

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: January 27, 2025

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Laura Hernandez, Facilities Operations & Maintenance Manager

RE: **Declaration of Emergency to Procure the Necessary Repairs and Dehumidification at the County Sheriff's Office in Santa Fe New Mexico for a Total Not-To-Exceed Amount of \$2,191.38, Exclusive of NM GRT.**

ISSUE

At approximately 10:00AM on Tuesday, January 21, 2025, the Public Works Utilities Supervisor received a call of water coming through the wall at the County Sheriff's Office located at the County Public Safety Complex at 35 Camino Justicia in Santa Fe.

Upon arrival the crew confirmed that due to the sub-freezing temperatures over the past several days the water line in the wall had broken from the freeze. The water was shut off to the lines for repairs.

Due to the saturation of the walls and carpet, the Public Works Facility Manager requested a declaration of emergency to assist with the repairs of the line, walls, carpet and to dehumidify the area to prevent the growth of mold.

DETERMINATION:

To prevent the spread of mold in the facility, the Procurement Manager instructed the Facilities Manager to contact ServiceMaster Fire & Water Restoration immediately to address and repair water line break.

Pursuant to 13-1-127 Emergency Procurements, it is the determination of the Santa Fe County Procurement Manager that there existed a threat to the public health, welfare, safety and property that required the procurement of services, construction or tangible items under emergency procurement in order to address and eliminate the immediate emergency condition as described above, pursuant to NMSA 1978, 13-1-127.

Emergency Project Description:

Contractor: ServiceMaster Fire & Water Restoration
1580 Center Drive
Santa Fe New Mexico, 87507
(505) 221-3400

Scope of Work: See attached cost breakdown for repairs.

TOTAL: \$2,191.38, exclusive of NMGRT

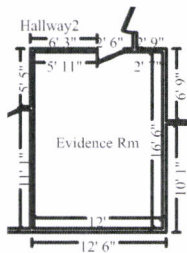
1580 Center Drive
Santa Fe NM 87507
EIN # 47-3365512

SFCTY_SHERIFF_LAURA

Main Level

Main Level

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
74. Emergency service call - during business hours	1.00 EA	0.00	158.37	13.17	171.54
75. Equipment setup, take down, and monitoring (hourly charge)	5.00 HR	0.00	57.28	23.81	310.21
76. Haul debris - per pickup truck load - including dump fees	0.50 EA	159.86	0.00	6.64	86.57
Total: Main Level				43.62	568.32



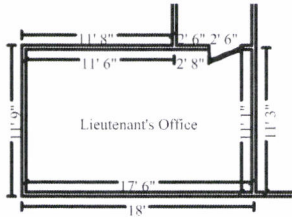
Evidence Rm

Height: 9'

513.00 SF Walls	198.00 SF Ceiling
711.00 SF Walls & Ceiling	198.00 SF Floor
22.00 SY Flooring	57.00 LF Floor Perimeter
57.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
64. Tear out baseboard	57.00 LF	0.52	0.00	2.46	32.10
65. Drill holes for wall cavity drying	54.00 EA	0.00	0.57	2.56	33.34
77. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	4.00 LF	3.79	0.00	1.26	16.42
78. Tear out and bag wet insulation	2.00 SF	0.75	0.00	0.12	1.62
66. Apply anti-microbial agent to more than the floor	255.00 SF	0.00	0.27	5.72	74.57
67. Dehumidifier (per 24 hr period)- up to 69 ppd- No monitor. *1 dehumidifier @ 3 days	3.00 EA	0.00	55.50	13.84	180.34
79. Air mover (per 24 hour period) - No monitoring *5 air movers @ 3 days	15.00 EA	0.00	26.75	33.36	434.61
Totals: Evidence Rm				59.32	773.00

1580 Center Drive
Santa Fe NM 87507
EIN # 47-3365512

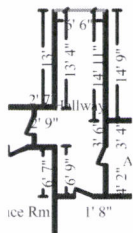


lieutenant's Office

Height: 8'

457.33 SF Walls	193.96 SF Ceiling
651.29 SF Walls & Ceiling	193.96 SF Floor
21.55 SY Flooring	57.17 LF Floor Perimeter
57.17 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
54. Tear out baseboard	57.17 LF	0.52	0.00	2.47	32.20
55. Drill holes for wall cavity drying	1.00 EA	0.00	0.57	0.05	0.62
58. Apply anti-microbial agent to more than the floor	251.13 SF	0.00	0.27	5.64	73.45
56. Dehumidifier (per 24 hr period)- up to 69 ppd- No monitor. *1 dehumidifier @ 3 days	3.00 EA	0.00	55.50	13.84	180.34
80. Air mover (per 24 hour period) - No monitoring *2 air movers @ 3 days	6.00 EA	0.00	26.75	13.34	173.84
Totals: lieutenant's Office				35.34	460.45



Hallway

Height: 8'

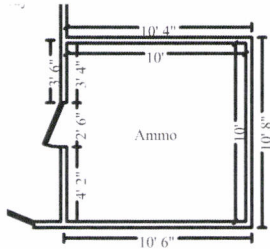
497.33 SF Walls	176.79 SF Ceiling
674.13 SF Walls & Ceiling	176.79 SF Floor
19.64 SY Flooring	62.17 LF Floor Perimeter
62.17 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	6' 6" X 8'		TOTAL
			REPLACE	TAX	
59. Tear out baseboard	10.00 LF	0.52	0.00	0.43	5.63
60. Drill holes for wall cavity drying	10.00 EA	0.00	0.57	0.47	6.17
61. Apply anti-microbial agent to the surface area	87.00 SF	0.00	0.27	1.95	25.44
62. Dehumidifier (per 24 hr period)- up to 69 ppd- No monitor. *1 dehumidifier @ 3 days	3.00 EA	0.00	55.50	13.84	180.34
63. Air mover (per 24 hour period) - No monitoring *2 air movers @ 3 days	6.00 EA	0.00	26.75	13.34	173.84

1580 Center Drive
Santa Fe NM 87507
EIN # 47-336512

CONTINUED - Hallway

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Hallway				30.03	391.42



Ammo **Height: 8'**

320.00 SF Walls	100.00 SF Ceiling
420.00 SF Walls & Ceiling	100.00 SF Floor
11.11 SY Flooring	40.00 LF Floor Perimeter
40.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
72. Dehumidifier (per 24 hr period)- up to 69 ppd- No monitor.	3.00 EA	0.00	55.50	13.84	180.34

*1 dehumidifier @ 3 days

Totals: Ammo				13.84	180.34
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Total: Main Level				182.15	2,373.53
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Line Item Totals: SFCTY_SHERIFF_LAURA				182.15	2,373.53
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Grand Total Areas:

2,161.00 SF Walls	777.43 SF Ceiling	2,938.43 SF Walls and Ceiling
777.43 SF Floor	86.38 SY Flooring	262.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	268.00 LF Ceil. Perimeter
777.43 Floor Area	849.07 Total Area	2,161.00 Interior Wall Area
1,421.58 Exterior Wall Area	165.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



ServiceMaster Fire & Water Restoration by Rapid Response

1580 Center Drive
Santa Fe NM 87507
EIN # 47-3365512

Summary

Line Item Total	2,191.38
Sales Tax	182.15
Replacement Cost Value	\$2,373.53
Net Claim	\$2,373.53

✓

John Crespin



ServiceMaster Fire & Water Restoration by Rapid Response

1580 Center Drive
Santa Fe NM 87507
EIN # 47-3365512

Insured: Laura Hernandez - Sheriff Office
Property: 35 Camino Justicia
Santa Fe, NM 87507

Estimator: John Crespin

Business: (505) 221-3400
E-mail: johnsmbyrr@gmail.com

Claim Number:

Policy Number:

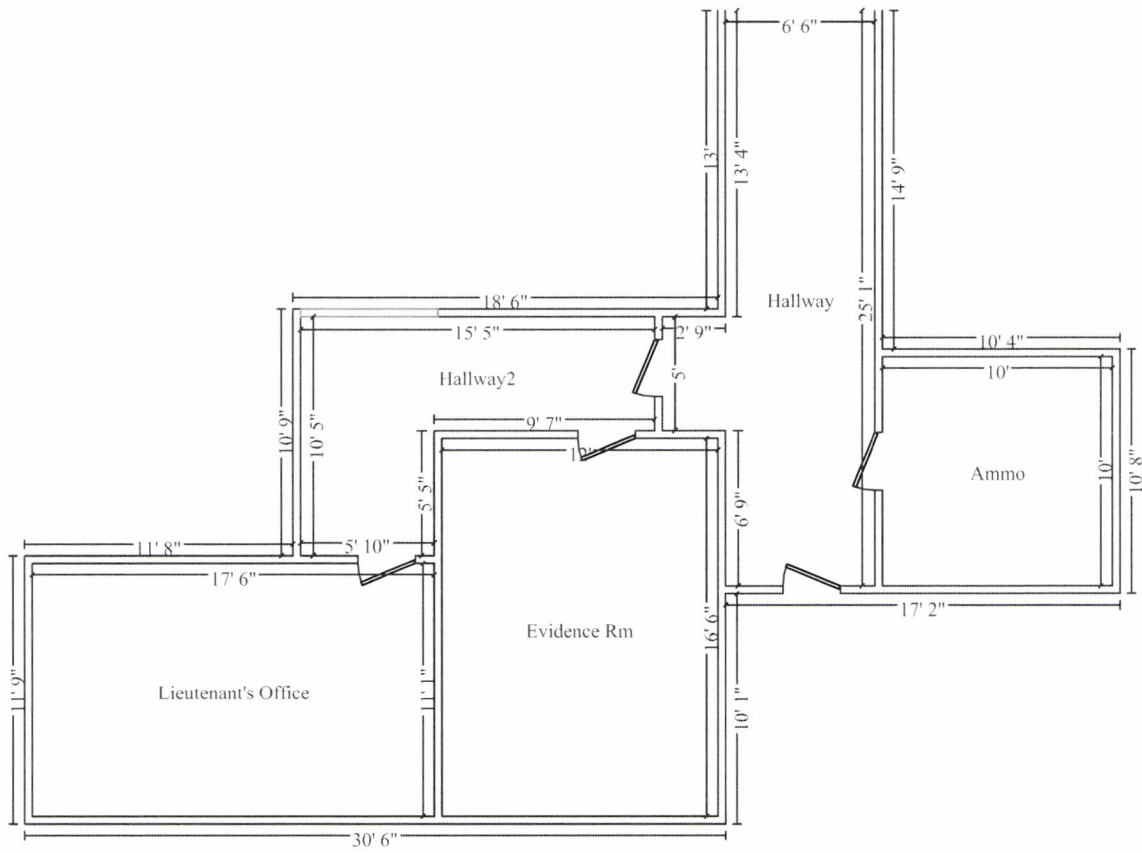
Type of Loss: Mold

Date of Loss:
Date Inspected:

Date Received:
Date Entered: 11/21/2023 12:08 PM

Price List: NMSF8X_NOV23
Restoration/Service/Remodel
Estimate: SFCTY_SHERIFF_LAURA

Main Level



Main Level