



**MANDATORY PRE-BID CONFERENCE
RE-BID CONSTRUCTION SERVICES
MADRID FIRE STATION EXPANSION
IFB# 2022-0070-PW/APS
FEBRUARY 9, 2022
2:00PM**

INTRODUCTIONS

Contracting Agency: Santa Fe County

- Amanda Patterson-Sanchez Procurement Specialist Senior Purchasing
- Barbara Herrera Project Manager Public Works

Bid Documents

- Complete Bid Documents are available on the Santa Fe County website at [www.santafecountynm.gov/asd/current bid solicitations](http://www.santafecountynm.gov/asd/current_bid_solicitations).
- Carefully read all bid documents for requirements, including the sample agreement for all terms and conditions.
- All bid forms must be completed, signed and included in the bid submittal as outlined on page 18 “Bid Forms” in the IFB. *Failure to include any of the listed documents in the bid submittal may be considered grounds for disqualification of the bidder and rejection of its bid.*

Project Information

- Santa Fe County Public Works is requesting bids for the purpose of procuring a licensed construction company for construction services for an expansion of the Madrid Fire Station.
- Project Duration: 180 working days where working days are defined as every day except Saturday, Sunday and holidays recognized by Santa Fe County.
- Liquidated Damages: \$150.00 per each working day that expires after the date of substantial completion until substantial completion is achieved and a certificate of Substantial Completion is issued by the County.
- Basis of Award: The lowest, **responsive** base bid. The County reserves the right to cancel the award if there are not sufficient appropriations available.

Qualifications:

- All contractors and subcontractors must be registered with the N.M. Department of Workforce Solutions for all work over \$60,000 on day of bid. **All contractors and subs must be registered as “Active” the day of bid opening.**
- Subcontractor Listing Form must be completed with all required information. For all trades that are listed “only one bid received” or “no bid received”, the Contractors must list the name, city, county or place of business and the trade of all businesses contacted for quote.
- Request double-sided bid submittal in accordance with Santa Fe County Resolution 2013-7 “Adopting sustainable Resource Management Principals”.

Addendum

- **Last Day for Questions:** Thursday, March 10, 2022 via e-mail to Amanda Patterson-Sanchez at apatterson-sanchez@santafecountynm.gov
- **Addendum Issued:** Monday, February 14, 2022 will be posted to the Santa Fe County website and sent to all who have returned the Acknowledgement of Receipt form to be placed on the distribution list.
- **Bid Schedule:**
 - Bid Opening:** Thursday, February 24, 2022
 - Time:** 2:00 PM
 - Location:** Santa Fe County Purchasing Division,
102 Grant Avenue 1st Floor, Santa Fe, N.M. 87501
or via WebEx
<https://sfco.webex.com/sfco/j.php?MTID=mf632ef0290f700b4a3d4571c50e23422>

THIS IS A MANDATORY PRE-BID CONFERENCE, ONLY THOSE CONTRACTORS IN ATTENDANCE AND ON TIME MAY BID THIS PROJECT.

Questions