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Katherine Miller
County Manager

MEMORANDUM

Date: April 29, 2014

To: Terry Lease, Facilities, Operations & Maintenance Manager
Chris Ruybal, Fleet Service Manager

From: Bill Taylor, ASD/Purchasing *BT 4/29/14*

Subject: Declaration of Emergency Determination

On April 28, 2014, Purchasing Division received the Request for Declaration of Emergency Procurement from Terry Lease, Facilities, Operations & Maintenance Manager requesting the purchase the primary air compressor for the Fleet Maintenance Area. The air compressor for all air supplied equipment failed. The air compressor is needed for the operation of critical vehicle repairs and maintenance. Specifically the repair and maintenance of Public Safety vehicles is hindered until the air compressor is replaced.

The attached memorandum declares that the emergency condition exists pursuant to Section 13-1-127 NMSA 1978 and the immediate threat to the health and safety of the public, residents, and the environment as well as the function of government in Santa Fe County.

Fleet Services Division obtained three (3) quotes for the required air compressor and a purchase order was processed for the installation at the County Fleet Maintenance Facility.

Contractor Name: Mesa Equipment & Supply Company

Scope of Work: Replace Air Compressor at Fleet Maintenance Building

Price: \$34,169.00

Determination:

Pursuant to Section 13-1-127 NMSA 1978, Santa Fe County Purchasing Division determined that an emergency condition exists and justifies the procurement of replacement of air compressor at the Fleet Maintenance Building.