Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3

Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: September 24, 2013

To: Eric Giron, Road Maintenance Superintendent

Cc: Robert Martinez, Transportation-SW Division Director

From: Bill Taylor, ASD/Purchasing BT 9/24/13

Subject: Declaration of Emergency Determination

On Sunday, September 15, 2013, County Road 84 and County Road 55A received heavy rainfall throughout the day. The rainfall was more than the surrounding arroyos could handle. It is estimated that the accumulation of rain in a one mile area to be about five inches of rain in a short period of time. This made the road impassible. Santa Fe County Road Division requests an emergency procurement to purchase rock, fill dirt, asphalt, base course, and other material to repair the road. With the current state of the road (photos attached), there is no way for public safety emergency vehicles to help with any of the county residents who are located in the vicinity other than through the assistance of helicopters.

On September 16, 2013, Purchasing Division received the attached Declaration of Emergency Request form from Eric Giron from the Roads Division. The attached memorandum declares that the emergency condition exists pursuant to Section 13-1-127 NMSA 1978 and the immediate threat to the health and safety of the public and residents near County Road 84 and County Road55A. Therefore an emergency Purchase Order was processed with the following information:

Contractor Name:	Nash Gold Trucking 2100 Luna Circle Las Vegas, NM 87701
Scope of Work:	2-4' Rock Delivery and Installation
Estimated Cost:	$9,596.25 (inclusive of GRT)

Determination:

Pursuant to Section 13-1-127 NMSA 1978, Santa Fe County Purchasing Division determined that an emergency condition exists and justifies the procurement of rock material for the Roads Division for County Road 55A.

Santa Fe County / Purchasing Division

142 W. Palace Ave.
Santa Fe, NM 87501
(505) 986-6354

REQUEST FOR DECLARATION OF EMERGENCY PROCUREMENT

To facilitate the process and obtain a complete request for emergency assistance, please provide the following: ***completed form and detailed memo of justification to: Bill Taylor, Procurement Manager, SFC, (505) 986-6373, or mail original to above address, or e-mail to*** **wtaylor@santafecounty.org**

Submittal of DOE request does not constitute an emergency situation. Request will be reviewed and verified by the Procurement Manager, if possible, and determination made on options, which best suits your needs.

Date of Request 9/17/13

Person Making Request & Title Diego Gomez Road Maintenance Manager

Department & Agency Public Works Road Maintenance

Ph. (505) 992-3016 Cell (505) 490-2825 Fax (505) 992-3028

Building Name

Physical Address

City & Zip Code

Other Tenant(s) in Building

Information surrounding the emergency situation (include the following: ***describe the problem in detail***; indicate times, dates and extent of damages; has any action been taken? any other information which will help determine this request qualifies as an emergency)

CR 55A has been impassable since Sunday 6/14/13 due to recent flooding. CR 55A is the only access in and out of this area and is critical that we get material to stabilize the road so the residents of the area can have access in and out of their residences.

DOE Request Continued

Note:

Emergency declaration from SFC-Procurement Division requires meeting criteria for emergency accordance of New Mexico State Statue (Sections 13-1-127 and 13-1-128 NMSA 1978). Prior to SFC- Purchasing Division authorization of funds for any emergency, the department must certify to SFC-Purchasing availability of funds to cover the emergency services. Please have your authorized person verify the following and sign with attached requisition and back-up.

(√ one)

1. _X_ the department will pay for the entire cost of the emergency

2. ____ the department can participate with $ _____

3. ____ the department does not have any funds to cover the cost of the emergency

4. ____ other arrangements (specify) _____

Printed Name Diego Gomez

Signature [signature] Date 9/17/13

Title Road Maintenance Manager Cell (505) 490-2825 Ph. (505) 992-3016

(Include additional sheets, other substantiating documents or pictures related to your request- include requisition and justification memo)