Must be registered as “Active”**).
 - All subcontractors must be listed on the subcontractor form regardless of the amount of the job they will be performing. All subcontractors will be required to adhere to the wage rates (no matter the dollar amount of the work performed).
- The awarded vendor must register all active subcontractors on the State of New Mexico Workforce Solutions website upon approval of Notice of Award entered by Santa Fe County.

Questions

Conron & Woods Architects
1222 Luisa St., Ste A
Santa Fe, NM 87505
(505) 983-6948

Pre-Bid Instructions to Bidder

DATE:

1/20/17

PROJECT: Camino De Jacobo Sewer Line Extension

LOCATION: Santa Fe, New Mexico

CLIENT: Santa Fe County Housing

The following is a brief summary of the Pre-Bid Conference held at Santa Fe County Housing Authority Office at 2:00 p.m. on 1/20/17 and is hereby incorporated into the Contract Documents.

- o Introductions were made and roles discussed. Victor Gonzales, Project Manager SFCH
Henry Avila, Project Manager CWA
Paul McGinis Project Engineer
- o At this time (prior to the Pre-Bid Conference), no previous addendum have been issued.
- o The Owner's intent is to award work within their budget. Alternates will be used to adjust the Base Bid to within their budget. There is (0) deductive alternate and zero (0) additive alternates.
- o The project has one (1) allowances and zero (0) unit prices. Contingency allowance of \$15,000.00.
- o **Contractor's attention was called to the cash contingency requirement of \$15,000.00 to be included in the base Bid. No additional compensation will be allowed for failure to include it in the Base Bid. See Div. 1 of Project Manual.**
- o A 100% Performance Bond and Labor and Material Payment Bond will be required of the successful Bidder.
- o Work hours at the site will be 8:00 a.m. to 5:00 p.m. Monday thru Friday. Work on weekends is not allowed without prior approval.
- o Discuss occupying the Project Site by the Contractor and the Owner, employees, tenants, general public, etc.
- o Liquidated Damages of \$100.00/day apply to all time limits including any time limits for individual work items as well as Substantial Completion, Final Completion and Close Out Documents.
- o State of New Mexico and Davis Wage Rates are required for this project. Most stringent shall apply. NM Wage Rates will be sent out with Addendum on Friday 1/27/17.

ATTACHMENT A

- o It was specifically pointed out that the Contractor will be responsible for obtaining all permits required for the Project and to include this in their base bid. Contractor is responsible for meeting codes and working with utility companies.
- o Contractor is responsible for field verifying conditions prior to submitting the Bid.
- o Discuss security issues. Contractor is responsible for their own tools and materials.
- o Use of existing utilities will be available to Contractor.
- o Owner must be notified min. 2 days in advance before interrupting any utility service.
- o The Contractor will be required to keep site clean.
- o Contractor is responsible to provide temporary facilities.
- o In addition to what is required in the Drawings and Project Manuals, the Contractor is required to provide all fencing and barricades to keep the Site safe and protect from loss and damage.
- o The Contractor shall be responsible for all damaged caused to surrounding areas that are not part of this contract.
- o The Owner cautioned the Contractors to use caution and good judgment when working around the Tenants. The intent is to try to limit the disruption to the tenants to the extent possible. The safety of the tenants is paramount.

-End of Document-

DIVISION 1 - GENERAL REQUIREMENTS**SECTION 01200 - PRICE AND PAYMENT PROCEDURES****PART 1 - GENERAL****1.1 ALLOWANCES**

- A. Include the following allowances in Contract Sum:
 - 1. Contingency allowance: The contractor shall include in the Base Bid a contingency allowance of fifteen thousand dollars (\$15,000.00) for use according to Owner's instructions.
- B. Use the contingency allowance only as directed for the Owner's purposes and only by Field Orders that indicate amounts to be charged to the allowance.
- C. Contractor to include insurance, taxes, bonding, overhead and profit in Base Bid. These items will not be included in expenditures of funds from this allowance.

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

STATE OF NEW MEXICO

COUNTY OF _____

_____ being first duly sworn, deposes and says that:

(1) They are the _____ of _____ the Bidder that has submitted the attached Bid Proposal;

(2) They are fully informed respecting the preparation and contents of the attached Bid Proposal and of all pertinent circumstances respecting such bid;

(3) Such bid is genuine and is not a collusive or sham bid;

(4) Neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communications or conference with any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Contracting Agency or any person interested in the proposed contract; and

(5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(SIGNED) _____

TITLE _____

SUBSCRIBED AND SWORN to before me this _____ day of _____ 2017.

NOTARY PUBLIC

My Commission Expires _____

CERTIFICATION OF NON-SEGREGATED FACILITIES

(Applicable to construction contracts and related subcontracts exceeding \$10,000, which are not exempt from the Equal Opportunity Clause).

The construction contractor certifies that it does not maintain or provide for its employees any segregated facility at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. The construction contractor certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it will not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. The construction contractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this contract. As used in this certification, the term "segregated facilities" means any waiting room, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clock, locker rooms and other storage or dressing areas, parking lots, drinking foundations, recreating or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. The construction contractor agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will obtain identical certifications from proposed SUBCONTRACTORS prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause and that it will retain such certifications in its files.

(SIGNED) _____

TITLE _____

SUBSCRIBED AND SWORN to before me this _____ day of _____ 2017.

NOTARY PUBLIC

My Commission Expires _____

**CERTIFICATION OF BIDDER REGARDING
EQUAL EMPLOYMENT OPPORTUNITY**

INSTRUCTIONS

This certification is required pursuant to Executive Order 11246 (30 F. R. 12319-25). The implementing rules and regulations provide that any bidder or perspective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract or subcontract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after bid opening. No contract shall be awarded unless such report is submitted.

CERTIFICATION OF BIDDER

Bidder's Name: _____

Address: _____

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause.
Yes ____ No ____
2. Compliance reports were required to be filed in connection with such contract or subcontract.
Yes ____ No ____

Certification – The information above is true and complete to the best of my knowledge and belief.

NAME AND TITLE OF SIGNER (PLEASE TYPE)

SIGNATURE

DATE