

**Justin S. Greene**  
*Commissioner, District 1*

**Lisa Cacari Stone**  
*Commissioner, District 2*

**Camilla Bustamante**  
*Commissioner, District 3*



**Adam Fulton Johnson**  
*Commissioner, District 4*

**Hank Hughes**  
*Commissioner, District 5*

**Gregory S. Shaffer**  
*County Manager*

## MEMORANDUM

DATE: March 24, 2025

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Carlos Casias, Utilities Infrastructure Manager  
Travis Soderquist, Public Works Department Deputy Director

RE: **Declaration of Emergency to Procure the Necessary Repairs to Broken Hydrant Valve Located at 18 Cloud March in Santa Fe, New Mexico.**

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### **ISSUE**

On Wednesday February 26, 2025, the Public Works Department Utilities Division receive a call from a resident that water was coming out of the ground at 18 Cloud March in the Las Campanas Subdivison.

The Public Works Utility Infrastructure Manager contacted the County Procurement Manager to make a request for an emergency and to contact contractors to address the emergency conditions. Permission was given by the Procurement Manager.

Public Works was able to request the mobilization of Sub Surface Contracting, Inc on Wednesday to replace a broken hydrant valve and flush the hydrant. The Contractor was able to isolate the cut-off, excavate and replace the valve. Repairs to the asphalt was also required by the Contractor. Water was restored to the customers by Friday afternoon, February 28, 2025.

### **DETERMINATION:**

More than 18 homes for County water customers were affected by the ruptured valve and water shut-off for repairs. It is therefore the written determination of the County Procurement Manager to make the declaration of emergency for the repairs as there exists a threat to the public health, welfare and safety, pursuant to 13-1-127 Emergency Procurements.

**Emergency Project Description:**

**Contractor:** Sub Surface Contracting, LLC  
27A Paseo De River  
Santa Fe, New Mexico 87507  
(505) 473-1000

Scope of Work: See attached cost breakdown for repairs.

**TOTAL:** **\$24,014.89, exclusive of NMGRT**

# SUB SURFACE CONTRACTING, INC.

# Time and Material Report

27A PASEO DE RIVER  
SANTA FE, NM 87507

Phone (505) 473-1000  
Fax (505) 473-1307

Company: Sub Surface Contracting, Inc.	Job Number: <b>2025-015</b>	Date: 2/28/2025
Location: 18 Cloud March East ER		Requested By: Santa Fe County

WORK DESCRIPTION:	MATERIAL			
	QTY	DESCRIPTION	RATE	TOTAL COST
Emergency repairs on water line at 18 Cloud March East.	1	Roll of 2" Copper pipe	\$1,060.00	\$1,060.00
	4	2" Parts and Adapter	\$427.43	\$1,709.72
	2	2" Compression Valve	\$500.25	\$1,000.50
	5	Tons Hot Mix	\$110.00	\$550.00
	1	2 Yards Concrete, delivered	\$645.00	\$645.00
	1	Compaction Test	\$300.00	\$300.00
	1	Mobilization	\$500.00	\$500.00
	1	Demo Out	\$304.00	\$304.00
				\$0.00
				\$0.00

LABOR									TOTAL MATERIAL:		\$6,069.22
UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	SAT	TOTAL HRS	RATE	TOTAL COST
			3-Mar	25-Feb	26-Feb	27-Feb					
FOREMAN			6.00	8.00	8.00	8.00			30.00	\$104.00	\$3,120.00
LABOR			6.00	8.00	8.00	8.00			30.00	\$64.50	\$1,935.00
LABOR			6.00	8.00	8.00	8.00			30.00	\$64.50	\$1,935.00
LABOR			6.00	8.00	8.00	8.00			30.00	\$64.50	\$1,935.00
SUPERINTENDENT			1.00	2.00	2.00	2.00			7.00	\$112.50	\$787.50
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00

EQUIPMENT									TOTAL LABOR:		\$9,712.50
UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	SAT	TOTAL HRS	RATE	TOTAL COST
			3-Mar	25-Feb	26-Feb	27-Feb					
Truck & Tools			6.00	8.00	8.00	8.00			30.00	\$35.00	\$1,050.00
Backhoe			6.00	8.00	8.00	8.00			30.00	\$80.00	\$2,400.00
Dump Truck				6.00	6.00	4.00			16.00	\$162.50	\$2,600.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00

FINALIZED SUM & TAX									TOTAL EQUIPMENT:		\$6,050.00
									<b>SUB TOTAL</b>		\$21,831.72
									<b>OVERHEAD, PROFIT, INS. 10%</b>		\$2,183.17
									<b>SUB TOTAL</b>		\$24,014.89
									<b>FINAL TAX 6.8750%</b>		\$1,651.02
									<b>GRAND TOTAL</b>		\$25,665.92



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