

**FOR THE BELOW PRE-PROPOSAL CONFERENCE CALL:
1-877-820-7831 USE PASSCODE: 445752**

**PRE-PROPOSAL CONFERENCE
RFP#2020-0184-PW/KE
ENGINEERING SERVICES FOR THE
WATER DISTRIBUTION SYSTEM UPGRADS AT
THE HYDE PARK SUBDIVISION
Wednesday May 27, 2020 at 10:00 am**

CONTRACTING AGENCY – SANTA FE COUNTY PUBLIC WORKS DEPARTMENT

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| • Bill Taylor | Chief Procurement Officer | Purchasing Division |
| • Karen Emery | Procurement Specialist, Senior | Purchasing Division |
| • LeRoy Alvarado | Project Manager | Public Works |

PROJECT INFORMATION

Santa Fe County (County) is soliciting proposals for professional engineering services to complete a system evaluation, identify deficiencies to the existing water system, recommend cost effective improvements to address **known** and identified **deficiencies**, estimate costs for improvements, and provide engineering support and construction inspection during construction of repairs, upgrades, project closeout, and creation of as-built drawings electronically (in CAD and PDF) and a hard copy. GIS files compatible with Santa Fe County Utility standards.

PROJECT DESCRIPTION

Hyde Park Estates (HPE) is a subdivision of 142.3 acres of land, located just to the east of NM-475/Hyde Park Road, approximately 3 miles from the intersection of Artist Road and Bishop Lodge Road near downtown Santa Fe, New Mexico. This public water system (#NM3544926) currently serves a population of 183 residents on 78 lots and is owned and operated by Santa Fe County.

HPE has 11 undeveloped lots that are currently not connected to the water system. The water system service area is characterized by steep mountainous terrain that ranges in approximate elevation from 7,840 feet to over 8,100 feet.

The source of water supply for HPE is the City of Santa Fe Water System. A small diameter waterline connects HPE to the City water main in Hyde Park Road, and that water is pumped from a booster pump to two 30,000-gallon storage tanks from where water is delivered to customers via gravity.

- Scope of Work and Deliverables – on page 5 of the RFP.
- Sequence of Events – on page 10 of the RFP

- Proposal Organization- Proposal shall be organized as per the format outlined in the RFP on page 20.
- Specifications and points- Pages 22-24
- Evaluation Process – Page 25

PREFERENCES

1) N.M. In-State Business Preference Certificate, 5% of total weight of all evaluation factors added to score;

OR

2) N.M. Resident Veteran Preference Certificate, 10% of the total weight of all evaluation factors added to score. For more information on State Preferences:

www.tax.newmexico.gov;

AND

3) Santa Fe County Preference Certificate, 5% of the total weight of all evaluation factors added to score.

ADDENDA

- Submit questions via e-mail to Karen K. Emery at kkemery@santafecountynm.gov (*If your question is not in writing it never was asked*)
- Last day to submit questions – Tuesday, June 2, 2020
- Addendum Issued – Monday, June 8, 2020
Will include answers to questions asked and copy of the sign in sheet for this Pre-proposal meeting.

PROPOSAL SUBMITTAL

- **Due Date: Thursday, June 25, 2020**
Time: 2:00 PM (MST)
Location: In an effort to combat the spread of the recent COVID-19 Pandemic, the submission of Request for Proposals will also be accepted electronically utilizing a Drop Box as another option. Below, please use this link to upload your proposal submission. <https://www.dropbox.com/request/HLA28rlspoBQZuYTyKTP> to upload your proposal submission. **All proposals must be received by 2:00 PM (MDT) on June 25, 2020, at the Santa Fe County Purchasing Division, 142 W. Palace Avenue (Second Floor), Santa Fe, NM 87501.**

Open to Questions: DO NOT FORGET THAT EVEN QUESTIONS THAT ARE ANSWERED HERE NEED TO BE SUBMITTED IN WRITING!!