

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

VIA EMAIL

October 17, 2025

Susan B. Cave, PhD.
Attention: Susan B. Cave
4001 Office Court Dr., #407
Santa Fe, New Mexico 87507

RE: RFP# 2025-0307-PSD/TJ Psychological and Pre-Employment Evaluations

Dear Susan,

Congratulations! I am pleased to inform you that Susan B. Cave, PhD has been selected as the most qualified vendor to provide Services for the Psychological and Pre-Employment Evaluations for the Santa Fe County, RFP No. 2025-0307-PSD/TJ.

At this time, it's the County's intent to enter into contract negotiations. You will be contacted by the Purchasing Division to discuss the contract terms and price and no work can be performed until a contract is fully executed and awarded.

If you have any questions, please feel free to contact me. This is still an open procurement. All communications must be directed to the Purchasing Division.

Respectfully,

A handwritten signature in black ink that reads "Tammy Jim". The signature is written in a cursive, flowing style.

Tammy Jim
Procurement Specialist Senior

Cc: File