



**NON-MANDATORY PRE-BID CONFERENCE**  
**2025 Infrastructure Management Program**  
**Roadway Improvements**  
**IFB No. 2025-0208-PW/DK**  
**January 28, 2025**  
**10:30 AM**

**INTRODUCTIONS**

**Contracting Agency: Santa Fe County**

- |                         |                               |                     |
|-------------------------|-------------------------------|---------------------|
| • Dani J. Koussa        | Senior Procurement Specialist | Purchasing Division |
| • Lawrence C. Imprescia | Project Manager               | Public Works        |
| • Curt E. Temple        | Projects Section Manager      | Public Works        |

**Bid Documents**

- **Complete Bid Documents are available on the Santa Fe County website at <https://www.santafecountynm.gov/finance/purchasing-division/current-bid-solicitations>**
- **Carefully read all bid documents for requirements, including the sample agreement for all terms and conditions.**
- **All bid forms must be completed, signed and included in the bid submittal as outlined on page 25 “Bid Forms” in the IFB. *Failure to include any of the listed documents in the bid submittal may be considered grounds for disqualification of the bidder and rejection of its bid.***

**Project Information**

- The Santa Fe County Public Works Department requests bids for the purpose of procuring a licensed construction company to provide road improvements to various County Roads.
- Project Duration: 60 calendar days; where calendar days are defined as each and every day shown on the calendar, beginning and ending at midnight.
- Liquidated Damages: \$500.00 per each working day that expires after the date of substantial completion until substantial completion is achieved and a certificate of Substantial Completion is issued by the County.
- Basis of Award: The lowest, **responsive** base bid. The County reserves the right to cancel the award if there are not sufficient appropriations available.

## Qualifications:

- All contractors and subcontractors must be registered with the N.M. Department of Workforce Solutions for all work over \$60,000 on day of bid. **All contractors and subs must be registered as “Active” the day of bid opening.**
- Subcontractor Listing Form must be completed with all required information. For all trades that are listed “only one bid received” or “no bid received”, the Contractors must list the name, city, county or place of business and the trade of all businesses contacted for quote.

## Addendum

- **Last Day for Questions:** Monday, February 3<sup>rd</sup>, 2025 via e-mail to Dani J. Koussa at [dkoussa@santafecountynm.gov](mailto:dkoussa@santafecountynm.gov)
- **Addendum Issued:** Friday, February 7<sup>th</sup>, 2025 will be posted to the Santa Fe County website and sent to all who have returned the Acknowledgement of Receipt form to be placed on the distribution list.
- **Bid Schedule:**
  - Bid Opening:** Tuesday, February 18<sup>th</sup>, 2025
  - Location:** Santa Fe County Purchasing Division,  
102 Grant Avenue 1<sup>st</sup> Floor, Santa Fe, N.M. 87501
  - Time:** 2:00 PM

## Topics for Discussion

## Questions