

Henry Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Katherine Miller
County Manager

DATE: November 6, 2020

TO: File

FROM: Bill Taylor, Procurement Manager *BT*

Via: Pablo Sedillo III, Public Safety Director
Yvonne S. Herrera, Finance Director
Sean DiPalma, Public Safety Accountant Senior

RE: **Declaration of Emergency to Sanitize Due to COVID 19 Contamination at the Public Safety Adult Detention Facility located at 28 Camino Justicia in Santa Fe, New Mexico, in the Amount Not to Exceed \$5,471.43, Exclusive of NM GRT**

Issue:

In the afternoon of Wednesday, November 4, 2020, the Public Safety Department was notified that an employee tested positive for COVID 19. The Department contacted the Public Works Maintenance Division, who in turn contacted the Procurement Manager to request a declaration of emergency to procure sanitation services at the Adult Detention Facility in Santa Fe.

Determination:

Due to the threat to the health and safety of the public and staff, as well as the function of government, it is the determination of the County Procurement Manager that the services for disinfecting and sanitizing the Adult Detention Facility meets the requirements of an emergency procurement, pursuant to NMSA 1978, 13-1-127.

All work and costs associated with this determination will be limited to the services required for the immediate removal of the emergency conditions at the Public Safety, Adult Detention Facility located at 28 Camino Justicia in Santa Fe New Mexico.

Emergency Project Description:

Contractor: AAA Restoration & Construction Services

For an amount not to exceed \$ 5,471.43, exclusive of NM GRT.