

**Justin S. Greene**  
*Commissioner, District 1*

**Lisa Cacari Stone**  
*Commissioner, District 2*

**Camilla Bustamante**  
*Commissioner, District 3*



**Adam Fulton Johnson**  
*Commissioner, District 4*

**Hank Hughes**  
*Commissioner, District 5*

**Gregory S. Shaffer**  
*County Manager*

## MEMORANDUM

DATE: January 14, 2026

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Justin Martinez, Utilities Operations Foreman  
Travis Soderquist, Public Works Department Deputy Director

RE: **Declaration of Emergency to Procure the Necessary Repairs to a Water Service Line Leak Located at 44 Via Summa in Santa Fe County, New Mexico**

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### **ISSUE**

At 6:55 AM, Wednesday, December 24, 2025, the Public Works Department Utilities Division was notified of water main break at 44 Via Summa. Public Works Utility Staff responded to the location site and confirmed the water line break. Staff successfully isolated the line to stop the flow of water. Staff then contacted the Procurement Manager to report the situation and were granted verbal authorization to initiate a declaration of emergency and take all action to repair the line and damage.

Staff first contacted BlueLine Contracting to request assistance, however they advised that they were unavailable to mobilize. At 7:12 AM staff contacted Sub Surface Contracting, who were able to mobilize immediately. Subsurface initiated utility locates and began excavation at 11:30 AM. Their assessment determined that an 8 inch County water main had split and required replacement of the damaged section. Water service was reinstated at approximately 4:00 PM. Additional work to repair the road was scheduled for completion after the holidays, and no later than January 20, 2025.

### **DETERMINATION:**

Customers were without water with this water main break, as well as fire suppression for the area. It is therefore the written determination of the County Procurement Manager to make the declaration of emergency for the repairs as there exists a threat to the public health, welfare and safety, pursuant to 13-1-127 Emergency Procurements.

**Emergency Project Description:**

**Contractor:** Sub Surface Contracting, LLC  
27A Paseo De River  
Santa Fe, New Mexico 87507  
(505) 473-1000

Scope of Work: See Attachment "A" cost breakdown for repairs.

**TOTAL:** **\$97,483.10, exclusive of NMGRT**



SEWER &amp; WATER LINE CONSTRUCTION • SITE DEVELOPMENT

SUB SURFACE CONTRACTING, INC.  
 27A PASEO DE RIVER  
 SANTA FE, NM 87507

## Invoice

Invoice # 00000147  
 Date: 12/27/2025  
 Ship Via:  
 Page: 1

## Bill To:

Santa Fe County Utilities  
 424 NM SR 599 Frontage  
 PO Box 276  
 Santa Fe, NM 87504

## Ship To:

Santa Fe County Utilities  
 424 NM SR 599 Frontage  
 PO Box 276  
 Santa Fe, NM 87504

## Description

## Amount

Emergency work performed at 32 Via de Summa, Job 2025-056 \$13,906.20

Your Order #  
 Shipping Date:

Terms: COD

Freight: \$0.00  
 Sales Tax: \$956.05  
 Total Amount: \$14,862.25  
 Amount Applied: \$0.00  
 Balance Due: \$14,862.25

## **SUB SURFACE CONTRACTING, INC.**

27A PASEO DE RIVER  
SANTA FE, NM 87507

Phone (505) 473-1000  
Fax (505) 473-1307

## Time and Material Report

Invoice 147

Company: Sub Surface Contracting, Inc.  
Location: 32 Via de Summa

Job Number: 2025-056

Date:

1/8/2026

**WORK DESCRIPTION:**

**Requested By:**

Beverly Perez

**WORK DESCRIPTION:**

Repair broken 8" water main; removed ~28 ton of mud, disposed of mud, replaced with 20 tons of base course; installed three 8" DI steel sleeves with megalugs and associated hardware per Core & Main

Job Number: 2025-056		Requested By:		Beverly Perez
MATERIAL				
QTY	DESCRIPTION	UNIT	RATE	TOTAL COST
1	Mobilization	ls	\$1,000.00	\$1,000.00
1	Traffic Control	dy	\$500.00	\$500.00
48	Base Course	tn	\$14.00	\$672.00
48	Mud - disposal	tn	\$6.00	\$288.00
1	Demobilization	ls	\$500.00	\$500.00
20	8" DI Bell Water Pipe	tn	\$60.25	\$1,205.00
48	Dispose of Asphalt Rubble	tn	\$6.00	\$288.00

## LABOR

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**TOTAL MATERIAL:**

\$4,453.00

## EQUIPMENT

**TOTAL LABOR:**

\$5,303.00

UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	MON	TOTAL HRS	RATE	TOTAL COST
					24-Dec			5-Jan			
Backhoe					11.00				11.00	\$87.00	\$957.00
Truck & Tools					11.00				11.00	\$70.00	\$770.00
Dump Truck					10.00				10.00	\$116.00	\$1,160.00

**FINALIZED SUM & TAX**

**TOTAL EQUIPMENT:**

**\$2,887.00**



## **SUB SURFACE CONTRACTING, INC.**

27A PASEO DE RIVER  
SANTA FE, NM 87507

Phone (505) 473-1000  
Fax (505) 473-1307

## Time and Material Report

Company: Sub Surface Contracting, Inc.

Location: 32 Via de Summa

Job Number: 2025-056

Date:

1/8/2026

**WORK DESCRIPTION:**

**Requested By:**

Beverly Perez

**WORK DESCRIPTION:**

Provide traffic control, remove remaining asphalt and mud to a length of 142' and dispose of asphalt rubble and mud; provide new base course, blade and compact it flush with the existing asphalt, subcontract for removal of top 6" of base course, blade, compact, and prepare remaining base course; lay down 6" of asphalt in two 3" thick courses with laydown machine and roller

## MATERIAL

## LABOR

**TOTAL MATERIAL:**

**\$68,719.00**

UNIT	UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	Mon				
								8-Jan			TOTAL HRS	RATE	TOTAL COST
Vincent Abeyta	F							8.00			8.00	\$140.00	\$1,120.00
Jose Morales	D							8.00			8.00	\$86.00	\$688.00
Juan Ramon Anchando	L							8.00			8.00	\$86.00	\$688.00
Merced Santos	L							8.00			8.00	\$116.00	\$928.00
Javier Carrasco Orozco	L							8.00			8.00	\$110.00	\$880.00
Jeremey Sanderson	PM							2.00			2.00	\$140.00	\$280.00

## EQUIPMENT

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**TOTAL LABOR:**

**\$4,584.00**

UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	MON	TOTAL HRS	RATE	TOTAL COST
							8-Jan				
Backhoe							8.00		8.00	\$87.00	\$696.00
Truck & Tools							8.00		8.00	\$52.50	\$420.00
Dump Truck							8.00		8.00	\$90.00	\$720.00
Traffic Control Truck							8.00		8.00	\$52.50	\$420.00
Skidsteer							8.00		8.00	\$52.50	\$420.00

**FINALIZED SUM & TAX**

**TOTAL EQUIPMENT:**

**\$2,676.00**

