

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

February 26, 2025

SANTA FE COUNTY
RFP No. 2025-0201-FIN/JL
PAYMENT BY DEBIT/CREDIT CARD OR ELECTRONIC TRANSFERS SERVICES
ADDENDUM NO. 4

Dear Proponents,

This addendum is issued to reflect the following changes, effective immediately. It shall be the responsibility of interested Bidders to adhere to any changes or revisions to the RFP as identified in this Addendum No. 4. This documentation shall become permanent and made part of the departmental files.

REMINDER: Deadline for proposals is Thursday, March 6, 2025 at 2:00PM.

Note: Questions and answers are now closed.

Question No. 1: Does the provided data include both online and in-office transactions?

Answer No. 1: Represents electronic payments received on-line and in person

Question No. 2: Is the total amount a combination of credit card and eCheck/ACH payments? If so, could a breakdown of the volume by payment method be provided?

Answer No. 2:

Financial Summary Report (01/01/2024 - 01/31/2025)

Successful Deposits	Sales Count	Sales Amount	Refund Count	Refund Amount	Total Deposit Count	Total Net Deposit Amount
Braintree						
Total Successful Deposits	23546	51,974,963.13	374	-1,382,710.10	23920	50,592,253.03
Settled Deposits						
American Express	310	858,227.75	2	-4,945.94	312	853,281.81
Checking Account	14886	41,578,158.13	305	-1,225,129.62	15191	40,353,028.51
Discover	123	105,663.36	0	0.00	123	105,663.36
MasterCard	1158	1,932,000.30	2	-4,277.24	1160	1,927,723.06
MasterCard (Debit)	488	274,243.65	2	-200.00	490	274,043.65
Savings Account	424	947,465.45	29	-75,644.76	453	871,820.69
Visa	2979	4,123,562.04	19	-63,263.27	2998	4,060,298.77
Visa (Debit)	2492	1,363,516.31	10	-4,758.04	2502	1,358,758.27
Venmo	32	25,155.37	0	0.00	32	25,155.37
PayPal	607	716,162.67	4	-4,073.47	611	712,089.20
PayPal Credit	47	50,808.10	1	-417.76	48	50,390.34
Settled Deposits	23546	51,974,963.13	374	-1,382,710.10	23920	50,592,253.03
Net Financial Activity						50,592,253.03

Addendum No. 4 is hereby incorporated into the original proposal documents, which will now be referenced accordingly. This addendum, along with any subsequent addenda, will be considered an integral part of any resulting contract documents and shall have the same effect as if originally issued. All sections not modified by this addendum will remain as originally stated and in full force and effect. Respondents are reminded to direct any questions or requests for clarification to Jack Love, Procurement Specialist Senior at jalove@santafecountynm.gov.