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Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: January 27, 2025

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Laura Hernandez, Facilities Operations & Maintenance Manager

RE: **Declaration of Emergency to Procure the Necessary Repairs and Dehumidification at the County Sheriff's Office in Santa Fe New Mexico for a Total Not-To-Exceed Amount of \$2,191.38, Exclusive of NM GRT.**

ISSUE

At approximately 10:00AM on Tuesday, January 21, 2025, the Public Works Utilities Supervisor received a call of water coming through the wall at the County Sheriff's Office located at the County Public Safety Complex at 35 Camino Justicia in Santa Fe.

Upon arrival the crew confirmed that due to the sub-freezing temperatures over the past several days the water line in the wall had broken from the freeze. The water was shut off to the lines for repairs.

Due to the saturation of the walls and carpet, the Public Works Facility Manager requested a declaration of emergency to assist with the repairs of the line, walls, carpet and to dehumidify the area to prevent the growth of mold.

DETERMINATION:

To prevent the spread of mold in the facility, the Procurement Manager instructed the Facilities Manager to contact ServiceMaster Fire & Water Restoration immediately to address and repair water line break.

Pursuant to 13-1-127 Emergency Procurements, it is the determination of the Santa Fe County Procurement Manager that there existed a threat to the public health, welfare, safety and property that required the procurement of services, construction or tangible items under emergency procurement in order to address and eliminate the immediate emergency condition as described above, pursuant to NMSA 1978, 13-1-127.

Emergency Project Description:

Contractor: ServiceMaster Fire & Water Restoration
1580 Center Drive
Santa Fe New Mexico, 87507
(505) 221-3400

Scope of Work: See attached cost breakdown for repairs.

TOTAL: \$2,191.38, exclusive of NMGRT



ServiceMaster Fire & Water Restoration by Rapid Response

1580 Center Drive
Santa Fe NM 87507
EIN # 47-3365512

Insured: Laura Hernandez - Sheriff Office
Property: 35 Camino Justicia
Santa Fe, NM 87507

Estimator: John Crespin

Business: (505) 221-3400
E-mail: johnsmbyrr@gmail.com

Claim Number:

Policy Number:

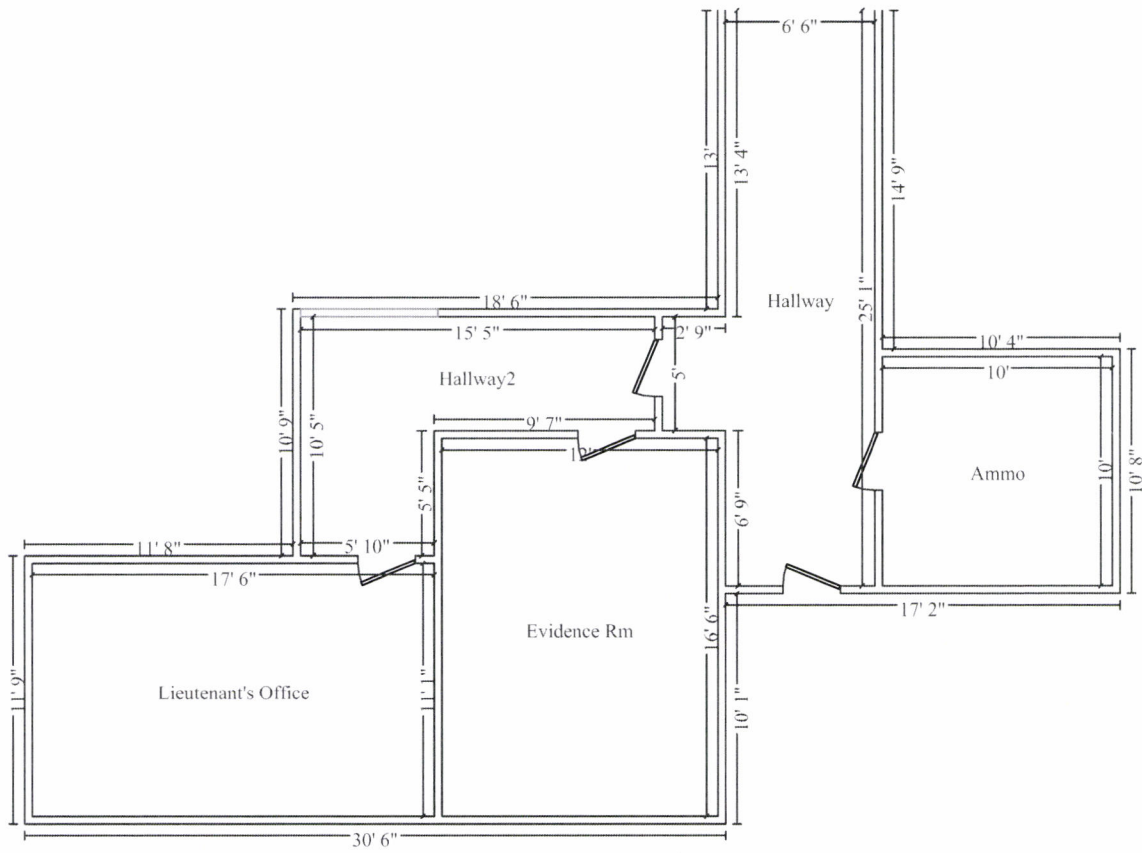
Type of Loss: Mold

Date of Loss:
Date Inspected:

Date Received:
Date Entered: 11/21/2023 12:08 PM

Price List: NMSF8X_NOV23
Restoration/Service/Remodel
Estimate: SFCTY_SHERIFF_LAURA

Main Level



Main Level