

**Henry P. Roybal**  
Commissioner, District 1

**Anna Hansen**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Anna T. Hamilton**  
Commissioner, District 4

**Ed Moreno**  
Commissioner, District 5

**Katherine Miller**  
County Manager

August 10, 2017

**SANTA FE COUNTY**  
**RFP No. 2017-0288-RECC/IC**  
**Computer Aided Dispatch System**

**ADDENDUM #1**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

**Interested Offerors to the RFP may participate in the Pre-proposal meeting by conference call:**

**Conference bridge number for call-ins:**

**1-877-820-7831**

**Guest Passcode-445752**

*Pre-proposal conference to be held on Wednesday August 16, 2017 at 10:00 AM. The conference will be held at the Multi-purpose room at the Public Safety Complex located at 35 Camino Justica, in Santa Fe, New Mexico.*

*Listed below is information and clarification regarding Section V Specifications and Section VI, A Evaluation Factors in the RFP.*

- On page 22, Section V Specifications – The term “mandatory specification” is referring to the Evaluation Factors listed on the same page, Section VI, A. Evaluation Factors.

**The following information will provide more specific detail regarding the Evaluation Factors to be included in your Response/Proposal that are being requested by Santa Fe County:**

- 1) Specialized design and technical competence of the business, including a joint venture or association, regarding the type of services required..... **250 points**
  - Vision/mission and business philosophy
  - Brief history of the firm in New Mexico
  - Specific examples of best practices utilized by your firm.

- List all consultants and how they provide value to this project.
  - Examples of highly successful aspects of projects similar to this project completed by the office submitting the proposal.
- 2) Capacity and capability of the business to perform the work, including any specialized services, within the time limitations .....**200 points**
- Information regarding project team's past capability to meet schedules, meet budgets and meet project administration requirements.
  - Indicate relationship of the firm's/project team's current work load to the projected workload of this project and personnel in the New Mexico office.
  - Indicate key personnel to be assigned to this project, their specific roles, experience and background.
  - Indicate the relationship of the workload of this project to other current projects with your Firm.
- 3) Past record of performance on contracts with government agencies and private industry with similar scopes of work with respect to such factors as control of costs, quality of work, and ability to meet schedules .....**200 points**
- Information on prior projects to include owner's project budget and final project cost estimate.
  - Information on these projects showing owners schedule compared to actual project schedule.
  - Describe any particular difficulties confronted in past projects and how the Offeror addressed and resolved the issues.
- 4). Evidence of understanding of scope of work, the site, existing conditions, and the purpose and goals of the Santa Fe Regional Communications Center .....**350 points**
- ..... Un-  
derstanding of key project elements/goals.
  - Challenges that might be expected based on type of project, including continuing agency operations and functionality.
  - Possible creative management approaches.
- Please note:* Offerors are not to provide specific solutions. Specific solutions may actually result in a reduction in scoring in this category. The intent of this section is to give the Offeror an opportunity to express professional observations based on the scope of work, site visits and interviews conducted during the preparation of the proposal.

**TOTAL POINTS..... 1000 points**

Please add this Addendum #1 to the original RFP documents and refer to RFP documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Offerors are reminded that any questions or need for clarification must be addressed to Bill Taylor, Procurement Manager at [wtaylor@santafecountynm.gov](mailto:wtaylor@santafecountynm.gov), or to Iris Cordova, Senior Procurement Specialist at [icordova@santafecountynm.gov](mailto:icordova@santafecountynm.gov).