

Justin S. Greene
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: December 4, 2024

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Carlos Casias, Utilities Infrastructure Manager

RE: **Declaration of Emergency to Procure the Necessary Repairs of a Main Water Line Break at 22 E. Wildflower, Las Campanas Subdivision in Santa Fe New Mexico for a Total Not-To-Exceed Amount of \$24,612.78 Exclusive of NM GRT.**

ISSUE

At approximately 3:00 PM, Monday November 25, 2024, the Public Works Utilities Supervisor received a call of a possible main water line break at 22 E. Wildflower in the Las Campanas Subdivision in Santa Fe County. As the County is responsible for the maintenance of the water system in the Las Campanas Subdivision, the Supervisor of the Department dispatched a crew to investigate the water line break.

Upon arrival the crew confirmed that there was a major break in the water line at the location and requested the assistance of a licensed plumbing contractor to mobilize to the site for further investigation and repairs. Once approved, the Department was successful in contacting Sub Surface Contracting to mobilize the same day. The Contractor was able to excavate the site and complete the repairs by the end of the day.

Due to the weather and the damage to the asphalt road, the Contractor had to return to the site to make the required repairs to the road.

DETERMINATION:

Pursuant to 13-1-127 Emergency Procurements, it is the determination of the Santa Fe County Procurement Manager that there existed a threat to the public health, welfare, safety and property that required the procurement of services, construction or tangible items under emergency procurement in order to address and eliminate the immediate emergency condition as described above, pursuant to NMSA 1978, 13-1-127.

Emergency Project Description:

Contractor: Sub Surface Contracting, LLC
27A Paseo De River
Santa Fe, New Mexico 87507
(505) 473-1000

Scope of Work: See attached cost breakdown for repairs.

Cut and removed 8' x 9' of asphalt to expose 8" c900. Discovered the 8" x 1" saddle failed. Replaced saddle, 1" corp, 1" copper, 1" compression coupling. Removed 1 load of mud and filled with 1 load basecourse. Ditch witch to clean out 4 valve cans.

TOTAL: **\$24,612.78, exclusive of NMGRT**

SUB SURFACE CONTRACTING, INC.

Estimate

27A PASEO DE RIVER
SANTA FE, NM 87507

Phone (505) 473-1000
Fax (505) 473-1307

Company: Sub Surface Contracting, Inc.	Date:
Location: East Wildflower	Requested By: Santa Fe County

WORK DESCRIPTION:	MATERIAL			
	QTY	DESCRIPTION	RATE	TOTAL COST
Complete paving				\$0.00
	1	Mobilization	\$1,000.00	\$1,000.00
	12	Tons Base Course	\$14.50	\$174.00
	36	Tons Asphalt	\$90.00	\$3,240.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

LABOR										TOTAL MATERIAL:	\$4,414.00
UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	SAT	TOTAL HRS	RATE	TOTAL COST
		F	FOREMAN								
L	LABOR								8.00	\$43.00	\$344.00
L	LABOR								8.00	\$43.00	\$344.00
O	OPERATOR								8.00	\$45.00	\$360.00
S	SUPERINTENDENT								4.00	\$75.00	\$300.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00

EQUIPMENT										TOTAL LABOR:	\$1,908.00
UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	SAT	TOTAL HRS	RATE	TOTAL COST
			Mini Excavator								
	Dump Truck								8.00	\$118.00	\$944.00
	Truck & Tools								8.00	\$35.00	\$280.00
	Water Truck								8.00	\$118.00	\$944.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00

FINALIZED SUM & TAX										TOTAL EQUIPMENT:	\$3,096.00
										SUB TOTAL	\$9,418.00
										OVERHEAD, PROFIT, INS.	10% \$941.80
										SUB TOTAL	\$10,359.80
										FINAL TAX	6.8750% \$712.24
										GRAND TOTAL	\$11,072.04



✓



Invoice

27A PASEO DE RIVER
SANTA FE, NM 87507

Bill To:

Santa Fe County Utilities
424 NM SR 599 Frontage
P.O. Box 276
Santa Fe, NM 87504

Purchase Order:

Invoice #: 00000060
Date: 11/27/2024
Job Number: 2024-049
Page: 1

DATE	DESCRIPTION	AMOUNT
11/25/2024	E Wildflower ER	\$14,252.98
		Sales Tax: \$979.89
		Total Amount: \$15,232.87
		Amount Applied: \$0.00
		Balance Due: \$15,232.87

Terms: C.O.D.



SUB SURFACE CONTRACTING, INC.

Time and Material Report

27A PASEO DE RIVER Phone (505) 473-1000
 SANTA FE, NM 87507 Fax (505) 473-1307

Company: Sub Surface Contracting, Inc.		Date: 11/25/2024
Location: E Wildflower ER		Requested By: Santa Fe County Util.
Job Number: 2024-049		

WORK DESCRIPTION:	MATERIAL			
	QTY	DESCRIPTION	RATE	TOTAL COST
Cut and removed 8' x 9' of asphalt to expose 8" c900. Discovered the 8" x 1" saddle failed. Replaced saddle, 1" corp, 1" copper, 1" compression coupling. Removed 1 load of mud and filled with 1 load basecourse. Ditch witch to clean out 4 valve cans.	1	Traffic Control	\$400.00	\$400.00
	1	Mobilization	\$1,000.00	\$1,000.00
	1	Load Mud out	\$400.00	\$400.00
	12	Tons base course in	\$14.50	\$174.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

LABOR									TOTAL MATERIAL:	\$1,974.00	
UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	SAT	TOTAL HRS	RATE	TOTAL COST
			25-Nov								
F	Vincent Abeyta		9.50						9.50	\$105.00	\$997.50
P	Juan Ramon Anchando		9.50						9.50	\$67.50	\$641.25
L	Javier Orozco		9.50						9.50	\$64.50	\$612.75
L	Aldo Suarez		9.50						9.50	\$64.50	\$612.75
D	Joe Salazar		9.50						9.50	\$82.50	\$783.75
L	Eain Villa		9.50						9.50	\$64.50	\$612.75
L	Alberto		9.50						9.50	\$64.50	\$612.75
									0.00		\$0.00

EQUIPMENT									TOTAL LABOR:	\$4,873.50	
UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	SAT	TOTAL HRS	RATE	TOTAL COST
			25-Nov								
713	Truck & Tools		9.50						9.50	\$35.00	\$332.50
720	Truck & Tools		9.50						9.50	\$35.00	\$332.50
725	Ditch Witch (ER)		2.00						2.00	\$288.00	\$576.00
725	Dump Truck & Driver (ER)		9.50						9.50	\$142.50	\$1,353.75
104	Backhoe (ER)		9.50						9.50	\$145.00	\$1,377.50
110	Skid Steer (ER)		9.50						9.50	\$145.00	\$1,377.50
	Light Tower		9.50						9.50	\$80.00	\$760.00
									0.00		\$0.00

FINALIZED SUM & TAX									TOTAL EQUIPMENT:	\$6,109.75		
									SUB TOTAL		\$12,957.25	
									OVERHEAD, PROFIT, INS.		10%	\$1,295.73
									SUB TOTAL		\$14,252.98	
									FINAL TAX		6.8750%	\$979.89
									GRAND TOTAL		\$15,232.87	