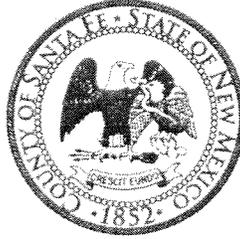


**Daniel "Danny" Mayfield**  
Commissioner, District 1

**Miguel M. Chavez**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Kathy Holian**  
Commissioner, District 4

**Liz Stefanics**  
Commissioner, District 5

**Katherine Miller**  
County Manager

## MEMORANDUM

**Date:** September 16, 2013  
**To:** Eric Giron, Road Maintenance Superintendent  
**Cc:** Robert Martinez, Transportation-SW Division Director  
**From:** Bill Taylor, Procurement Manager *BT 9/16/13*  
**Subject:** Declaration of Emergency Determination

On Sunday, September 15, 2013, County Road 84 and County Road 55A received heavy rainfall throughout the day. The rainfall was more than the surrounding arroyos could handle. It is estimated that the accumulation of rain in a one mile area to be about five inches of rain in a short period of time. This made the road impassible. Santa Fe County Road Division requests an emergency procurement to purchase rock, fill dirt, asphalt, base course, and other material to repair the road. With the current state of the road (photos attached), there is no way for public safety emergency vehicles to help with any of the county residents who are located in the vicinity other than through the assistance of helicopters.

On September 16, 2013, Purchasing Division received the attached Declaration of Emergency Request form from Eric Giron from the Roads Division. The attached memorandum declares that the emergency condition exists pursuant to Section 13-1-127 NMSA 1978 and the immediate threat to the health and safety of the public and residents near County Road 84 and County Road 55A. Therefore an emergency Purchase Order was processed with the following information:

**Contractor Name:** Associated Asphalt & Materials  
3810 Oliver Road  
Santa Fe, NM 87507

**Scope of Work:** Rock Material for Emergency Flooding on CR55A

**Estimated Cost:** \$26,451.56 (inclusive of GRT)

***Determination:***

Pursuant to Section 13-1-127 NMSA 1978, Santa Fe County Purchasing Division determined that an emergency condition exists and justifies the procurement of rock material for the Roads Division for County Road 55A.

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BT  
9/16/13

**Santa Fe County / Purchasing Division**

142 W. Palace Ave.  
Santa Fe, NM 87501  
(505) 986-6354

**REQUEST FOR DECLARATION OF EMERGENCY  
PROCUREMENT**

To facilitate the process and obtain a complete request for emergency assistance, please provide the following: *completed form and detailed memo of justification to: Bill Taylor, Procurement Manager, SFC, (505) 986-6373, or mail original to above address, or e-mail to wtaylor@santafecounty.org.*

Submittal of DOE request does not constitute an emergency situation. Request will be reviewed and verified by the Procurement Manager, if possible, and determination made on options, which best suits your needs.

Date of Request 9/16/13

Person Making Request & Title Eric Giron Road Maintenance Superintendent

Department & Agency Public Works Roads

Ph. (505) 992-9859 Cell (505) 629-3879 Fax (505)

Building Name NA

Physical Address \_\_\_\_\_

City & Zip Code \_\_\_\_\_

Other Tenant(s) in Building NA

Information surrounding the emergency situation (include the following: *describe the problem in detail*; indicate times, dates and extent of damages; has any action been taken? any other information which will help determine this request qualifies as an emergency)

County road 84 and 55A on 9/15/13 received heavy rainfall throughout the day more than what the arroyos could handle, due to the flooding of approximately one mile and five inches of rain in a short time on each road that completely washed out the road and made it impossible to pass. Rock and various materials will be needed to repair the road to original condition, materials are and not limited to rock, fill dirt, asphalt, basecourse, gabion baskets, filter fabric, gabion rock, and concrete. The rock will be used only for County Road 55A but other materials may be needed to be purchased to fix the roads for the traveling public and for EMT and rescue teams to reach the people without the assistance of helicopters.

