

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: February 24, 2026

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Justin Martinez, Utilities Operations Foreman
Travis Soderquist, Public Works Department Deputy Director

RE: **Declaration of Emergency to Procure the Necessary Repairs to a Water Service Line Leak Located at Parkside Drive and Astor Circle in the Las Campanas Subdivision in Santa Fe County, New Mexico**

ISSUE

On January 20, 2026, at approximately 12:00 PM, the Utilities Manager, Justin Martinez received notification of a possible water main break at the intersection of Parkside Drive and Astor Circle in the Las Campanas community, located within the Parkside subdivision. Upon arrival, SFCU staff observed a significant volume of water flowing rapidly down a nearby arroyo. As-built plans were reviewed to identify valve locations. At 12:28 PM, Utilities Director Travis Soderquist was informed of the situation and initiated the process of notifying Bill Taylor and beginning the DOE procedures. At 12:36 PM, Travis authorized Justin to contact contractors per the Procurement Manager's approval. Justin proceeded to contact contractors based on availability and responsiveness. Subsurface Contracting was the first to respond and immediately mobilized a crew to begin repairs. After locating the buried gate valves, the water line was fully isolated at 2:30 PM, affecting six customers, all of whom were notified of the outage. Once utility locates were completed, Subsurface Contracting began excavation at 3:00 PM. Crews worked through the night but were initially unable to locate the water main. It was later determined that the line was positioned beneath a culvert, requiring removal of the culvert and installation of a trench box to safely expose the pipe. On January 21, 2026, excavation continued, including removal of a section of the culvert. By this time, the trench had reached a depth of twelve feet, yet the water main remained unexposed. A trench collapse occurred due to the depth and the presence of an adjacent sewer installation. At approximately 3:00 PM, crews located the water main but were required to excavate an additional eighteen feet along the line to identify the source of the leak. The failure was determined to be a large split caused by inadequate bedding. An eighteen-foot section of 6-inch C900 pipe was replaced using two Smith & Blair couplings. After repairs were completed and pressure testing confirmed no leaks, Justin was notified at 2:30 AM on January 22, 2026, that water service had been fully restored. The system was repressurized and flushed. Subsurface Contracting continued work on backfilling and compacting the

excavation area. The culvert was repaired, and road paving will be scheduled with GM Emulsion upon availability of their subcontractor.

DETERMINATION:

Customers were without water with this water main break, as well as fire suppression for the area. It is therefore the written determination of the County Procurement Manager to declare this emergency procurement for the repairs as there exists a threat to public health, welfare and safety, pursuant to 13-1-127 Emergency Procurements.

Emergency Project Description:

Contractor: Sub Surface Contracting, LLC
27A Paseo De River
Santa Fe, New Mexico 87507
(505) 473-1000

Scope of Work:

Mobilization and re-mobilization
Trenching
Repair to line
Pressurization
Additional line repairs
Pressurization
Back fill and compaction

SUB SURFACE CONTRACTING, INC.

Time and Material Report

27A PASEO DE RIVER
SANTA FE, NM 87507

Phone (505) 473-1000
Fax (505) 473-1307

| | | |
|--|----------------------|-----------------------------|
| Company: Sub Surface Contracting, Inc. | | Date: 1/21/2026 |
| Location: Parkside & Astor Circle | Job Number: 2025-055 | Requested By: Beverly Perez |

| WORK DESCRIPTION: | MATERIAL | | | | |
|--|----------|--|------|------------|------------------------|
| | QTY | DESCRIPTION | UNIT | RATE | TOTAL COST |
| Repaired broken water main; remove saturated mud, disposed of mud, replaced with base course; installed two DI steel sleeves with megalugs and associated hardware; repave; replace 36" CMP that is buckled by weight of mud | 1 | Mobilization | ls | \$1,000.00 | \$1,000.00 |
| | 3 | Traffic Control | day | \$500.00 | \$1,500.00 |
| | 1 | Core & Main Parts | ls | \$2,000.00 | \$2,000.00 |
| | 20 | 8" DI Water Main | ft | \$60.25 | \$1,205.00 |
| | 55 | Base course/Gravel (crushed or landscape), 3"-6" | sy | \$45.00 | \$2,475.00 |
| | 55 | Asphalt Pavement Removal & Disposal, 2"-6" | sy | \$65.00 | \$3,575.00 |
| | 55 | Replace Non-City Street Pavement w/o Laydown Machine, Virgin Asphalt | sy | \$75.00 | \$4,125.00 |
| | 15 | Mud - disposal | tn | \$6.00 | \$90.00 |
| | 1 | Demobilization | ls | \$500.00 | \$500.00 |
| | | | | | TOTAL MATERIAL: |

| LABOR | | | | | | | | | TOTAL MATERIAL: | | | |
|---------------------------|------|-------|-----|------|--------|--------|--------|-----|---------------------|-------------|----------|------------|
| UNIT | UNIT | DATE: | SUN | MON | TUES | WED | THUR | FRI | SAT | TOTAL HRS | RATE | TOTAL COST |
| | | | | | 20-Jan | 21-Jan | 22-Jan | | | | | |
| Vincent Abeyta | F | | | | 8.00 | 8.00 | 4.00 | | | 20.00 | \$105.00 | \$2,100.00 |
| Abraham Trujillo | L | | | 8.00 | 8.00 | 4.00 | | | | 20.00 | \$64.50 | \$1,290.00 |
| Tomas Montoya | P | | | 8.00 | 8.00 | 4.00 | | | | 20.00 | \$67.50 | \$1,350.00 |
| Alberto Guerrero Figueroa | O | | | 8.00 | 8.00 | 4.00 | | | | 20.00 | \$87.00 | \$1,740.00 |
| Jose Morales | D | | | 8.00 | 8.00 | 4.00 | | | | 20.00 | \$87.00 | \$1,740.00 |
| Justin Marquez | F | | | 8.00 | 8.00 | | | | | 16.00 | \$105.00 | \$1,680.00 |
| Juan Ramon Anchando | L | | | 8.00 | 8.00 | | | | | 16.00 | \$64.50 | \$1,032.00 |
| Merced Santos | L | | | 8.00 | 8.00 | | | | | 16.00 | \$64.50 | \$1,032.00 |
| Javier Carrasco Orozco | L | | | 8.00 | 8.00 | | | | | 16.00 | \$64.50 | \$1,032.00 |
| Jeremey Sanderson | PM | | | 2.00 | 2.00 | 1.00 | | | | 5.00 | \$102.50 | \$512.50 |
| | | | | | | | | | | 0.00 | \$82.50 | \$0.00 |
| | | | | | | | | | TOTAL LABOR: | \$13,508.50 | | |

| EQUIPMENT | | | | | | | | | TOTAL LABOR: | | |
|-----------------------|-------|-----|-----|------|--------|--------|--------|-----|-------------------------|------------|------------|
| UNIT | DATE: | SUN | MON | TUES | WED | THUR | FRI | SAT | TOTAL HRS | RATE | TOTAL COST |
| | | | | | 20-Jan | 21-Jan | 22-Jan | | | | |
| Backhoe | | | | 8.00 | 8.00 | 4.00 | | | 20.00 | \$87.00 | \$1,740.00 |
| Truck & Tools | | | | 8.00 | 8.00 | 4.00 | | | 20.00 | \$52.50 | \$1,050.00 |
| Dump Truck | | | | 8.00 | 8.00 | 4.00 | | | 20.00 | \$90.00 | \$1,800.00 |
| Traffic Control Truck | | | | 8.00 | 8.00 | 4.00 | | | 20.00 | \$52.50 | \$1,050.00 |
| Roller | | | | | | 4.00 | | | 4.00 | \$52.50 | \$210.00 |
| Backhoe | | | | 8.00 | 8.00 | 4.00 | | | 20.00 | \$87.00 | \$1,740.00 |
| Skidsteer | | | | 8.00 | 8.00 | 4.00 | | | 20.00 | \$87.00 | \$1,740.00 |
| | | | | | | | | | TOTAL EQUIPMENT: | \$9,330.00 | |

| FINALIZED SUM & TAX | | | | TOTAL EQUIPMENT: | | | |
|---------------------|--|--|--|-------------------------------|--|---------|-------------|
| | | | | SUB TOTAL | | | \$39,308.50 |
| | | | | OVERHEAD, PROFIT, INS. | | 10% | \$3,930.85 |
| | | | | SUB TOTAL | | | \$43,239.35 |
| | | | | FINAL TAX | | 6.8750% | \$2,972.71 |
| | | | | GRAND TOTAL | | | \$46,212.06 |

