

AGENDA FOR WEBEX PRE-BID MEETING IFB# 2022-0008-CORR/KE UNIFORMS FOR THE CORRECTIONS DEPARTMENT August 17, 2021 10:00 AM

Contracting Agency: Santa Fe County Public Works Department

Bill Taylor Procurement Manager Purchasing Division
 Karen Emery Procurement Specialist Senior Purchasing Division
 Captain Richard Roybal Adult Detention Facility Officer Corrections Dept.

Project Information

UNIFORM SPECIFICATIONS

NOTE: All bidders are directed to take special attention of the rigid requirements of the specifications as to styles, sizes, workmanship and character of tailoring. Brand names in this IFB are not meant to be restrictive, but descriptive. Brand names contained herein reflect the minimum acceptable standards and are not intended to restrict competition.

- 1. Assume full responsibility for material, workmanship and uniformity of product and in the event of error, offeror shall immediately replace any and all pieces of the Corrections Uniforms at no cost to the County, in which supplier errors and/or defects shall have occurred. Determination of error and/or unacceptability shall be the sole responsibility of the Santa Fe County Corrections Division and such determination and/or judgment shall be final.
- 2. Assume full responsibility for:
 - a) Complete and uniform shrinkage of material;
 - b) Uniformity of Color;
 - c) Ouality of Material; and

- d) Reviewing all current SFC Corrections logos & patches prior to responding to this bid in order for bidder to be fully informed of the exact nature and requirements
- 3. Schedule appointments for measurements of all Corrections personnel. The prices stated in the bid document shall include all costs for hemming and any alterations (if necessary).
- 4. Obtaining all items from a national reputable manufacturer and no items will be manufactured by the bidder. All items shall have a manufacturer's tag attached.
- 5. Confirm that all uniform gear shall include delivery costs to Santa Fe County Corrections Division. Delivery shall be FOB Destination.
- 6. Ensure all uniform gear will be shipped in boxes suitable to protect against damage during shipment.

Bidders are REQUIRED to provide samples of each article of clothing as outlined in the IFB with its bid submittal. The clothing samples will be returned to each bidder after contract award.

BID SHEET

All bid documents must be completed and submitted at the time of bid.

The bid documents are available by contacting Karen K. Emery at kemery@santafecountynm.gov Mr. Aren Mailto:kemery@santafecountynm.gov kemery@santafecountynm.gov kemery@santafecountynm.gov Mr. Aren Mailto:kemery@santafecountynm.gov/asd/current_bid_solicitations kemery@santafecountynm.gov/asd/current_bid_solicitations <a href="

BID Information

• Basis of Award The lowest, responsive lump sum bid. The County reserves the

right to cancel the award if there are not sufficient appropriations

available;

• Last Day for questions Monday, August 23, 2021, 5:00 pm Via e-mail to

Karen K. Emery at kkemery@santafecountynm.com

• Addendum Issued Wednesday, August 25, 2021 to all who have signed in at today's

meeting and posted to the Santa Fe County website.

• **Bid Schedule: Bid Opening:** Thursday, September 2, 2021, at 2:00 pm MDT

Location: Santa Fe County Purchasing Division

(Mail or in 102 Grant Avenue Person) Santa Fe, NM 87501

If in person all bidders must wear a mask and only one person per a company.

OPEN FOR QUESTIONS All questions must be submitted in writing