

Henry Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Katherine Miller
County Manager

DATE: November 30, 2020

TO: File

FROM: Bill Taylor, Procurement Manager BT - 11/30/2020

Via: Gary L.J. Giron, Public Works Director
Yvonne S. Herrera, Finance Director
LeRoy Alvarado, Utilities Infrastructure Manager

RE: **Declaration of Emergency – Procure the Services To Repair Water Line Leak at La Pradera Subdivision in Santa Fe, New Mexico, in the Amount of \$8,000.00, Exclusive of NM GRT**

Issue:

On November 17, 2020 at approximately 11:40 AM, the Utilities Division of Public Works Department received a call of water seeping out of the ground at 6 Caballito, in the La Pandera Subdivision in Santa Fe County. Mr. Leroy Alvarado, Utilities Infrastructure Manager arrived on the scene to inspect the leak and concluded that there was evidence of an unground water line break causing the seepage and that it would require the services of a plumbing contractor to provide the services necessary to locate and repair the break in the water line.

Mr. Alvarado contacted the Procurement Manager to request a declaration of emergency to contact a contractor to make the repairs. Granting the emergency procurement, Mr. Alvarado contacted Next Generation Contracting, Inc. The Contractor required line locations that delayed the excavation of the water line. November 24, 2020, the repairs to the water line were completed and water service was returned to the residence.

Determination:

Due to the threat to the health and safety of the public and staff, it is the determination of the County Procurement Manager that the services needed for locating, repairing and replacing the damages caused by the water leak at 6 Caballito in the La Pandera Subdivision met the requirements of an emergency procurement, pursuant to NMSA 1978, 13-1-127.

All work and costs associated with this determination will be limited to the services required for the immediate removal of the emergency conditions at 6 Caballito located in Santa Fe County.

Emergency Project Description:

Contractor: Next Generation Contracting, Inc.

PO Box 28700
Santa Fe, New Mexico 87592
(505) 989-5855

Scope of Work:	Emergency Water Leak	
	Concrete: Remove concrete and locate leak;	\$3,750.00
	Excavation and repair water meter	\$3,500.00
	Travel	\$ 750.00
	Labor & Materials	<u>\$8,000.00</u>
TOTAL, exclusive of NM GRT		<u>\$8,000.00</u>