

**Henry P. Roybal**  
*Commissioner, District 1*

**Anna Hansen**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Anna T. Hamilton**  
*Commissioner, District 4*

**Ed Moreno**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

November 20, 2018

**ADDENDUM No. 3**  
**RFP# 2019-0037-CORR/BT**  
**DESIGN-BUILD SERVICES FOR**  
**SANTA FE COUNTY PUBLIC SAFETY COMPLEX – PHASE II, RENOVATION**  
**PROJECT**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in Addendum Nos. 1, 2 and this Addendum No. 3. This documentation shall become permanent and made part of the departmental files.

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Please refer to B. PHASE II DOCUMENTS and B.1. EVALUATION CRITERIA located on page 28 through 32 as the required information, documents and criteria that will be required for Phase II submittals. Each Proponent shall submit two (2) separate volumes by the submittal deadline of December 11, 2018. Volume 1 will be the written response to the Criteria Factors listed on pages 30 through 32. Please submit one (1) original and five (5) copies of Volume 1 proposals and one (1) original for Volume 2. Both Volumes must be submitted sealed and labeled appropriately with the RFP number, Project name and the name of the Design-Build Team submitting. Volume 2 will contain the Offeror's cost and schedule for the project, using the Bid/Proposal Form attached to include the following:

- Lump sum amount for the design and construction of the work per the requirements of the scope of work, exclusive of NMGRT;
- Schedule showing the start and completion dates for all major activities and phased work;
- No alternates are listed;
- Allowances – provide a listing of specified allowances with the acknowledgement that these are in the lump sum quoted amount, including profit, overhead, fees and general conditions and design/engineering costs.

NOTE: the percentage of mark-up listed in the last three bullets on page 29 of Section 6 of the RFP will not be required to provide.

Santa Fe County has received the following questions:

1. In order to properly evaluate the design program and provide an accurate estimate, we request a 2-week extension to the due date.

***Response: The County has extended the date Proposals are due to 2:00 PM Tuesday December 11, 2018.***

2. Can the County provide the complete Bridging Document drawings? Those provided and appearing on page 7 of the RFP appear to be cut off.

***Response: this information is found on page 30 and 31 of the Gamelsky document included in the previously provided bridging documents.***

3. We are concerned that the County's budget is not adequate for design and construction of the scope of work described in the RFP. Can the County provide a breakdown of the priorities? If the budget is inadequate will the County consider phasing a portion or portions of the project?

***Response: The MACC is \$2,227,000, exclusive of NM GRT, as stated on page 8 of the RFP.***

4. It is our understanding that the Veteran preference was applied to the Request for Qualifications phase only and will not apply to the RFP phase. Please confirm.

***Response: Correct.***

5. The evaluation criteria for the RFP phase lists Project Staffing and Past Performance from the RFQ phase as two of the evaluation factors. Both are listed with the parenthetical statement (previous score as Phase I unless conditions changed). Please clarify what is meant by "unless conditions changed".

***Response: If the D-B Team project staffing or past performance has changed from what was submitted as a response to the RFQ phase, please provide a response indicating what changed. If there is no change, the response must indicate "no change".***

6. Is it possible to get the scores from the RFQ phase?

***Response: Scores will be released after contract award.***

7. How much of the north impound yard can be absorb into the new parking lot circulation?

***Response: This is to be included by Offeror's as part of their conceptual site plan design solution. It is anticipated that the impound yard will be reduced to absorb the new parking lot circulation, but not entirely.***

8. What is the expectation with regards to the individuals using offices adjacent to or in offices that will be renovated? Will they temporarily share space in other offices within the building, need temporary office space provisions or are they anticipating losing working space for temporary walls or partitions?

***Response: The County's expectation is that the D-B Team would provide a solution or recommendation in their response to the quality of construction approach and management plan.***

9. As referenced on pages 28-29 of the RFP;

1. Has there been a proposal form created that needs to be turned in?

***Response: Bid form is provided as Attachment to this Addendum.***

2. Has a staging area site map with specific requirements for the contractor's field office, and staging area been developed for distribution to the finalists?

***Response: The staging site will be determined as part of the discussion with the selected offeror.***

3. Is there specific project signage required?

***Response: No.***

4. Are there specific requirements for interfacing with the County and Using Agencies staff?

***Response: With any project, the selected Offeror's team shall interface with the Sheriff's Office, the Regional Emergency Communication Center Director and Facilities Division staff. The County Representatives introduced at the pre-proposal will be the main County Project Team from SO, RECC and Facilities Division.***

10. Is a Bid Bond Required for the proposal amount?

***Response: A Bid Bond in the amount of 5% of the total contract or Bid sum; a Performance Bond in the amount of 100% of the price or cost proposed for the project design and construction.***

11. Is there any somewhat typical pattern to the RECC's call volume that can be revealed, for the Design Build teams know how and when work can be performed in, around or on systems that effect the RECC operations?

***Response: Depending on holidays, weekends and evening incidents, RECC's call volume will may peak. Regardless of the call volume, the work contemplated within and around the RECC shall be coordinated with the project team.***

12. Does the Phase II response need to be printed double-sided? Does this also include 11x17 foldout pages? Is there a page count limit?

***Response: Double-sided pages is referenced in the RFP. Foldout pages included. There is no page count limit for the Phase II submittal; however it is recommended to be brief and to the point in responding to the criteria factors.***

13. What is the Maximum Allowable Construction Costs?

***Response: The MACC is \$2,227,000, exclusive of NM GRT, as stated on page 8 of the RFP.***

14. Was the original facility built as a “hardened facility” to meet FEMA guidelines?

***Response: No.***

15. Will the new additions which face the “public side” of the facility need to meet these FEMA guidelines? Please confirm that the secured area around the new RECC addition will need to comply with these FEMA guidelines as well.

***Response: No.***

16. Does the current existing public lobby of the facility meet current standards to minimize blast effects?

***Response: No.***

17. What is the expectation for the pre-construction phase and drawing development with regards to programming questionnaires, programming meetings and adjacency work flow discussions? How do you anticipate the programming to be further defined or refined with the user groups after the selection and award of the Design Build teams?

***Response: Once the selected offeror is under contract, program meetings will be conducted with the County team members to refine the design solution provided as part of the response to Phase II.***

18. Will there be a new area specifically planned for press conferences, interviews, and other interaction with members of the media? Is there a need for this for the future of this facility?

***Response: No.***

19. Has the existing generator been sized to accommodate the anticipated expansion of this project?

***Response: Yes***

20. The written statement in the RFP indicates 7,000 sf new construction and 3500 sf of remodel. In contrast, based on the drawings provided combined with the tour, it appears the following are the quantities of addition and remodel expected. Please confirm.

- RECC addition plus ITDRC addition 7400 sf
- RECC remodel 2400 sf - *the assessment was provided for information purposes only and not be used for conceptual design solution.*
- Police additions 3600 sf - *the assessment was provided for information purposes only and not be used for conceptual design solution.*
- Police remodel 8300 sf - *the assessment was provided for information purposes only and not be used for conceptual design solution.*
- Related, the bridging documents note that sheriff department improvements are not included in this scope of work, please clarify. *The Sheriff's Offices are included in this project; however FFE is not included with this contract.*

21. Site work will encompass new building footprints, utilities, providing parking lot access, maintained parking quantity, and modifications to the secured vehicle storage. This is in contrast to the written statement of 2500 sf of modification for utilities and the secured vehicle storage only.

*Response: The assessment was provided for information purposes only and not be used for conceptual design solution.*

22. RFP section II-C, Scope of Work: States the MACC of \$2,227,000 is exclusive of NMGRT vs. RFP section VII-B.2 Evaluation factors that state, in no case should a proposal be submitted in excess of the MACC inclusive of NMGRT.

*Response: Corrected to be exclusive of NMGRT.*

23. There are some very specific design elements listed in the bridging documents. Assuming the MACC, can the design team expect flexibility with regards to the technical requirements?

*Response: Yes.*

24. Is the new transformer noted in the electrical design criteria accounted for in the MACC or is this by Owner? Has PNM been contacted regarding this scope?

*Response: If a new transformer is required as part of the design solution, it must be accounted for in the cost proposal as part of the MACC. PNM has not been contracted regarding this scope.*

25. Have the requirements of the Santa Fe County Sustainable Land Development Code (SLDC) been taken into account for this project? If variances expected, as these could significantly impact budget and schedule.

*Response: As a design build project, the offeror shall take all and any requirements into consideration.*

Additionally, we requests for documents if possible:

- Remaining construction documents – *Not available*  
Previous soils report – *Not available*
- Previous survey – *Not available*
- Appendix C noted as landscaping narrative – *the assessment was only for information purposes only and not be used for conceptual design solution.*
- County Space Standards, as referenced in assessment – *the assessment was only for information purposes only and not to be used for conceptual design solution.*

26. Do you plan to use the same dispatch consoles in the expanded RECC that you are currently using? If so, please give the basic plan dimensions for planning purposes.

***Response: There are no improvements or reconfiguration of the dispatch consoles in this project.***

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Please add this Addendum No. 3 to the original bid documents and refer to bid documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Bidders are reminded that any questions or need for clarification must be addressed to Bill Taylor, Procurement Manager at [wtaylor@santafecountynm.gov](mailto:wtaylor@santafecountynm.gov).

Attachments:

Bid/Proposal Form  
WFS Wage Rates

## PRICE PROPOSAL AND SECURITY FORM

### Project Cost / Product Description Design-Build Proposal

#### Scope of Work for the Project:

Utilizing a Design-Build project delivery method, the County is authorized to plan, design, and construct the Public Safety Complex-Phase II Renovation Project.

The Project consists of design and construction of improvements to specific elements of the Public Safety Complex. RECC improvements include new administrative offices, a training room, break room, dispatch area remodel and facilities to house the Information Technology Disaster Recovery Center (ITDRC). HVAC, electrical and IT connectivity improvements are integral to the scope work and should be planned with safety, security and redundancy where recommended to protect the operations of the complex. Site work will include modification/expansion of parking facilities to replace lost capacity and improve functionality. Other improvements include modifications to the Sheriff's office and Sheriff's evidence impound area to maintain efficient operations and increase current capacity.

The proposed upgrades are estimated to include approximately 7000 square feet (sf) of new building expansion and interior remodeling of 3400 square feet within the existing building and approximately 2500 square feet outside area for secured vehicle evidence storage, and utility relocations for new additions. Electrical, Natural Gas, Water, Communications, and other utilities may be affected and should be addressed as part of this scope of work. In addition, the scope of work will include an Emergency Generator, a redundant network/data connection into the RECC building and the ITDRC and the modification/replacement of the Fire Alarm System and other essential infrastructure as necessary to support the expanded facilities.

1.01 **To:**  
*Santa Fe County*

1.02 **For:**

- Project Name: Santa Fe County Public Safety Complex – Phase II Renovation
- Project Number: RFP No. 2019-0037-CORR/BT
- Location: 35 Camino Justica, Santa Fe, New Mexico
- 

1.03 **Date:**

1.04 **Submitted By:** [Offeror's Full Name and address]

1.05 **Offer:**  
The Design-Build Team of \_\_\_\_\_ is pleased to submit a Design Build proposal for the

necessary design and construction required to complete the Santa Fe County Public Safety Complex – Phase II Renovation Project, RFP No. 2019-0037-CORR/BT as offered by Santa Fe County.

The undersigned hereby offer to enter into a Contract to perform the Work for the Sum of: \_\_\_\_\_ (written word) \$ \_\_\_\_\_, exclusive of NMGR

Note: Contingency, if applicable: \_\_\_\_\_ % or Amount \$ \_\_\_\_\_

**1.06 Acceptance:**

A. This offer shall be open to acceptance and is irrevocable for ninety (90) days from the bid closing date.

**1.07 Contract Time:**

If this Offer is accepted, we will complete the Work in \_\_\_\_\_ calendar days from Notice to Proceed and receipt of Executed Contract.

**1.08 Addenda**

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
2. Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
3. Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
4. Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
5. Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
6. Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

**1.09 Bid Form Supplements:**

The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Proposal:

1. The Design-Build Team of \_\_\_\_\_ RFP Responses including Phase II and proposed cost and schedule consisting of Volume 1 & 2.

**General Conditions**

The project includes all utility and infrastructure requirements including but not limited to electrical, gas, telecommunications, SCADA, sanitary sewer, potable water, permitting, and fire protection/suppression.

1. Including supervision, quality control, temporary facilities, temporary utilities, temporary protection construction equipment, safety, SWPPP, daily cleanup and final clean, dumpsters, surveying, buy out, start up and close out costs, CID permit and plan check fees, site and building testing, general and builder's risk insurance, performance and payment bond

2. Architectural and engineering design fees

Elements and considerations for the project shall include but are not limited to the following:

Project Schedule:

Project Start Date: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_

Major activities or phased work start dates listed below:

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The Offeror understands that the contract will be awarded in accordance with the provisions of the RFP and that the Owner reserves the right to reject any or all proposals and to waive any formalities in the proposals.

The Offeror agrees that this price will be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving proposals.

Upon receipt of written notice of acceptance of this Price, Offeror will execute the final contract within seven calendar days.

Respectfully Submitted,

By:

Date:

(Authorized Signature)

By:

(Same Name, Printed or Typed)

Title:

Company:

Address:

Phone:

Zip:

Fax:

Email:

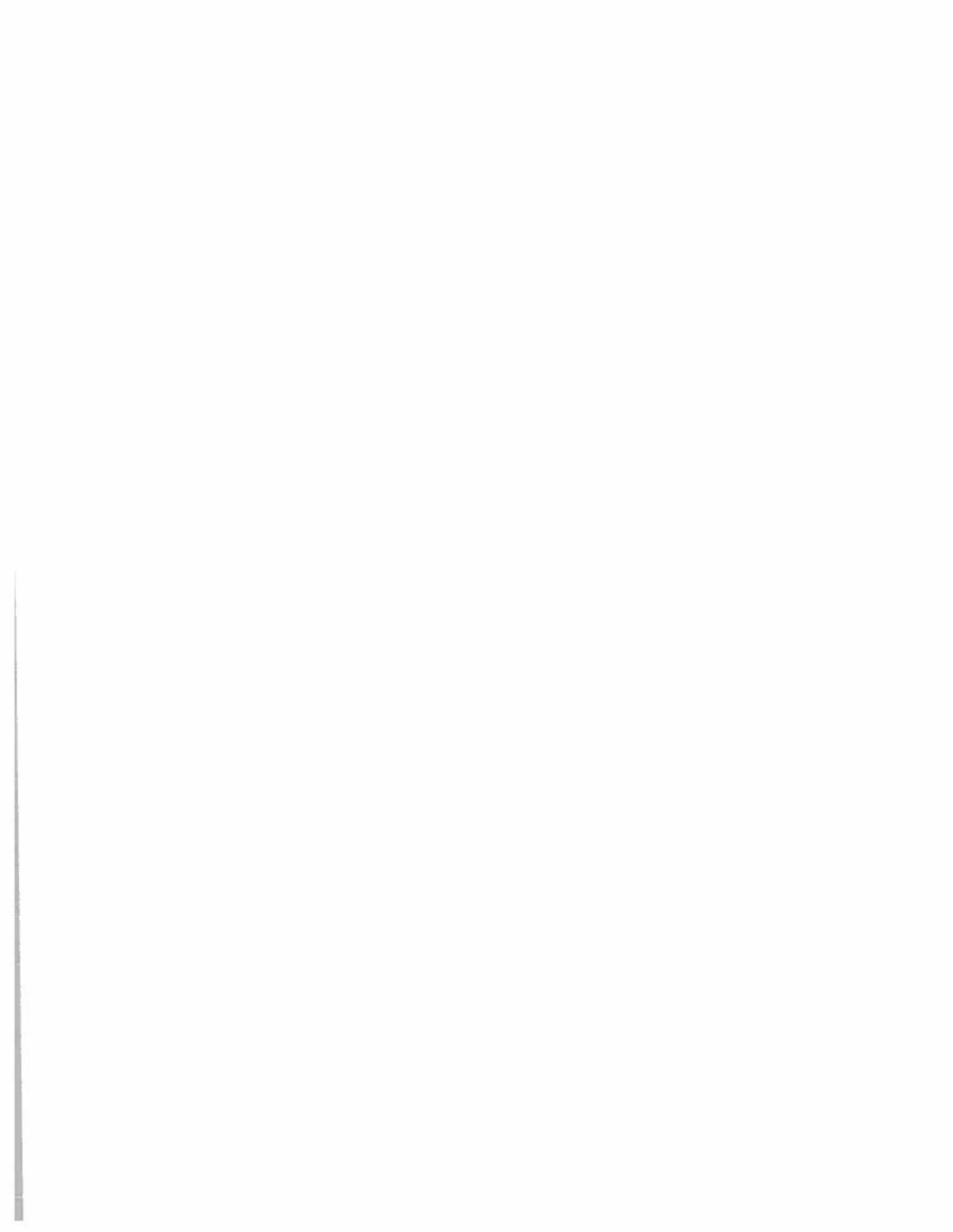
(Affix Corporate Seal if proposal by Corporation):

:

**Type "B" - GENERAL BUILDING**  
effective January 1, 2018

	Base Rate	Fringe Rate	Apprenticeship
Asbestos Worker - Heat & Frost Insulator	11.76	11.11	0.67
Boilermaker	2.93	7.59	0.67
Bricklayer/Blocklayer/ Stonemason	13.52	8.10	0.67
Carpenter/Lather	14.90	3.47	0.67
Cement Mason	10.37	3.78	0.67
<b>Electricians-Outside Classifications</b>			
Groundman	2.36	11.34	0.67
Electrician Operator	2.08	13.77	0.67
Lineman/Tech	7.75	15.10	0.67
Cable Splicer	41.53	16.14	0.67
<b>Inside Classifications</b>			
Wireman/Technician	10.40	10.00	0.67
Cable Splicer	13.44	10.45	0.67
<b>Sound Classifications</b>			
Installer	13.39	8.31	0.67
Technician	9.95	7.92	0.67
Soundman	17.01	8.31	0.67
Elevator Constructor	41.10	32.40	0.67
Elevator Constructor Helper	9.77	32.40	0.67
Glazier	10.25	1.99	0.67
Ironworker	16.50	14.26	0.67
Painter (Brush/Roller/Spray)	16.75	3.88	0.67
Paper Hanger	16.75	5.88	0.67
Drywall Finisher/Taper	14.00	1.47	0.67
Plasterer	12.07	1.16	0.57
Plumber/Pipefitter	8.95	11.11	0.67
Roofer	13.78	7.60	0.67
Sheetmetal Worker	10.28	17.16	0.67
Soft Floor Layer	14.00	1.47	0.57
Sprinkler Fitter	9.90	10.67	0.67
Tile Setter	13.52	8.10	0.67
Tile Setter Helper/Finisher	15.59	8.10	0.67
<b>Laborers</b>			
Group I	16.09	5.53	0.67
Group II	17.00	5.63	0.67
Group III	18.00	5.68	0.67
Group IV	20.25	5.68	0.67
<b>Operators</b>			
Group I	20.32	5.47	0.67
Group II	22.38	5.47	0.67
Group III	22.82	5.47	0.67
Group IV	23.24	5.47	0.67
Group V	23.41	5.47	0.67
Group VI	23.62	5.47	0.67
Group VII	23.73	5.47	0.67
Group VIII	26.61	5.47	0.67
Group IX	18.89	5.47	0.67
Group X	12.13	5.47	0.67
<b>Truck Drivers</b>			
Group I	14.76	5.25	0.67
Group II	15.00	5.25	0.67
Group III	15.50	5.25	0.67
Group IV	15.51	5.25	0.67
Group V	15.60	5.25	0.67
Group VI	15.75	5.25	0.67
Group VII	15.90	5.25	0.67
Group VIII	16.11	5.25	0.67
Group IX	16.32	5.25	0.67

NOTE: All Contractors are required to pay SUBSISTENCE, ZONE AND INCENTIVE PAY according to the particular trade. Details are located in a PDF attachment at [WWW.DWS.STATE.NM.US](http://WWW.DWS.STATE.NM.US). Search Labor Relations/Labor Information/Public Works/Prevailing Wage Rates.





STATE OF NEW MEXICO  
NEW MEXICO DEPARTMENT OF  
WORKFORCE SOLUTIONS  
Labor Relations Division  
111 Tijeras Ave NE, Suite 3000  
Albuquerque, NM 87102  
[www.dws.state.nm.us](http://www.dws.state.nm.us)

## PUBLIC WORKS PROJECT REQUIREMENTS

As a participant in a Public Works project valued at more than \$60,000 in the State of New Mexico, the following list addresses many of the responsibilities that are defined by statute or regulation to each project stakeholder.

### Contracting Agency

- Ensure that all Contractors wishing to bid on a Public Works project when the project is \$60,000 or more are actively registered with the Public Works and Apprenticeship Application (PWAA) website: <http://www.dws.state.nm.us/pwaa> (Contractor Registration) prior to bidding.
- Please submit Notice of Award (NOA) and Subcontractor List(s) to the PWAA website promptly after the project is awarded.
- Please update the Subcontractor List(s) on the PWAA website whenever changes occur.
- All Sub-Contractors and tiers (excluding professional services) regardless of contract amount must be listed on the Subcontractor List and must adhere to the Public Works Minimum Wage Act.
- Ninety days after project completion please go into the PWAA system and close the project. Only Contracting Agencies are allowed to close the project. Agents or Contractors are not allowed to close projects.

### General Contractor

- Provide a complete Subcontractor List and Statements of Intent (SOI) to Pay Prevailing Wages for all Contractors, regardless of amount of work, to the Contracting Agency within 3 (three) days of award.
- Ensure that all Subcontractors wishing to bid on a Public Works project have an active Contractor Registration with the Public Works and Apprenticeship Application (PWAA) website: <http://www.dws.state.nm.us/pwaa> prior to bidding when their bid will exceed \$60,000.
- Submit weekly certified payroll bi-weekly to the Contracting Agency.
- Make certain the Public Works Apprentice and Training Act contributions are paid either to an approved Apprenticeship Program or to the Public Works Apprentice and Training Fund.
- Confirm the Wage Rate poster, provided in PWAA, is displayed at the job site in an easily accessible place.
- Make sure, when a project has been completed, the Affidavits of Wages Paid (AWP) are sent to the Contracting Agency.



STATE OF NEW MEXICO  
DEPARTMENT OF  
WORKFORCE SOLUTIONS  
Labor Relations Division  
2111 1st Avenue NE, Suite 100  
Albuquerque, NM 87102  
www.dws.state.nm.us

- All Subcontractors and tiers (excluding professional services) regardless of contract amount must be listed on the Subcontractor List and must adhere to the Public Works Minimum Wage Act.

### Subcontractor

- Ensure that all Subcontractors wishing to bid on a Public Works project have an active Contractor Registration with the Public Works and Apprenticeship Application (PWAA) website: <http://www.dws.state.nm.us/pwaa> prior to bidding when their bid will exceed \$60,000.
- Submit weekly certified payroll bi-weekly to the General Contractor(s).
- Make certain the Public Works Apprentice and Training Act contributions are paid either to an approved Apprenticeship Program or to the Public Works Apprentice and Training Fund.
- All Subcontractors and tiers (excluding professional services) regardless of contract amount must be listed on the Subcontractor List and must adhere to the Public Works Minimum Wage Act.

### Additional Information

Reference material and forms may be found at New Mexico Department of Workforce Solutions Public Works web pages at: <https://www.dws.state.nm.us/Labor-Relations/Labor-Information/Public-Works>.

### CONTACT INFORMATION

Contact the Labor Relations Division for any questions relating to Public Works projects by email at [public.works@state.nm.us](mailto:public.works@state.nm.us) or call (505) 841-4400.