

Justin S. Greene
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Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

June 26, 2024

Matrix Builders, Inc.
Attention: Alyn Martinez, President
1052 Bishops Lodge road
Santa Fe, New Mexico 87501

Subject: Invitation for Bid (IFB) No. 2024-0199-PW/DK Hondo Fire Station No.2 – Fire Suppression connections/installation

Dear Mr. Martinez:

Congratulations! Matrix Builders, Inc. is the apparent lowest and most responsive Bidder to the subject IFB. Santa Fe County intends to proceed with contract award with Matrix Builders, Inc. for the Bid of the above subject project in the amount of \$225,145.85, exclusive of New Mexico Gross Receipts Tax. In accordance with the requirements set forth in the subject IFB.

Please note, no work shall be initiated until you receive a fully executed Agreement, a County issued Purchase Order (PO) and a Notice to Proceed from the Project Manager, Robert D. Lambert.

Once the contract and PO have been fully executed, the Project Manager will contact you to schedule a project “kick-off” meeting. The Payment and Performance Bonds, Labor and Material Payment Bond and Liability Insurance Certificate will be required within seven (7) days of the signed contract. The bonds shall be valued at 100% of the Bid submitted by your firm.

If you have any questions, please feel free to contact me anytime.

Respectfully,

Dani Koussa
Procurement Specialist Senior
Santa Fe County Purchasing Division

CC: Robert D. Lambert