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Katherine Miller
County Manager

December 22, 2017

TURQUOISE TRAIL A & E SERVICES

RFP #2018-0112-PW/IC

ADDENDUM #1

Dear Offerors,

This addendum is issued to reflect the following immediately. It shall be the responsibility of the interested bidder to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

On December 15, 2017 Santa Fe County held the mandatory pre-proposal conference for the above referenced Request for Proposals (RFP). Listed below are questions received via email.

Question 1: What utilities are available on-site and what will be installed/upgraded as part of the senior center project?

Response 1:

- Telephone/internet (runs along Main St (on the south side)).
- Water – available at Main St. (and entrance to Clinic and Post Office)(connection at fire hydrant). Will need to be extended to the facility.
- Electrical will need to brought in from the corner of Main St. and Hwy 14 (where the existing transformer is located).
- Septic system will be required for this facility

Question 2: Is the surveying component of the project taken care of through the preliminary design work for the senior center? If so, can we exclude those services from our proposal? (refer to: RFP pg 5)

Response 2: A survey of the property has been completed and will be made available to the awarded firm.

Question 3: What is the turnaround duration for the County's written approval through the Schematic and Design Development phases? (refer to: RFP pg's 6-7)

Response 3: No less than 10 days should be expected for the turnaround of the submittals and approvals mentioned.

Question 4: The 20 page limit applies to each side of the page, therefore the Proposal summary (optional) and Response to Specifications – Evaluations factors should not exceed 10 double sided pages? (refer to: RFP pg 22)

Response 4: The proposal summary is not included in the 20 page limit. The response to the evaluation factors is included in the 20 page limit and you are correct. Each page should be double sided when possible so there should be 10 sheets of paper.

Question 5: The additional items allowed as an appendix do not count towards the maximum page limit? (refer to: RFP pg 23)

Response 5: That is correct however, the responses to the evaluation factors should be complete within the 20 page limit (committee members should not be referred to the appendix for continuation of the response).

Question 6: We will work with DOT standards to design the new entry from Main St. Is the road maintained by the county or state? (refer to: site visit)

Response 6: An Entrance Permit was obtained from NMDOT. The road has been maintained by both government agencies.

Question 7: Who are the Civil, MEP, Structural, and Landscape Architecture Firms for the adjacent Senior Center project? (refer to: site visit)

Response 7: Civil: Anchor Engineering, Inc., MEP: M&E Engineering, Structural Eng.: Chavez Grieves, Landscape Architects: Surroundings,

Please add this Addendum #1 to the original bid documents and refer to bid documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Proponents are reminded that any questions or need for clarification must be addressed to Iris Cordova, Senior Procurement Specialist at icordova@santafecountynm.gov.