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*County Manager*

September 25, 2024

**SANTA FE COUNTY**  
**Public Works Department**  
**RFP No. 2024-0148-PW/TS**  
**Construction Management Services for Arroyo Hondo Trail Segments 2&3**  
**ADDENDUM NO. 1**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

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- Attachment A: Pre-proposal Agenda and Sign-In Sheet*  
*Attachment B: NMDOT requirements for federal funding*
1. *Disadvantage Business Enterprise*
  2. *Subcontractors Fair Practices Act Compliance*
  3. *TLPA Standard NTCs*
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Question 1: Please provide a link to download the design construction documents, specifications and any other pertinent project information that has been provided to the other interested bidding parties.

Answer: The awarded firm will be supplied with all construction documents for this procurement

Question 2: Is the awarded firm from this RFP eligible to be awarded on the Invitation for bid process?

Answer: Awarded firm from this RFP will not be eligible to submit a Bid to the Invitation for Bid process for the construction.

Question 3: Is it possible to get an electronic copy of the plans for this project? We would also like to come out and walk some of the proposed trail to be installed. Can we make an appointment with the County to do that?

Answer: A site visit is not mandatory; the awarded firm will be supplied with all construction documents for this procurement. The location of segments 2&3 are provided within the RFP on page 6 and the location of the trails are located on public property and anyone can visit the site at any time.

Question 4: For this project will the firm chosen have to include data entry for G2Gnow and LP Tracker systems? Or is SF County taking care of that work?

Answer: This will be the responsibility of the contractor who will be awarded via Invitation for Bid process. The firm that is awarded a contract from this RFP will verify that the construction contractor is entering the data to G2Gnow and LP Tracker systems.

Question 5: Can you please confirm that price is not a requirement for the CM Services Arroyo Hondo Trail Segments 2&3 proposal?

Answer: This a qualification-based Request for Proposal and cost is not a factor for selecting the most qualified firm.

Question 6: On page 7 of the RFP, insurance requirement 4. for Professional Liability specifies \$1.5M per occurrence and \$2.5M aggregate limits. Would the County accept the addition of an umbrella policy if a firm's policy does not meet these limits?

Answer: If an Offeror has exceptions to the terms and conditions of the County's RFP and/or Agreement, they must indicate their "exceptions" in their Letter of Transmittal. Please refer to page 20 Section IV C-2 Letter of Transmittal section (h) and provide alternative language for the "exception" while acknowledging and accepting the remaining terms and conditions of the Agreement attached as Appendix E in the RFP.

Question 7: Per T/LPA, a representative from the Owner needs to be T/LPA Certified. Who will be the Person in Responsible Charge for the County in this regard?

Will SF County contract for Independent Assurance material testing under separate contract, or is this to be include in the Construction Management Services?

Answer: The selected Offeror will communicate and work with the Project Manager (PM) for the Project. The PM is the County T/LPA certified representative.

Independent Assurance services, including material testing, are part of the Scope of Work and will be awarded under this RFP, along with other services in Section II-B.

**Please add this Addendum No. 1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Timothy Sintas, Procurement Specialist Senior at [tsintas@santafecountynm.gov](mailto:tsintas@santafecountynm.gov).**