

Henry Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Katherine Miller
County Manager

DATE: February 10, 2022

TO: File

FROM: Bill Taylor, Procurement Manager *BT*

Via: Yvonne S. Herrera, Finance Director

RE: **Declaration of Emergency – Procure Services for Repair of a Broken Water Line located in Las Campanas in Santa Fe, New Mexico in the Amount of \$4,756.89, Inclusive of NM GRT**

Issue:

On Wednesday, January 26, 2022, the Utilities Department received a call reporting of large amounts of water seeping out of a road near 21 Blue Jay Road in Las Campanas in Santa Fe New Mexico. After inspection by County forces, it was determined that County Utility staff were not able to perform the repairs to the water line and damage to the road. County staff contacted the Procurement Manager to request authorization to contact a private Contractor to make the needed repairs. Authorization was granted, pursuant to the apparent emergency condition at this location.

Subsurface Contracting, Inc. was able to mobilized the same day and initiate the repairs. The Contractor completed the work at 12:00PM, January 26, 2022, removed debris, digging, replacing a break in the 8" PVC main water line at the location.

Determination:

Due to the lack of water supply to County residents to repair the waterline resulted in a possible threat to the health and safety of the public.

It is therefore the determination of the County Procurement Manager, CPO that the services needed for the repairs located at 21 Blue Jay Road, within the Las Campanas Subdivision met the requirements of an emergency procurement, pursuant to NMSA 1978, 13-1-127.

All work and costs associated with this determination is limited to the services required for the repairs located at 21 Blue Jay Road, within the Las Campanas Subdivision in Santa Fe, New Mexico.

Emergency Project Deliverables:

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX:
505-995-2740 www.santafecountynm.gov

Contractor: Subsurface Contracting, Inc.
27A Paseo De River
Santa Fe, NM 87507
(505) 473-1000

Scope of Work:

Location(s)- 21 Blue Jay Rd, Las Campanas Subdivision Emergency Call 01/26/2022.

Excavated 4.5 ft and located leak on 1" water service line	
Labor – repair of water line/materials	\$ 2,588.00
Trackhow, bobcat, dump truck, remove debris, basecourse, paving	\$ 1,852.50

Subtotal **\$ 4,756.89, inclusive**

Date of Request 1/31/2022

Person Making Request & Title LEROY ALVARADO / UTILITIES INFRASTRUCTURE MANAGER

Department & Agency PUBLIC WORKS / UTILITIES

Ph. (505) 992-9835 Cell (505) 490-0038 Fax (505) 992-3028

Location Las Campanas

Physical Address 21 Blue Jay

City & Zip Code SANTA FE, NM 87507

Residents or tenants affected by the emergency:

6 residents

Information surrounding the emergency situation (include the following: *describe the problem in detail; indicate times, dates and extent of damages; has any action been taken? any other information which will help determine this request qualifies as an emergency*)

At approximately 2:30PM on January 26, 2022, the Utilities department received a call of large amounts water seeping out of a road near 21 Blue Jay in Las Campanas. After inspection it was determined that repairs needed to be conducted to rectify this water leak. The on-call operator contacted the Utilities Manager to notify him of the situation. Having limited staff available. A contractor was contacted and assistance was requested to determine the root cause of the failure and complete repairs. Sub-Surface Contracting mobilized a crew to complete repairs. The Utilities crew began to isolate the section of line. Approximately 6 residence were affected.

Describe the emergency condition that exists as it relates to the health, safety and welfare of the public; protection of property; or function of government:

The system is considered compromised because of the inability to prevent debris from entering the waterline once the line is isolated. Residents can be exposed to contaminated water, which is an extreme health and safety concern. The line ruptured influenced the subsurface of the roadway and may create a road hazard.

Explain what effort, if any was made to compete the work needed:

Sub-Sureface was contacted at 12:00PM 1/26/2022 and was on site at 4:30PM conducting repairs with SFCU staff. The Line repairs was complete at 7:45PM A Service connection deteriorated and failed. Repaving of the effected portion of the road was completed on 2/7/2022. The extreme weather did not allow Sub-Surface Contracting to complete work sooner.

Note:

Emergency declaration from SFC-Procurement Division requires meeting criteria for emergency accordance of New Mexico State Statute (Sections 13-1-127 and 13-1-128 NMSA 1978). Prior to SFC- Purchasing Division authorization of funds for any emergency, the department must certify to SFC-Purchasing availability of funds to cover the emergency services. Please have your authorized person verify the following and sign with attached requisition and back-up.

(√ one)

1. the department will pay for the entire cost of the emergency
2. the department can participate with \$ _____
3. the department does not have any funds to cover the cost of the emergency
4. other arrangements (specify) _____

Printed Name LeRoy Alvarado

Signature  Date 1/31/2022
LeRoy Alvarado (Feb 9, 2022 10:36 AM)

Title Utilities Infrastructure Manager Cell (505) 490-0038 Ph. (505) 992-9870

Department Director or Division Manager:

Signature  Date: 1/31/2022
Brian Snyder (Feb 9, 2022 10:39 MST)

(Include additional sheets, other substantiating documents or pictures related to your request- include requisition and justification memo)

SUB SURFACE CONTRACTING, INC.

27A PASEO DE RIVER
 SANTA FE, NM 87507
 Phone (505) 473-1000
 Fax (505) 473-1307

Daily-Weekly Time and Material Report

Company: Subsurface Contracting Requested by: Leroy @ Santa Fe County Date 27-Jan 2021

Location: water Main leak: 21 Bluejay drive

Description:	Qty.	Description	Rate	Total Cost
Emergency water leak. 8" PVC water Main				
Excavated to 4.5 ft and fonnd leak on a 1" water service.		all parts provided by Santa Fe County		\$0.00
repaired leak snd hauled off 1 load of mud and brought one load of clean fill and one load of base coarse / clean up road		costs Based on City Emergency rates after hours		\$0.00
Will come back to pave when weather permits		1 load mud out		\$0.00
		1 load clean fill in		\$0.00
		1 load base coarse		\$0.00
			Total	\$0.00

LABOR

	S	M	T	W	T	F	S	Total Hours	Rate	Total Cost
Date				26-Jan						
FS Jeremy Sanderson				5				5.00	\$70.00	\$350.00
F kenneth Dalton				7				7.00	\$70.00	\$490.00
P Ryan Gomez				7				7.00	\$45.00	\$315.00
L Jack Sanderson				5				5.00	\$43.00	\$215.00
O Gene Romero				7				7.00	\$58.00	\$406.00
TD Joe Morales				7				7.00	\$58.00	\$406.00
O Reyes Rascone				7				7.00	\$58.00	\$406.00
								0.00		\$0.00
Total Labor										\$2,588.00

EQUIPMENT

Unit #	S	M	T	W	T	F	S	Total Hours	Rate	Total Cost
Date				26-Jan						
Truck and tools				5				5.00	\$35.00	\$175.00
Truck and tools				7				7.00	\$35.00	\$245.00
Truck and tools				7				7.00	\$35.00	\$245.00
Cat Skidsteer				3				3.00	\$58.00	\$174.00
Cat Backhoe				7				7.00	\$58.00	\$406.00
Dump Truck				7				7.00	\$60.00	\$420.00
Light Tower				3				3.00	\$62.50	\$187.50
								0.00		\$0.00
Total Equipment										\$1,852.50

Contractor Rep.	SUB Total	\$4,440.50
Company Rep.	Overhead, Profit, Ins.	\$0.00
Title:	Sub Total	\$4,440.50
		7.125
	Grand Total	\$4,756.89