



**MANDATORY PRE-BID CONFERENCE
CHIMAYO FIRE STATION APPARATUS BAY EXPANSION
IFB No. 2025-0087-PW/DK
October 10, 2024
10:30 AM**

INTRODUCTIONS

Contracting Agency: Santa Fe County

- | | | |
|-----------------------------|-------------------------------|-------------------------|
| • Dani J. Koussa | Procurement Specialist Senior | Purchasing Division |
| • Amanda Patterson- Sanchez | Procurement Planner Analyst | Purchasing Division |
| • Ira G. Roybal | Project Manager II | Public Works |
| • Jason Crichton | Project Manager I | Administrative Services |
| • Ivan Shorty | Architect | Molzen Corbin |

Bid Documents

- **Complete Bid Documents are available on the Santa Fe County website at <https://www.santafecountynm.gov/finance/purchasing-division/current-bid-solicitations>**
- **Carefully read all bid documents for requirements, including the sample agreement for all terms and conditions.**
- **All bid forms must be completed, signed and included in the bid submittal as outlined on page 16 “Bid Forms” in the IFB. *Failure to include any of the listed documents in the bid submittal may be considered grounds for disqualification of the bidder and rejection of its bid.***

Project Information

- The Santa Fe County Public Works Department requests bids for the purpose of procuring a licensed, insured, and qualified Contractor to provide construction services for an expansion of the Chimayo Fire Station apparatus bay utilizing construction plans and technical specification from Molzen Corbin.
- Project Duration: 365 calendar days where working days are defined as every day except Saturday, Sunday and holidays recognized by Santa Fe County.
- Liquidated Damages: \$500.00 per each working day that expires after the date of substantial completion until substantial completion is achieved and a certificate of Substantial Completion is issued by the County.
- Basis of Award: The lowest, **responsive** base bid plus alternate. The County reserves the right to cancel the award if there are not sufficient appropriations available.

Qualifications:

- All contractors and subcontractors must be registered with the N.M. Department of Workforce Solutions for all work over \$60,000 on day of bid. **All contractors and subs must be registered as “Active” the day of bid opening.**
- Subcontractor Listing Form must be completed with all required information. For all trades that are listed “only one bid received” or “no bid received”, the Contractors must list the name, city, county or place of business and the trade of all businesses contacted for quote.

Addendum

- **Last Day for Questions:** Wednesday, October 17, 2024 via e-mail to Dani J. Koussa at dkoussa@santafecountynm.gov
- **Addendum Issued:** Tuesday, October 22, 2024 will be posted to the Santa Fe County website and sent to all who have returned the Acknowledgement of Receipt form to be placed on the distribution list.
- **Bid Schedule:**
 - Bid Opening:** Tuesday, October 29, 2024
 - Location:** Santa Fe County Purchasing Division,
102 Grant Avenue 1st Floor, Santa Fe, N.M. 87501
 - Time:** 2:00 PM

Questions