

Justin S. Greene
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: April 5, 2024

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Paul Choman, Public Works Utilities Director

RE: **Declaration of Emergency to Procure the Necessary Repairs of Waterline Break Located at 43 Via Tessera Within the Tessera Subdivision in Santa Fe New Mexico for a Total Amount of \$30,000.00, Exclusive of NM GRT.**

ISSUE

On Saturday March 2, 2024, the Utilities Division of the Public Works Department received a call at approximately 2:00 AM of a water flowing in the street near 43 Via Tessera. The County Operator arrived at the site and found large amounts of water, and was able to isolate the break by shutting off the main water line to the area within the Subdivision. This effected over a dozen residents within the Subdivision without water.

Due to limited staffing levels at Public Works Utilities, the Utilities Manager contacted the Procurement Manager to request a declaration of emergency and was given verbal authority to contact contractors to make the appropriate repairs in restoring the water supply to the Subdivision.

At 7:30 AM, TLC Plumbing agreed to mobilize to the site, and make necessary repairs.

Approximately 100 feet of road surface and subsurface was compromised, resulting with large wash out areas beneath the road service.

Repairs to the water line were completed by 2:00 PM on March 2, 2024, and temporary road repairs were made over the weekend. Contractor returned to the site on March 4, 2024 to make perminate repairs to the asphalt and repaving.

DETERMINATION:

Pursuant to 13-1-127 Emergency Procurements, it is the determination of the Santa Fe County Procurement Manager that there existed a threat to the public health, welfare, safety and property that required the procurement of services, construction or tangible items under emergency procurement

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in order to address and eliminate the immediate emergency condition as described above, pursuant to NMSA 1978, 13-1-127.

All work related to this determination will be limited to the repairs necessary to restore the water source to the water line break near the address of 43 Tessera in Santa in Santa Fe NM.

Emergency Project Description:

Contractor: TLC Plumbing
5000 Edith Blvd, NE
Albuquerque, New Mexico
Lic. No. 2224.006

Scope of Work: See attached cost breakdown for repairs.

TOTAL: _____ **\$30,000.00, exclusive of NMGR**



Contractor's Application for Payment No. 1

Table with application details including To (Owner), From (Contractor), Project, Contract, and various application numbers.

Application For Payment Change Order Summary

Table with columns for Number, Additions, and Deductions, showing approved change orders and a net change by of \$0.00.

Summary table with 9 rows detailing contract price, change orders, and balance to finish, ending with a total of \$32,062.50.

Contractor's Certification section with text regarding payment obligations and a signature line for Russell Shoats dated 4/2/2024.

Payment and approval section with lines for payment of, recommended by (Engineer), approved by (Owner), and approved by Funding or Financing Entity.



CONSTRUCTION SERVICES

5000 Edith Blvd. NE
Albuquerque, NM 87107
761-9696 • www.tlcplumbing.com
Lic. # 51429 • DOL # 0191742011629

Santa Fe County WL Repair Emergency

Breakout

Description	QTY	Units	Rate	Total
Labor				
Project Manager	5	HRS	\$ 70.00	\$ 350.00
Superintendent	18	HRS	\$ 66.00	\$ 1,188.00
Foreman	30	HRS	\$ 58.00	\$ 1,740.00
Operator	60	HRS	\$ 35.00	\$ 2,100.00
Pipe layer	10	HRS	\$ 30.00	\$ 300.00
Laborer	30	HRS	\$ 27.00	\$ 810.00
			Total Labor:	\$ 6,488.00

Equipment				
Pick up Truck	18	HRS	\$ 20.00	\$ 360.00
Crew Truck	30	HRS	\$ 30.00	\$ 900.00
Backhoe	10	HRS	\$ 70.00	\$ 700.00
Water Truck	10	HRS	\$ 42.00	\$ 420.00
Walk behind roller	10	HRS	\$ 25.00	\$ 250.00
Paving Machine	10	HRS	\$ 155.00	\$ 1,550.00
Paving Rollers	10	HRS	\$ 120.00	\$ 1,200.00
Transport	6	Trips	\$ 400.00	\$ 2,400.00
Trucking Rental	1	LSU	\$ 1,000.00	\$ 1,000.00
Fuel and Oil	1	LSU	\$ 1,173.49	\$ 1,173.49
			Total Equipment:	\$ 9,953.49

Materials				
Pipe material	1	LSU	\$ 1,336.05	\$ 1,336.05
Asphalt	1	LSU	\$ 4,202.51	\$ 4,202.51
			Total Materials:	\$ 5,538.56

SUBCONTRACTORS				
Striping	1	LS	\$ 2,000.00	\$ 2,000.00
Traffic Control	1	LS	\$ 529.75	\$ 529.75
			Total Subcontractor:	\$ 2,529.75

SUBTOTAL	\$	24,509.80
20% FEE (O&P)	\$	4,901.96
Bond	\$	588.24
TOTAL	\$	<u>30,000.00</u>

Description: