

**Henry P. Roybal**  
*Commissioner, District 1*

**Anna Hansen**  
*Commissioner, District 2*

**Rudy N. Garcia**  
*Commissioner, District 3*



**Anna T. Hamilton**  
*Commissioner, District 4*

**Hank Hughes**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

October 20, 2021

**RFP No. 2022-0024-CSD/CW**  
**BEHAVIORAL HEALTH CONSULTING SERVICES for the LEADERSHIP TEAM**  
**and teINTERDISCIPLINARY TEAM**

**ADDENDUM No. 2**  
**\*\*\*QUESTIONS and RESPONSES \*\*\***

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 2. This documentation shall become permanent and made part of the departmental files.

Please note that the Santa Fe County Community Services Department has provided additional information relating to the Request for Proposals No. 2022-0024-CSD/CW.

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1. Are contractors able to bid on either the Behavioral Health Leadership OR the Interdisciplinary Team (IDT) portion of the project? Are contractors required to bid both?  
**Response: Contractors may bid on one or both sections of the scope of work.**
  2. What are the current (identified) services they are looking to align?  
**Response: We would like to align the providers to work towards common goals in the Behavioral Health Strategic Plan and the Santa Fe County Health Action plan, to streamline services, and to avoid duplication. We would also like to have collective agreements on data sharing for clients who are high users of services.**
  3. What identified entities are to be aligned? Is it known if all parties are in agreement with alignment?  
**Response: There are a large number of current providers identified, interested parties can contact Coralie Whitmore, Procurement Specialist Senior, to obtain a copy of the 2020 Leadership Team Final Report.**
  4. Can we obtain a copy of the 2020 leadership team final report?  
**Response: The report may be obtained by contacting Coralie Whitmore, Procurement Specialist Senior, at [cgwhitmore@santafecountynm.gov](mailto:cgwhitmore@santafecountynm.gov).**
  5. Confirming, this is a 1-year contract (estimated) with the option to extend?  
**Response: Correct.**
  6. When does the county expect to start this project?

**Response: At the end of November or the beginning of December., depending on the responses and contractor options available regarding to this RFP.**

7. Who comprises the leadership team? (Not individuals, but titles and roles)

**Response: State, County, City representatives, CEO's, Administrators, Directors, Private Citizens, current and/or retired mental health professionals in Santa Fe County.**

8. Who should the interdisciplinary team consist of?

**Response: Largely behavioral health service providers, hospital providers, Mobile Crisis, Alternative Response Unit, and other dependent on individual needs and available supports**

9. Can more clarification on the "IDT" team be provided?

**Response: Santa Fe County has a high number of individuals who are seen by the majority of service providers including the hospitals, ER's, Mobile Crisis teams, the Alternative Response Unit and others. The IDT Team will work across agencies to find collective answers and solutions to our most vulnerable and needy citizens.**

10. How would you like the proposer to include the Offeror's Cost Proposal if we are uploading via the Dropbox link, and not submitting a hard copy? Should we include the Cost Proposal with the rest of the technical or would you prefer a separate document?

**Response: Please provide a technical response and a separate cost proposal when uploading into DropBox.**

11. Can you please clarify the proposal section "Response to County Terms and Conditions (required ----not counted in the 15 pages)"? Are you asking for any exceptions to the County Terms and Conditions?

**Response: Correct. Any language changes or conditions on terms must be stated in the Offeror's proposal.**

12. Please confirm that Preferences, per Section 25 on page 18-19 in the RFP are optional to include in proposal responses.

**Response: Correct.**

13. What is the estimated budget for this project?

**Response: There is an estimated budget of \$75,000 for both objectives; final award amount for each objective will be negotiated between the County and the selected contractor(s).**

14. Would thorough bios suffice instead of resumes in the Response to Scope of Work and Evaluation Criteria section to make the most of the 15-page limit?

**Response: Neither bios or resumes count toward the 15-page limit; thorough bios suffice.**

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Please add this Addendum No. 2 to the original Proposal documents and refer to Proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued; reference the receipt of the Addendum in the transmittal letter. All other unaffected sections will have their original interpretation and remain in full force and effect. Offerors are reminded that any questions or need for clarification must be addressed to Coralie Whitmore, Senior Procurement Specialist at [cgwhitmore@santafecountynm.gov](mailto:cgwhitmore@santafecountynm.gov).

