

# Attachment A



## Pre-Proposal Conference

RFP No. 2024-0148-PW/TS

### Construction Management Services for Arroyo Hondo Trail Segments 2&3.

Monday September 16, 2024-2:30 PM

#### Contracting Agency: Santa Fe County

- |                     |                             |                     |
|---------------------|-----------------------------|---------------------|
| • Timothy P. Sintas | Procurement Specialist Sr.  | Purchasing Division |
| • Bill Taylor       | Procurement Manager         | Purchasing Division |
| • Amanda Patterson  | Procurement Planner Analyst | Purchasing Division |
| • Robert Walton     | Project Manager II          | Public Works        |

#### Project Information

The County is seeking the services of an experienced and qualified firm to provide construction management services during construction of Segments 2 and 3 of the Arroyo Hondo Trail. Interested Offerors are to read and understand the requirements of the RFP.

Segment No. 2 involves constructing a 1.2-mile-long concrete multi-use trail with a pedestrian bridge, starting at the existing Rancho Viejo Fire Station trailhead and proceeding west to the Turquoise Trail Sports Park off of NM 14.

Segment No. 3 entails constructing a 1.6-mile-long concrete multi-use trail from the existing trail intersection northeast of Rancho Viejo Fire Station to Richards Avenue, with extensions to Avenida Del Sur and Velocity Road roundabouts

#### Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample agreement (Sample agreement starts on page 30)
- Sequence of Events are listed on page 10
- Proposal Organization - Proposal should be organized as outlined in the RFP on page 19 and 20
- Selection of finalist – the most qualified proposal received based on the evaluation criteria outlined in the RFP (Pages 21 & 22) will be scored by a three to four-member evaluation committee

Please submit all questions via email to Timothy Sintas at [tsintas@santafecountynm.gov](mailto:tsintas@santafecountynm.gov) . The last day for questions will be Friday September 20, 2024. *(Any other contact with any other county staff member or persons other than the Procurement Specialist Senior may be grounds for disqualification.)*

- Addendum will be issued on Wednesday September 25, 2024 *(Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.)*

Proposal Submittal- Due Date: **Tuesday, October 15, 2024 Time: 2:00 PM**

**Location: 102 Grant Avenue 1<sup>st</sup> floor, Santa Fe, NM 87501**

**Electronic submissions also available utilizing Dropbox Link:**

**<https://www.dropbox.com/request/3ahrZBrbZJtd0TW42CsV>**

**Background:**

- **The Construction Management Services will utilize federal funds and therefore is subject to NMDOT oversight and the Buy America Act (23 CFR § 635.410).**



**Pre-Proposal Conference**  
**RFP#2024-0148-PW/TS**  
**Construction Management Services for Arroyo Hondo Trail Segments 2&3**  
**Monday September 16, 2024**  
**2:30 PM (MDT)**

NAME	ORGANIZATION	PHONE #	EMAIL
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