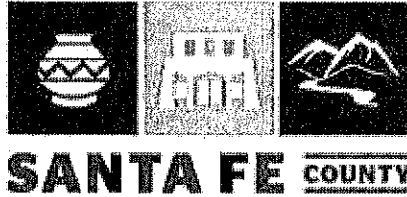


**Henry Roybal**  
Commissioner, District 1

**Anna Hansen**  
Commissioner, District 2

**Rudy N. Garcia**  
Commissioner, District 3



**Anna T. Hamilton**  
Commissioner, District 4

**Hank Hughes**  
Commissioner, District 5

**Katherine Miller**  
County Manager

DATE: November 3, 2021

TO: File

FROM: Bill Taylor, Procurement Manager *BT*

Via: Yvonne S. Herrera, Finance Director

RE: **Declaration of Emergency – Procure Services for Repair of a Broken Water Line located at 3236 Paseo Del Monte, Hyde Park Estates in Santa Fe, New Mexico in the Amount of \$11,500.00, Exclusive of NM GRT**

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**Issue:**

Thursday, October 14, 2021, the Utilities Department received a call reporting large pools of water seeping out of the road near 3236 Paseo Del Monte. The Utilities crew and supervisor arrived at the site and determined that the water was seeping from the County water line located under the road. They also determined that based on limited County staff available and contacted the Procurement Manager for authorization for a declaration of emergency. The Supervisor then contacted Blueline Construction to begin the excavation and identify the root cause of the problem.

The Contractor mobilized and arrived at the site the same morning. The Contractor exposed the line and found that a large amount of large sized rock was surrounding the pipe which may have caused the line to rupture. The contractor removed a section of line and replaced the line with one solid sleeve coupling and mega lug kit. Repairs were completed by 4:30PM of October 14, 2021.

**Determination:**

Due to the water supply to County residents was shut down due to the break in the line and to repair the leak, this resulted in a possible threat to the health and safety of the public.

It is therefore the determination of the County Procurement Manager, CPO that the services needed for the repairs located at the 3236 Paseo Del Monte location met the requirements of an emergency procurement, pursuant to NMSA 1978, 13-1-127.

All work and costs associated with this determination is limited to the services required for the repairs located at 3236 Paseo Del Monte in Santa Fe, New Mexico.

Date of Request 10/14/2021

Person Making Request & Title LEROY ALVARADO / UTILITIES INFRASTRUCTURE MANAGER

Department & Agency PUBLIC WORKS / UTILITIES

Ph. (505) 992-9835

Cell (505) 490-0038

Fax (505) 992-3028

Location HYDE PARK ESTATES

Physical Address 3236 PASEO DEL MONTE

City & Zip Code SANTA FE, NM 87507

Residents or tenants affected by the emergency situation:

APPROXIMATELY 35 RESIDENTS.

Information surrounding the emergency situation (include the following: *describe the problem in detail*; indicate times, dates and extent of damages; has any action been taken? any other information which will help determine this request qualifies as an emergency)

At approximately 08:00AM 10/14/2021 SFCU department received a call of water discharging out of the ground. SFCU responded and arrived around 8:30AM. Once on site SFC crew located the area of the water leak and isolated the line effecting approximately 35 residents. Because of staffing levels and workloads SFCU was not able to complete repairs. A contractor was contacted (Blueline Construction). this company Was able to mobilize a crew to complete repairs.

Describe the emergency condition that exists as it relates to the health, safety and welfare of the public; protection of property; or function of government:

Due to the break on the line and the inability to maintain pressure the system is considered compromised

Because of these conditions residents may be exposed to contaminated water which is a extreme health and safety concern.

Explain what effort, if any was made to complete the work needed:

A contractor was on site at 11:00AM conducting repairs. The contractor exposed the line and found large amounts of large rocks around the pipe which is a strong possibility of the root cause of the failure. A section of line was cut out and replaced with one solid sleeve coupling and a mega Lug kit. Repairs were completed 4:30PM system was pressurized and back on line. repaving of the affected area will be completed the next day.