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Commissioner, District 2

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Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: January 3, 2025

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Carlos Casias, Utilities Infrastructure Manager

RE: **Declaration of Emergency to Procure the Necessary Repairs of a Water Line Break at 2208 Paseo Primero, Hyde Park Estates in Santa Fe New Mexico for a Total Not-To-Exceed Amount of \$25,749.33, Exclusive of NM GRT.**

ISSUE

At approximately 10:00AM on Monday December 9, 2024, the Public Works Utilities Supervisor received a call of a possible water line break at 2208 Paseo Primero within the Hyde Park Estates in Santa Fe County. As the County is responsible for the maintenance of the Hyde Park Estates water system, the Supervisor of the Department dispatched a crew to investigate the water line break.

Upon arrival the crew confirmed that there was a major break in the water line at the location and requested the assistance of a licensed plumbing contractor to mobilize to the site for further investigation and repairs. Once approved, the Department was successful in contacting Sub Surface Contracting to mobilize the same day. The Contractor was able to excavate the site and complete the repairs by the end of the day.

Due to the weather and the damage to the asphalt road, the Contractor had to return to the site to make the required repairs to the road.

DETERMINATION:

More than 50 resident County water customers were without water due to the water line break. Therefore, pursuant to 13-1-127 Emergency Procurements, it is the determination of the Santa Fe County Procurement Manager that there existed a threat to the public health, welfare, safety and property that required the procurement of services, construction or tangible items under emergency procurement in order to address and eliminate the immediate emergency condition as described above, pursuant to NMSA 1978, 13-1-127.

Emergency Project Description:

Contractor: Sub Surface Contracting, LLC
27A Paseo De River
Santa Fe, New Mexico 87507
(505) 473-1000

Scope of Work: See attached cost breakdown for repairs.

Cut asphalt and removed 8'x 6' asphalt. Exposed a 2" schedule 40 pipe that reduces to a 1 1/2" sch 40 pipe. Cut and removed section of pipe with 2 broken couplings. Replaces with 3" copper nipple, 2 - 1 1/2" reducer, 6" x 1 1/2" brass nipple. 1 2" hymax 1 1/2" hymax.

Paving of asphalt.

TOTAL: _____ \$27,749.33, exclusive of NMGRT

