

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: May 6, 2025

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Justin Martinez, Utilities Operations Foreman
Travis Soderquist, Public Works Department Deputy Director

RE: **Declaration of Emergency to Procure the Necessary Repairs to Reconnect Electrical Service to the Santa Fe County Water Reclamation Facility Located at State Highway 14 in Santa Fe, New Mexico.**

ISSUE

At approximately 12:00pm on Tuesday April 22, 2025, the Utilities Department were notified that the power went out at the County Water Reclamation Facility located at the State of New Mexico Penitentiary on Hwy 14 in Santa Fe. It was apparent that a power cable was cut by a construction contract for an adjacent development project

The Public Works Utility Division Director contacted the County Procurement Manager to make a request for an emergency and to contact an electrical contractor to reestablish the power to the facility. The Director indicated that the private contractor was not accepting responsibility and stated that they would have their electrician come to the site the following week. In this case the Director requested approval to proceed with the County contacting and mobilizing an electrical contractor for the County. Permission was granted by the Procurement Manager to take all action necessary to regain power to the facility.

After contacting multiple contractors, the Public Works Utility Operations Manager was able to receive confirmation from Allied Electric, Inc on April 23rd to investigate the damage and provide a cost proposal for the repairs.

DETERMINATION:

The water treatment process requires a continuous power supply to maintain the treatment process. Any interruption in the power supply would result in environmental contamination due to spills of raw sewage overflows, with potential damage to equipment. Any spills/overflows will result in a non-compliance with the DP-234 NMED permit that would require remediation efforts to mitigate infiltration of contaminants into the surrounding soil and groundwater. It is therefore the written determination of the County

Procurement Manager to make the declaration of emergency for the repairs as there exists a threat to public health, welfare and safety, pursuant to 13-1-127 Emergency Procurements.

Emergency Project Description:

Contractor: Allied Electric, LLC
P. O. Box 28430
Santa Fe, New Mexico 87592
(505) 438-8899

Scope of Work: See attached cost breakdown for repairs.

TOTAL: **\$84,790.00, exclusive of NMGR**



PO Box 28430
Santa Fe, NM 87592
+15054388899
www.alliednm.com

Invoice

BILL TO
Santa Fe County Public Works
424 NM 599 Frontage Road
Santa Fe, NM 87507

SHIP TO
Santa Fe County Public Works
Waste Water Treatment Plant
4311 NM-14
Santa Fe, NM 87504

INVOICE 202501-125
DATE 05/02/2025
TERMS Net 30
DUE DATE 06/01/2025

QTY	DESCRIPTION	AMOUNT
	Trouble shoot power outage at waste water treatment plant	
	Determined three phase medium voltage primary conduit and cable were damaged by utility work being conducted south of waste water treatment building.	
	Repair three phase medium voltage primary conduit at damage location	
	Remove and replace existing three phase medium voltage primary cable from existing pull box to existing 2500 KVA transformer.	
	Furnish and install new elbows at existing transformer	
	Furnish and install new 15KV arresters at existing transformer	
	Splice existing and new three phase medium voltage primary cables at existing pull box	
	Remove and replace 150A fuses at existing PMH-9 switch gear	
	Terminate and test	
1	Material	59,870.00T
1	Labor and Equipment	24,920.00T
	This quote is based on visual observations and assuming all existing conduits can be utilized to repull new conductors. If all existing conduits can not be used to repull new conductors due to unsee damage or obstructions then a new quote will be provided to repair existing conduits.	

Service Charge
A service charge of 1.5% (18% annum) will be charged on balances 35 days past due.

SUBTOTAL	84,790.00
TAX	5,829.31
TOTAL	90,619.31