

Justin S. Greene
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: April 15, 2024

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Paul Choman, Public Works Utilities Director

RE: **Declaration of Emergency to Procure the Necessary Repairs of Waterline Break Located at 3249 Paseo Del Monte Within the Hyde Park Subdivision in Santa Fe New Mexico for a Total Amount of \$10,597.32, Exclusive of NM GRT.**

ISSUE

At 4:00 PM Friday April 5, 2024, the Utilities Division of the Public Works Department received a call at approximately that there was a break in the main water line in the Hyde Park Subdivision. The County Operator arrived at the site and found large amounts of water, and was able to isolate the break by shutting off the main water line to the area within the Subdivision. This effected over a dozen residents within the Subdivision without water.

Due to limited staffing levels at Public Works Utilities, the Utilities Manager contacted the Procurement Manager to request a declaration of emergency and was given verbal authority to contact contractors to make the appropriate repairs in restoring the water supply to the Subdivision.

At 4:30 PM TLC Plumbing agreed to mobilize to the site, and make necessary repairs. Subsurface Construction was also contacted but were unable to mobilize.

Repairs to the water line were completed by Saturday, April 6 2024, and subsequent road repairs were made and completed by Monday April 10, 2024.

DETERMINATION:

Pursuant to 13-1-127 Emergency Procurements, it is the determination of the Santa Fe County Procurement Manager that there existed a threat to the public health, welfare, safety and property that required the procurement of services, construction or tangible items under emergency procurement in order to address and eliminate the immediate emergency condition as described above, pursuant to NMSA 1978, 13-1-127.

All work related to this determination will be limited to the repairs necessary to restore the water source to the water line break near the address of 3249 Paseo Del Monte at Hyde Park Subdivision in Santa in Santa Fe NM.

Emergency Project Description:

Contractor: TLC Plumbing
5000 Edith Blvd, NE
Albuquerque, New Mexico
Lic. No. 2224.006

Scope of Work: See attached cost breakdown for repairs.

TOTAL: **\$10,597.32, exclusive of NMGRT**



INVOICE

#SU588822-1

Santa Fe County

C/O: Santa Fe County
424 NM SR 599
Santa Fe, NM 87504



Thursday
Apr 11, 2024

Work Order #588822

3249 Pso Del Monte Santa Fe, NM 87501



Water Line Replacement/Repair



Kelly G

| Qty | UOM | Description | Price |
|-------|-----|---|------------|
| 13.50 | HR | Technician After Hours - 4/5/2024 | \$2,700.00 |
| 13.50 | HR | Helper After Hours - 4/5/2024 | \$2,092.50 |
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| 13.50 | HR | Helper After Hours - 4/5/2024 | \$2,092.50 |
| 1.00 | EA | Copper pipe and fittings (Part #023-1043) | \$37.42 |
| 1.00 | LSU | Asphalt | \$232.40 |
| 5.00 | HR | Technician Regular - 4/10/2024 | \$600.00 |
| 5.00 | HR | Helper Regular - 4/10/2024 | \$375.00 |
| 5.00 | HR | Helper Regular - 4/10/2024 | \$375.00 |

Technician Summary:

"called out to an after hours call at Hyde Park Santa fe by Juan Montoya, found 3/4 water leak at meter setter, no vlv box, was instructed by Santa Fe county employee to straight pipe the repair and get rid of the setter, crew returned to do asphalt on 4/10/24 "

Subtotal: \$10,597.32

Tax: \$728.42

DUE BY Apr 11, 2024

Total: \$11,325.74

Notes:

Customer Signature:

Payments:

Is financed? Is an approved account?

Total Paid: \$0.00

Balance Due: \$11,325.74



TLC Plumbing, Heating, Cooling, Electrical
5000 Edith Blvd NE
Albuquerque, NM 87107



Email
servicetlc@tlcplumbing.com



Phone
(505) 761-9696