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Commissioner, District 2

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Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: June 24, 2026

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Jason Crighton, Deputy Public Work Utilities Director
Travis Soderquist, Public Works Utilities Division Director

RE: **Declaration of Emergency to Procure the Necessary Repairs to a Water Service Line Leak Located at 91 Avenida Aldea in Santa Fe County, New Mexico**

ISSUE

On Tuesday March 17th at approximately 4:30am I (Rubel Gallegos) was the operator on call and was receiving multiple calls from dispatch about low pressures and water coming up from the street in front of 94 Avenida Aldea located in Aldea de Santa Fe. Upon arriving on scene, it was determined of a main water line break. At approximately 5:00am, isolation valves were located to shut down the water main while keeping the number of customers without water to a minimum. At approximately 5:45am all functioning water isolation valves were shut down, achieving approximately 85% shut off with a small flow still coming out of the water main. At approximately 6:30am the Utilities Supervisor was contacted to request the services of a contractor for repair of the water main. Verbal authorization was received to take all action necessary to correct and repair the water line. Subsurface responded and said they were mobilizing a crew and would be out as soon as possible. Once locates were completed Subsurface began work on the removal of asphalt and exposing the broken water line. The failure was determined to be at a bell joint in a section of the line where it had a slight bend following the contour of the road and the use of inadequate bedding material that was used. A twenty-foot section of twelve-inch C900 was replaced using two Smith and Blair couplings. After repairs were completed and pressure testing confirmed no leaks I (Rubel Gallegos) was notified at 10:00pm on Tuesday March 17th, 2026, that water service had been fully restored. The system was repressurized and flushed. Subsurface continued work on backfilling and compacting the excavation area. Base course has been added flush with surrounding asphalt and road is passable. Road paving will be scheduled with subsurface upon availability of their subcontractor.

DETERMINATION:

Fifteen (15) customers were without water with this water main break, as well as fire suppression for the area. It is therefore the written determination of the County Procurement Manager to declare this

emergency procurement for the repairs as there exists a threat to public health, welfare and safety, pursuant to 13-1-127 Emergency Procurements.

Emergency Project Description:

Contractor: Sub Surface Contracting, LLC
27A Paseo De River
Santa Fe, New Mexico 87507
(505) 473-1000

Scope of Work:

Mobilization and re-mobilization
Trenching
Repair to line
Pressurization
Additional line repairs
Pressurization
Back fill and compaction