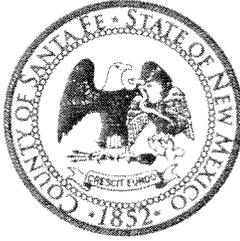


Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: November 22, 2013
To: Mario Lopez, IT Supervisor
From: Bill Taylor, ASD/Purchasing *BT 11/22/13*
Subject: Declaration of Emergency Determination

On November 21, 2013, Santa Fe County Purchasing Division received a request from Corrections Department to declare an emergency condition concerning a DVR (Digital Video Recorder) that had a hard drive crash at the Adult Detention Facility (ADF). The attached memorandum declares that the emergency condition exists pursuant to Section 13-1-127 NMSA 1978 and the immediate threat to the safety of the public and residents at ADF as well as jeopardizing the function of ADF.

On November 19, 2013 a DVR, that is vital to the camera system in the Bravo Unit living areas at ADF, failed. The Corrections IT staff attempted to repair the unit but was unsuccessful. This equipment failure poses a major security issue and immediate replacement is required.

A purchase order was processed regarding the subject DVR replacement.

Contractor Name: HEI
Scope of Work: Supply and install one (1) Network Video Recorder (NVR) to replace the existing DVR, which is now obsolete.
Price: \$13,002.83, inclusive of GRT

Determination:

Pursuant to Section 13-1-127 NMSA 1978, Santa Fe County Purchasing Division determined that an emergency condition exists and justifies the procurement of immediate services for replacement of a DVR with a NVR at the Adult Detention Facility.