

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

April 23, 2018

ADDENDUM #2
RFP# 2018-0259-PW/KE
RENOVATIONS AND UPGRADES AT THE
DISTRICT ATTORNEY'S OFFICE

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 2. This documentation shall become permanent and made part of the departmental files.

EXTENSION: The date that proposals shall be received has been extended.

The correct dates shall read as follows:

All proposals shall be received by 2:00PM (MDT) on Thursday, May 3, 2018, at the Santa Fe County Purchasing Division,

And

Corrected sheets will be uploaded to the drop box link:

https://www.dropbox.com/sh/w53i72ssb6d2geh/AAB_9ghIMErUWJ244EXyHwba?dl=0

And the following questions and answers along with the corrected sheets will be added to and incorporated as part of the original bid documents.

-
1. Sheet A-7, Note 15 "Site contractor will provide and install 6" backflow prevention assembly in hot box outside of the structure". Is this work to be done under this contract by the bidding contractors?

ANSWER NO. 1: Yes, GC to install.

2. Sheet A-7, Note 16 “Fire sprinkler contractor shall install pressure relief valve/PRV and sway-bracing on fire riser assembly”. Is this work to be done under this contract by the bidding contractors?

ANSWER NO. 2: Yes, GC to install.

3. Sheet A-7, Note 19 states: “Replace all existing sprinklers with “quick response” sprinklers”, however the plans and schedule show which areas get “new ceiling mounted fire sprinkler head”. Please clarify if we are replacing ALL sprinkler heads or just the heads shown on the drawings as new.

ANSWER NO. 3: All Sprinkler heads are to be replaced if quick response heads. Not all of the existing building is sprinkled; this shall be corrected having the existing system extended to all areas of the building required by code; See revised drawings A-7 and A-8.

4. The specifications include a spec for a TPO roofing system but the roof drawings call out a Modified Bitumen System. Please clarify.

ANSWER NO. 4: Modified Bitumen to accommodate existing roof system. See Sheet A-2.2.

5. Windows B and J are shown on the schedule (sheet A-13) but I can’t find them on the floor plans. Please clarify.

ANSWER NO. 5: Window Types “B” and “J” are not used and shall and should be disregarded; see revised sheet A-13

6. Sheet A1, the layout of Office 104 does not match the enlarged plan 1/A15. Please clarify.

ANSWER NO. 6: See revised sheet D-1, A-1 and A-15

7. Sheet A1, Office 104 has a window labeled “A”. Should this be storefront frame “L”?

ANSWER NO. 7: This is an error; Sheet A-1 should be revised to show Window Type “L” in office 104. Additionally, a new storefront of similar construction is not called out in Room 104. This storefront shall be referred to as type M; see revised sheet A-13.

8. Enlarged plan 1/A-15, all three detail markers call out the wrong sheet number. Should be sheet A-15.

ANSWER NO. 8: The three section view call outs on drawing 1 of sheet A-15 are incorrect they call out sheet “A-17”; see revised sheet A-15.

9. 5/A-15, note 5 calls for a speaker hole which doesn't show on storefront frame "L" elevation. Will a hole and speaker be required at this window?

ANSWER NO. 9: Window type "L" shall include a speaker hole; see revised sheet A-13.

10. Enlarged plan 1/A-15, please identify the window shown in the NW corner of "Reception".

ANSWER NO. 10: This window is addressed in the answer to question 7 above and is referred to as window "M".

11. Enlarged plan 4/A-15, what room does this Workstation "A" plan occur in?

ANSWER NO. 11: This detail is no longer in the project and shall be removed.

12. 6/A-15, where does this bead board wainscot get installed-this is not shown on the finish schedule.

ANSWER NO. 12: The wainscoting is installed in areas shown in the enlarged plan on sheet A-15, drawing 1. See the Sheet legend for reference, the wainscoting is graphically indicated by a "dot" line type in the plan; see revised sheet A-15.

13. Is all wood base to be the 1x6 oak with quarter round as shown in detail 6/A-15?

ANSWER NO. 13: All new base is 1x6 oak unless replacing damaged bases elsewhere in building in which case the new base would match that which it was replacing.

14. We have built a detailed CPM schedule and without knowing what the Owner's requirements are regarding moving staff during the phased construction, we are anticipating a 14-month project duration. There are ways to reduce this time but we are unable to ask questions to verify the Owner's flexibility in staff movement. Even so, we feel that an 8 month build-out schedule is unrealistic. Is the Owner able to accept a project schedule longer than the specified 8 months?

ANSWER NO. 14: Just submit and explain schedule duration. If it seems reasonable then the County will consider the adjustment.

15. Is it acceptable to submit a schedule in another form besides MS Word?

ANSWER NO. 15: Yes.

16. On the phasing plan we understand that it is phased into separate phases. We are assuming this is to ensure there is enough space for personnel that will be working in the building. Is it possible to complete more than one phase at a time?

ANSWER NO. 16: The Contractor, per the pre-bid conference, may propose an alternative schedule that meets the needs of the DA staff and the County. It would then, be reviewed for consistency with project requirements.

17. When we move from one phase to the next who is responsible for setting up the temporary/swing spaces?

ANSWER NO. 17: The contractor is responsible for moving the desks, chairs and associated office furniture with requirement input from the DA staff designee. The contractor will rely on the DA staff designee for positioning the furnishings and not be responsible to satisfy the requests of each employee.

18. Would it be possible to turn in subcontractor qualifications 24 hours after the bid? The subcontractor listing would be submitted along with the bid.

ANSWER NO. 18: No, this is a requirement of the RFP.

19. The requirements for the subcontractor qualifications and see that both the subcontractor listing and subcontractor qualification listing is \$5,000.00 or one half percent of the total contract amount. Typically we see projects have the qualification listing at 5% of the total contract amount. Would it be acceptable to change the requirement for the qualification requirement to 5% of the total contract amount?

ANSWER NO. 19: No, According to the State Procurement Code 13-1-34.

Please add this Addendum #2 to the original bid documents and refer to bid documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Bidders are reminded that any questions or need for clarification must be addressed to Karen Emery, Procurement Specialist, Senior at kkemery@santafecountynm.gov.

Remember that ANY contact with other County employees concerning this Procurement may cause your proposal to be disqualified and deemed non-responsive.