

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: August 13, 2013
To: Diego Gomez, PW/Road Maintenance
From: Bill Taylor, ASD/Purchasing *BT 8/13/13*
Subject: Declaration of Emergency Determination

On August 6, 2013, a flood occurred which undermined the concrete retaining wall along Feather Road. The flood caused a large hole 70' long in the concrete structure near the bridge abatement. If this area is not repaired immediately, during the next flood event, it is possible that the bridge will be severely damaged.

On August 9, 2013, Santa Fe County Purchasing Division received a request from Public Works Department to declare an emergency condition concerning the failure of the bridge on Feather Road. The attached memorandum declares that the emergency condition exists pursuant to Section 13-1-127 NMSA 1978 and the immediate threat to the health and safety of the public and residents in Santa Fe County.

A purchase order was processed regarding the subject bridge damage.

Contractor Name: Cisneros Concrete

Scope of Work: Place concrete along Feather Road near the intersection of Bronze Sky where the recent floods have eroded away the concrete apron near the bridge abatement.

Price: \$5,071.09, inclusive of GRT

Determination:

Pursuant to Section 13-1-127 NMSA 1978, Santa Fe County Purchasing Division determined that an emergency condition exists and justifies the procurement of immediate services to fix the bridge on Feather Road.

Santa Fe County / Purchasing Division

142 W. Palace Ave.
Santa Fe, NM 87501
(505) 986-6354

**REQUEST FOR DECLARATION OF EMERGENCY
PROCUREMENT**

To facilitate the process and obtain a complete request for emergency assistance, please provide the following: *completed form and detailed memo of justification to: Bill Taylor, Procurement Manager, SFC, (505) 986-6373, or mail original to above address, or e-mail to wtaylor@santafecounty.org*

Submittal of DOE request does not constitute an emergency situation. Request will be reviewed and verified by the Procurement Manager, if possible, and determination made on options, which best suits your needs.

Date of Request 8/9/13

Person Making Request & Title Diego Gomez, Road Maintenance Manager

Department & Agency PW/ Roads

Ph. (505) 992-3016 Cell (505) 490-2825 Fax (505) ~~490~~ 992-3028

Building Name Feather Rd and Bronco Sky Intersection

Physical Address _____

City & Zip Code Santa Fe, NM

Other Tenant(s) in Building _____

Information surrounding the emergency situation (include the following: *describe the problem in detail; indicate times, dates and extent of damages; has any action been taken? any other information which will help determine this request qualifies as an emergency*)

The recent flood on 8/6/13 undermined the concrete retaining wall along Feather Rd. The flood caused a large hole 20' long in the concrete structure near the bridge abutment. If this area is not repaired immediately, during the next flood event it is

DOE Request Continued

possible that the ~~the~~ bridge will be severely damaged.

Note:

Emergency declaration from SFC-Procurement Division requires meeting criteria for emergency accordance of New Mexico State Statute (Sections 13-1-127 and 13-1-128 NMSA 1978). Prior to SFC- Purchasing Division authorization of funds for any emergency, the department must certify to SFC-Purchasing availability of funds to cover the emergency services. Please have your authorized person verify the following and sign with attached requisition and back-up.

(√ one)

1. the department will pay for the entire cost of the emergency
2. the department can participate with \$ _____
3. the department does not have any funds to cover the cost of the emergency
4. other arrangements (specify) _____

Printed Name Diego Gomez

Signature [Handwritten Signature]

Date 8/9/13

Title Road Maintenance Manager Cell (505) 490-2935 Ph. (505) 992-3016

(Include additional sheets, other substantiating documents or pictures related to your request- include requisition and justification memo)