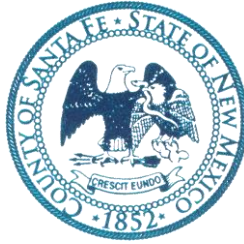


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

September 1, 2017

SANTA FE COUNTY
RFP# 2018-0037-PW/MM
WEB BASED DATA MANAGEMENT SYSTEM AND TRAINING SERVICES

ADDENDUM #1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

ATTACHMENT A: PRE-PROPOSAL AGENDA AND SIGN IN SHEET

CLARIFICATION NO. 1: THE RFP NO. IS 2018-0037-PW/MM.

CLARIFICATION NO. 2: SECTION IV. RESPONSE FORMAT AND ORGANIZATION PARAGRAPH C, SANTA FE COUNTY HAS INCREASED PROPOSAL RESPONSES TO 20 PAGES. (REFER TO QUESTION NO. 9.)

On 08/23/17 Santa Fe County held a Pre-Proposal Conference for the above referenced Request for Proposals. Listed below are questions asked at the meeting and/or received via email.

Question #1: Can companies outside of New Mexico and/or the USA submit a proposal?

Answer #1: Offerors must be in registered, licensed and in good standing with the State of New Mexico.

Question #2: How many users are you expecting to be using the cloud-based system?

Answer #2: Approximately 20 users.

Question #3: Are there vendors you have viewed/considered?

Answer #3: This is a qualification based Request for Proposal, Proposals will be reviewed by an evaluation committee.

Question #4: Is the current data paper based or digital data from various sources or both?

Answer #4: Both.

Question #5: Who is your current software provider? What is the application and version?

Answer #5: Cartegraph Navigator 8.2

Question #6: The RFP requests all existing work orders be converted into the new system. Converting historical data isn't recommended. Would the County consider other options to view historical data?

Answer #6: This can be discussed and negotiated with the awarded contractor.

Question #7: What is the County's current GIS environment? Please list versions, products, database types etc.

Answer #7: Currently Santa Fe County's primary GIS software is ArcGIS version 10.3.1 (Desktop) and 10.4 (ArcServer), however the new system must be capable of integrating with the latest version of ESRI software including but not limited to 10.5.X Desktop and ArcServer Enterprise, 10.6.X Desktop and ArcServer Enterprise and ArcPro 2.X and beyond. Enterprise database is currently housed in SQL 2012. External map services are currently provided through ArcGIS Online. Internal map services are currently provided through Portal and Geocortex.

Santa Fe County would also consider proposals based on open source platforms such as QGIS and GeoServer.

Question #8: Does this project include Road Segments as an asset? If so, is there data in the existing system or will this be part of the data conversion?

Answer #8: No.

Question #9: On page 22 of the RFP, Section IV, Item C, it states all proposals shall be limited to 15 pages, with the exception of licenses and certifications which shall be added as appendices. Does the content in the Appendices count against the 15 page limit?

Answer #9: No, the 15 page limit (7.5 pages front & back) is for the response to the Mandatory Evaluation Factors listed on pages 24-25. Santa Fe County has increased the page limit to 20 pages (10 pages front & back).

Question #10: Can all the tasks be performed remotely and/or only onsite?

Answer# 10: Mostly onsite, although the county would like to have the option to complete work order management remotely.

Question #11: Can proposals be submitted via email?

Answer #11: No, please refer to Section III. B. 6 and page 14 of the RFP for submission requirements.

Question #12: Describe the types of users anticipated (management, field staff, clerk and/or admin) and the number of users expected. Please describe the functionality of each user.

Answer #12: Management oversees work orders and generates reports. GIS field staff collects asset data remotely. The County would like to have an option to complete work order management in the field by foreman or supervisors.

Question #13: Do you expect the selected vendor to perform field asset data collection services? If so please describe and estimate the envisioned data collection tasks and scope of data to be collected.

Answer #13: No

Question #14: What mobile technology is preferred/sanctioned by the County?

Answer #14: Microsoft Windows platform

Question #15: Is it anticipated that the mobile technology will be deployed as part of the Phase I implementation?

Answer #15: Yes.

Please add this Addendum #1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Maricela Martinez, Senior Procurement Specialist at mcmartinez@santafecountynm.gov.



PRE PROPOSAL CONFERENCE
RFP# 2018-0037-PW/MM
WEB BASED DATA MANAGEMENT SYSTEM AND TRAINING SERVICES
AUGUST 23, 2017
2:00PM

Contracting Agency: Santa Fe County

- | | | |
|---------------------|-------------------------------|------------------------|
| • Maricela Martinez | Procurement Specialist Senior | Purchasing Division |
| • John Baca | Traffic Manager | Public Works |
| • Mark Rodriguez | Production Controller | Public Works |
| • Ted Roybal | Systems Analyst Senior | Information Technology |

Project Information

Santa Fe County Public Works is requesting proposals from qualified offerors to provide a web based data management system.

Clarification: The RFP number is 2018-0037-PW/MM.

Proposal Information

- Proposal Organization - Proposal should be organized as outlined in the RFP on page 22.
- Selection of finalist(s) – the most qualified proposal received based on the evaluation factors outlined in the RFP (pages 24-26) will be scored by a three to five member evaluation committee.

• Preferences -

1) N.M. In-State Business Preference Certificate 5% of total weight of all evaluation factors added to score.

OR

2) N.M. Resident Veterans Preference Certificate, 10% of total weight of all evaluation factors added to score. For more information on State Preference visit www.tax.newmexico.gov

AND

3) Santa Fe County Preference, 5% of total weight of all evaluation factors added to score. For more information on County Preference visit www.santafecountynm.gov/asd/purchasing_division

- Please submit all questions via email to Maricela Martinez at mcmartinez@santafecountynm.gov. The last day for questions will be **Wednesday, August 30, 2017. (Please do not contact any other County staff.)**
- Addendum will be issued on **Thursday, September 1, 2017. (Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.)**

- Proposal Submittal –

Due Date: Wednesday, September 13, 2017

Time: 2:00 PM

Location: 142 W. Palace Avenue 2nd Floor, Santa Fe, NM



PRE PROPOSAL CONFERENCE

RFP # 2018-0037-PW/MM

WEB BASED DATA MANAGEMENT SYSTEM & TRAINING SERVICES

AUGUST 23, 2017

2:00PM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Maricela Martinez MATE RODRIGUEZ	SFC Purchasing SEC PURKS	992-9804 992-3039	mmartinez@santafecountynm.gov mmartinez@santafecountynm.gov
BART WILLIAMSON	DTS	210-481-5333	BWILLIAMSON@DISIS.COM
Kelly Ball	BSD Software	Via telephone	conference call
Johnny P. Baca	SFCPW	(505) 992-3020	jpbc@santafecountynm.gov
Jared Kaslen	Cartegraph	Via telephone	conference call
Teal Roybal	SFC IT	(505) 995-9537 992-8982	trroybal@santafecountynm.gov
Michelle Martinez-Johnson	SFC IT	505 992-8982	mjohnson@santafecountynm.gov