



PRE PROPOSAL CONFERENCE
RFP NO. 2024-0264-PW/DK
ENGINEERING SERVICES ELDORADO ROADS IMPROVEMENTS –
ENCANTADO ROAD
August 15, 2024 1:30 PM

Contracting Agency: Santa Fe County

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| • Dani Koussa | Procurement Specialist Sr. | Purchasing Division |
| • Tim Sintas | Procurement Specialist Sr. | Purchasing Division |
| • Lawrence C. Imprescia | Project Manager III | Public Works |

Project Information

Santa Fe County is soliciting proposals from qualified Offerors to provide engineering design services for various road improvements for Encantado Road in the Eldorado subdivision at Santa Fe, New Mexico.

Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample contract.
- Sequence of Events are listed on page 14.
- Proposal Organization - Proposal should be organized as outlined in the RFP on page 22.
- Selection of finalist(s) – the most qualified proposal received based on the evaluation criteria outlined in the RFP (pages 26-27) will be scored by a three to five-member evaluation committee.
- Preferences -

1) N.M. In-State Business Preference Certificate 50 points total of all evaluation factors added to score.

OR

2) N.M. Resident Veterans Preference Certificate, 100 points total of all evaluation factors added to score. For more information on State Preference visit www.tax.newmexico.gov

AND

3) Santa Fe County Preference, 50 points total of all evaluation factors added to score. For more information on County Preference visit <https://www.santafecountynm.gov/finance/purchasing-division>

- Please submit all questions via email to Dani Koussa at dkoussa@santafecountynm.gov. The last day for questions will be **Tuesday, August 20, 2024**. (*Any contact with any other County staff member or persons other than the Procurement Specialist Senior may be grounds for disqualification.*)
- Addendum will be issued on **Monday, August 26, 2024**. (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.*)
 - Proposal Submittal – **Due Date: Thursday, September 12, 2024 Time: 2:00 PM**
Location: Santa Fe County Purchasing Division, 102 Grant Avenue 1st Floor, Santa Fe, N.M. 87501
Electronic submission also available via Dropbox utilizing Dropbox link. Please copy

and paste in browser: <https://www.dropbox.com/request/Leag6XXJJ6yIvN6RddFg>

Background

Encantado Road in the Eldorado Community within Santa Fe County was constructed many years ago and has deteriorated significantly. The County Maintenance Foreman and the Eldorado Community Improvement Association has identified the road as one of the highest priorities for reconstruction, and it is the subject of continual complaints by residents. The road surface is mostly natural ground with original bascourse highly contaminated, creating muddy driving conditions during rain and snow events.

Drainage is a primary concern, with non-existent borrow ditches to convey the water to low points. Few driveway culverts are functioning or visible, and one small concrete box culvert will need to be evaluated for condition and capacity. The Engineer will also need to verify where driveway entrance structures encroach within a proposed roadway alignment.



SANTA FE COUNTY

PRE-PROPOSAL CONFERENCE

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ENGINEERING SERVICES ELDORADO ROADS IMPROVEMENTS –

ENCANTADO ROAD

August 15, 2024

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
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